

**Draft Minutes of the meeting of Bronington Community Council-
Held at Whitewell Parish Rooms on Wednesday 7th September 2016 at 7.30 pm**

Present	<p>CLlrs Angela Partington (chair), Dave Evans, Vanessa Brodie, Mark Watson, Phil Robinson, Steven Swinden, Peter Healy.</p> <p>The Clerk. Four members of the public, PCSO Mike Simister and Gareth Matthews, Highways Department WCBC, attended part of the meeting.</p>	
1- Apologies	<p>CLlrs Anne Reardon, Rob Millington, Christine Henderson.</p> <p>CLlr Ian Watson has submitted his resignation from the Council. The Clerk is to advise WCBC and display the relevant notices.</p>	
2- Declarations of Interest	<p>None were declared.</p>	
3- Police Update	<p>PCSO Mike Simister updated the meeting of the following:-</p> <ul style="list-style-type: none"> • Parking outside the school – officers will attend when shifts allow. • Dog walker approached by park of hounds – advice only given. • The car in the layby has still not been removed. The police and WCBC are aware of the matter. 	
4- Adoption of the minutes	<p>Resolved:- The minutes of the business meeting that was held on Wednesday 6th July 2016 were proposed by CLlr Swinden and seconded by CLlr Evans. The minutes were then adopted and signed as correct.</p>	
5-Matters Arising	<p>The following faults remain outstanding unless stated otherwise:-</p> <p>5.1.1 Grids:- The grids on the A525 are full. WCBC have advised that work will be completed / reviewed within the next 12 months.</p> <p>5.1.2 Blocked Grids:- On Whitewell Road (past the turning for Whitewell church and on to the next set of grids located on the right hand side). Fault has been added to programme of works and work will be completed / reviewed within the next 12 months.</p> <p>5.1.3 Road Surface:- The road from Lower Wych to Eglwys Cross needs resurfacing especially at the turning for Tallarn Green. WCBC have advised that work will be completed / reviewed within the next 12 months.</p> <p>5.1.4 Road Condition:- Back Lane, off Chapel Lane, Bronington (located on the road opposite Green Dragon Farm on the A495). Is in poor condition as the grass verges are spreading out into the road and grass is growing down the middle of the road. WCBC have advised that work will be completed / reviewed within the next 12 months.</p> <p>5.1.5 Road Grids:- At Rhos Both a road grid is loose and the road surface is broken up around the grid.</p> <p>5.1.6 Footpath:- The footpath on the A525 located outside Little Green Farm to Eglwys Cross is in a poor state of disrepair. This is causing a hazard for pedestrians using the footpath.</p> <p>5.1.7 Blocked grids:- Outside Redbrook House, Redbrook Maelor.</p> <p>5.1.8 Blocked Grids:- At the junction of Whitewell Road and Smokey Lane.</p> <p>5.1.9 Blocked Grids:- At the corner between Meadow View and Holly Bank Farm, Tybroughton.</p> <p>5.1.10 Road Surface:- Road is breaking up again on Whitewell Road (this has</p>	

	<p>happened before at this location due to a badgers set).</p> <p>5.1.11 Potholes:- located from Fenns Lane to the junction with Brick Walls Lane.</p> <p>5.1.12 Potholes:- Ty Broughton to Lower Wych (the potholes are causing hazardous driving conditions as drivers are having to drive on the wrong side of the road to avoid large potholes).</p> <p>5.1.13 Potholes:- Road north of Eastwick Farm (this was due to be repaired two years ago) – there are two major potholes / road subsidence.</p> <p>5.1.14 Pothole:- Located at junction at Eglwys Cross.</p> <p>5.1.15 White Lines:- There are no white lines down the middle of the A495 from Redbrook Maelor to the Shropshire border.</p> <p>5.1.16 Overgrown Footpath:- From Moss Lane to Chapel Lane the grass is growing across the footpath and is overgrown.</p> <p>5.1.17 Conery Lane, Bronington:- Overgrown Hedges.</p> <p>5.1.18 Conery Lane, Bronington:- Numerous potholes.</p> <p>5.2 Side Roads:- Verges and hedges need cutting back. Work Completed.</p> <p>5.3 Bus Shelter:- The area is overgrown, the Clerk has contacted BJ Services about tidying up the bus shelters.</p>	
<p>6- Open Forum</p>	<p>Gareth Matthews, Highways Department of WCBC, updated the meeting as follows:-</p> <ul style="list-style-type: none"> • Road re-surfacing work completed at Redbrook Maelor (junction of A525 and A495); • Road re-surfacing work due to be carried out on the A525 between Border Garage and Bank Farm then to Eglwys Cross moving onto to Bangor-on-Dee; • The gullies on the A495 are due to be cleared by the end of September; • Road re-dressing due to take place on the A495 after the turning for Bronington; • WCBC are currently concentrating on repairing the ‘A’ roads in the region. This means that routine work will not be carried out on the ‘B’, ‘C’ and unclassified roads for the time being; • He advised the of WCBC’s policy regarding the cutting of grass verges (not cut around the signs, only cut grass into one metre from the verge edge); • Hedges cannot be cut until after 1st September; • WCBC will not cut back privately owned hedges, but they will write a letter to landowners to request that they carry out the work; <p>The Council formally thanked Gareth and his team for carrying out the resurfacing work at Redbrook Maelor quickly and efficiently.</p> <p>A resident raised safety concerns regarding reducing the speed limit on the A525 to 40 mph. He has witnessed a number of accidents in addition there have been several near misses. He has spoken with Darren Green, WCBC, regarding the matter.</p> <p>The Clerk is to contact Darren Green to progress a reduction in the speed limit on the A525.</p>	<p>RS</p>
<p>7- Correspondence</p>	<p>7.1 <u>List of post received:-</u></p>	

	<p>Wrexham and Flintshire Area Committee – reschedule meeting 7 Sep Wales Air Ambulance letter of thanks for donation</p> <p>7.2 <u>List of emails forwarded to councillors:-</u></p> <ul style="list-style-type: none"> • Written Statement by the Welsh Government - Collection and Management of Devolved Taxes • Wrexham LDP : Wrexham Strategic Road Network Study • Locality Commissioning Shropshire - Parish Clustering • One Voice Wales Conference Saturday 1st October 2016 • Mayor's Charity Dinner Dance - Friday 7th October 2016 • invite to join Citizens Advice Wrexham at an event in September • One Voice Wales AGM Motions 2016 • One Voice Wales Area Committee Meeting – 7 Sep • Bus service between Wrexham and Whitchurch update (Overton CC) • Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Preferred approach consultation • Community Energy Wales Event • Wrexham Town and Community Council - 22 September 																			
<p>8- Casual Vacancy</p>	<p>There are now two vacancies on the Council. One for the Bronington ward and one for the Iscoyd Ward.</p> <p>Notices are to be placed on the website, noticeboards and Whitchurch Herald.</p>																			
<p>9- Accounts-</p>	<p>9.1 Financial Report:-</p> <p>The bank balance as at 1 September 2016 is as follows:- Lloyds Current Account £ 25,328.89</p> <p>To approve payments / receipts:-</p> <p>Payments:-</p> <table border="1" data-bbox="354 1218 1382 1585"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>64</td> <td>Running Costs</td> <td>£ 51.05</td> </tr> <tr> <td>65</td> <td>Bronington Community Group (print Annual Report)</td> <td>£ 75.00</td> </tr> <tr> <td>66</td> <td>M Arnold (reimburse cost of advertising adoption of Code of Conduct)</td> <td>£ 32.00</td> </tr> <tr> <td>67</td> <td>PB:- Bronington pre-school – to replace lost chq 54</td> <td>£ 1,000.00</td> </tr> <tr> <td>68</td> <td>BJ Services</td> <td>£ 480.00</td> </tr> </tbody> </table> <p>The Clerk’s salary was paid by standing order.</p> <p>Resolved:- Councillors agreed to accept the Financial Report. Proposed by Cllr Brodie and seconded by Cllr Robinson.</p> <p>9.2 Annual Audit:-</p> <p>Grant Thornton, external auditor, have returned the certified Annual Return for Bronington Community Council for the year ended 31st March 2016. A copy of the Notice of Conclusion of Audit has been received and is to be put on the Council’s noticeboard.</p> <p>The Auditor General for Wales has issued the Council an unqualified audit report. The following matters were identified and are to be brought to the attention of the Council. These are to be addressed by the Council:-</p> <p>(i) Accounting for Fixed Assets:- the Annual Return includes fixed assets that</p>	Chq No	Payee	Amount	64	Running Costs	£ 51.05	65	Bronington Community Group (print Annual Report)	£ 75.00	66	M Arnold (reimburse cost of advertising adoption of Code of Conduct)	£ 32.00	67	PB:- Bronington pre-school – to replace lost chq 54	£ 1,000.00	68	BJ Services	£ 480.00	
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	<p>have been depreciated. No depreciation should be charged on fixed assets as assets must be included at cost.</p> <p>The Council should restate the 2016 figures on next year's Annual Return and write "restated" beneath the £ sign on the 2016 column.</p> <p>(ii) Internal Auditor Engagement Letter:- The Council is to ensure that it obtains a letter of engagement from the Internal Auditor. The letter is to state their independence and outline the tasks they will undertake. The Internal Auditor should not be requested to undertake any tasks that may compromise their independence.</p> <p>(iii) In year Budget Monitoring:- The Council has not demonstrated effective monitoring of its financial position, income and expenditure against the budget throughout the financial year. In future years the Council are to review the actual income and expenditure incurred against its agreed budget as part of its quarterly budget monitoring.</p>	
10- Newsletter	The Bugle has been delivered.	
11- Website	<p>Cllr Swinden informed the meeting that the new revamped website is live. Residents are invited to submit material to go up on the website.</p> <p>The Clerk has written to Kage Systems to thank them for their work and to advise that the Council does not wish to renew the maintenance contract which is due for renewal in.</p> <p>The Council formally thanked Cllr Swinden for his work on the website.</p>	
12- Annual Report	The Annual Report has been printed and distributed with the September issue of The Bugle.	
13- Barry Barlow Memorial Play Area Update	<p>The monthly Play Area Inspection reports that the safety surface tree bark needs topping up.</p> <p>The Clerk is to contact BJ Services and request that they carry out the work.</p>	RS
14- Community Room	No update.	
15- Parking at Bronington School	<p>Denise Garland, Assets at WCBC, has replied to state that she will seek initial views from the lead member for education and the local member to ensure there is support for the parking to go forward. She has enquired whether it will be the school or the Community Council that will be leasing the land.</p> <p>The Clerk has replied to request details regarding the lease (e.g. costs and length) and is waiting a reply.</p>	
16- Defibrillator	<p>16.1 Update regarding the installation of the defibrillators at Whitewell Parish Rooms and Bronington School:-</p> <p>Cllr Partington informed the meeting about the updated costs for defibrillators and cabinets that she has received from the British Heart Foundation. The costs also include a training DVD.</p> <p>The Clerk is to contact the British Heart Foundation regarding the costs and how to go about applying for the equipment as the location has to be approved by the ambulance service.</p> <p>16.2 To receive report and agree action regarding training in the use of defibrillators:-</p> <p>Once the defibrillators have been installed it is hoped to invite the ambulance service to attend a meeting and demonstrate how to use the equipment.</p>	RS
17- Noticeboards	The Council reconsidered the site location for the noticeboard in Bronington and agreed replace the existing noticeboard outside the shop.	

	Resolved:- Councillors agreed to purchase two wall mounted and one free standing noticeboards. Proposed by Cllr Swinden and seconded by Cllr Partington.	RS
18- Bus Service	There was no consideration of the consider request for financial assistance to provide a local bus service between Wrexham and Whitchurch as the service has been reinstated.	
19- Planning	<p>19.1 <u>Applications Received:-</u></p> <p>P/2016/0647 – removal of occupancy condition imposed under planning permission code no P/2016/0003 at Oak View, Chapel Lane, Bronington</p> <p>P/2016/0711 – conversion of stables to 3 no dwellings at Conery Farm, Conery Lane, Bronington</p> <p>Resolved:- The Council made no observations.</p> <p>P/2016/0762 – demolition of existing farmhouse and construction of new dwelling, alterations to existing vehicular access, parking and landscaping works at Glebe Farm, Bronington</p> <p>Resolved:- The Council made no observations.</p> <p>P/2016/0770 – T1 Yew Tree. Reduce crown over highway in line with grass verge. Reduce crown adjacent to property in line with curbing. Prune individual branches to provide 50 cm clearance from telephone line. Reshape upper crown to suit. (Tree protected by TPO WCBC No 37) at Maesllwyn House, Grange Road, Bronington</p> <p>Resolved:- The Council made no observations.</p> <p>P/2016/0785 – proposed loading bay extension ay Befesa Salt Slags Ltd, Mereside Industrial Estate, Fenns Bank</p> <p>Resolved:- The Council made no observations.</p> <p>19.2 <u>New Applications Received:-</u></p> <p>P/2016/0787 - Relaxation of condition 02 imposed under planning permission code P/2015/0819 to allow use of garage as utility / back room and W.C. (in retrospect) at Lodge Cottage, Drury Lane, Ty Broughton</p> <p>Resolved:- The Council raised concerns that this is another retrospective planning application.</p> <p>19.3 <u>Decisions:-</u></p> <p><u>Granted:-</u></p> <p>P/2016/0383 – Moss Grange, Moss Lane, Bronington</p> <p>P/2016/0418 – The Fallen Oak, Painters Green, Redbrook</p> <p>P/2016/0647 – Oak View, Chapel Lane, Bronington</p> <p>P/2016/0711 - Conery Farm, Conery Lane, Bronington</p> <p><u>Refused:-</u></p> <p>P/2016/0428 – Eastwick, Rambles, Ty Broughton</p> <p><u>Withdrawn:-</u></p> <p>P/2016/0393 - Lodge Cottage, Drury Lane, Ty Broughton</p>	
20- Report from Bronington School Rep	The Council deferred considering request received for funding to provide boys toilets.	

21- 2017 Meetings	The Council agreed to consider changing the date of the monthly meeting at the October meeting.	
22- Councillors Questions	Nothing to report.	
23- Date of next meeting	Wednesday 5 th October 2016 – Bronington School at 7.30 pm. Website:- bronington-cc.org	