

**Minutes of the meeting of Bronington Community Council-  
Held at Whitewell Parish Rooms on Wednesday 15<sup>th</sup> May 2019 at 7.30 pm**

<b>Present</b>	Cllrs. V Brodie, A Reardon, D Evans, A Warren, R Millington, A Edwards, R Hill, R Motthershead, B Martin. The Clerk.
<b>1- Apologies</b>	Cllrs. A Lewis, M Watson, P Robinson.
<b>2- Declarations of Interest</b>	None were declared.
<b>3- Police Update</b>	<p>The police did not attend the meeting but submitted the following report:- Crime Issues / Trends:</p> <ul style="list-style-type: none"> <li>• Theft other – Bronington – Theft of quad bike – undetected.</li> <li>• Fraud – Bronington – Unknown offender has stated victim owes money. Enquiries ongoing.</li> <li>• Criminal damage and common assault – Whitewell – Landlord and tenant dispute – no further action.</li> <li>• Burglary – Bronington – Offenders have entered via back door and stolen items – Enquiries ongoing.</li> </ul> <p>The Council noted there had been a couple of RTA recently on the A495.</p>
<b>4- Adoption of the minutes</b>	<b>Resolved:- The minutes of the business meeting that was held on Wednesday 17<sup>th</sup> April 2019 were proposed by Cllr Brodie and seconded by Cllr Evans. The minutes were then adopted and signed as correct.</b>
<b>5- Matters Arising</b>	<p>The following faults remain outstanding. The Clerk has contacted Highways to enquire when the repairs / works will be completed, but no satisfactory response has been received to date:-</p> <p>5.1 Road Sign :- broken at Drury Lane. Clerk to follow up.</p> <p>5.2 Dog Fouling:- there has been an increase in dog fouling throughout the ward especially School Lane in Bronington, Broomers Lane in Iscoyd and Whitewell. The Clerk has contacted WCBC and requested signage; additional bins and for a visit from the dog warden. Clerk to follow up.</p> <p>5.3 A525:- between the bus shelter and turning for Hanmer where the burst water main was last year has caused a dip in the road. Reported to Highways.</p> <p>5.4 Speed Limits:- concerns were raised regarding speed limits on the A525 (near Eglwys Cross) and on the A495 (after Bronington village); the Clerk is to contact Highways to enquire about having the speed limit reduced to 40 mph on both roads and the costs involved. This has been reported the Highways, to follow up.</p> <p>5.5 Highways:- The Council agreed to invite Gareth Matthews, Highways, to the June meeting. Clerk to follow up.</p> <p>5.6 The Clerk has reported the following to Highways:-</p> <p>5.6.1 Dangerous Road Surface:- at Redbook Maelor junction on the A525 and A495. Repairs have been carried out.</p> <p>5.6.2 A495:- speeding vehicles on the A495 past Bronington are causing houses to vibrate.</p> <p>5.6.3 White Lines need to be painted on the A495 by the layby (near to the post box).</p> <p>5.6.4 Damaged Grids:- located at Eglwys Cross (opposite the bungalow).</p> <p>5.6.5 Potholes located at the following locations:-</p>

	<ul style="list-style-type: none"> <li>• Redbrook Bridge - Repairs have been carried out;</li> <li>• On the Chequer straight (A495) between the Fenns Bank turning and Chequer Corner (near to the SLOW sign);</li> <li>• Broomers Lane, Iscoyd – now repaired;</li> <li>• Chapel Lane;</li> <li>• Eglwys Cross Bank near to Rhos Both - now repaired.</li> </ul>															
<b>6- Open Forum</b>	There was no consideration of this item.															
<b>7- Correspondence</b>	<p>7.1 <u>List of post received:-</u></p> <table border="1"> <tr> <td></td> </tr> </table> <p>7.2 <u>List of emails forwarded to councillors:-</u></p> <table border="1"> <tr> <td>Consultation: Consideration of proposals to amend the Public Audit (Wales) Act 2013</td> </tr> <tr> <td>New Inspector FOR Wrexham Rural</td> </tr> <tr> <td>Weekly E-Bulletin Issue 208 - Thursday 4th April</td> </tr> <tr> <td>Fire Service Safe &amp; Well Checks</td> </tr> <tr> <td>Responses from WCBC</td> </tr> <tr> <td>RAF Association search for volunteers</td> </tr> <tr> <td>Weekly E-Bulletin Issue 209 - Thursday 11th April</td> </tr> <tr> <td>MOLD TRAINING DATES</td> </tr> <tr> <td>Ballot Paper for Betsi Cadwaladr Health Board Stakeholder Reference Group</td> </tr> <tr> <td>Joint One Voice Wales and Planning Aid Wales Network Event / Conference 11 June</td> </tr> <tr> <td>THE COUNCIL AS AN EMPLOYER TRAINING - GRESFORD - TUESDAY 14TH MAY</td> </tr> <tr> <td>Motions for 2019 Annual General Meeting</td> </tr> <tr> <td>One Voice Wales Representative on the Betsi Cadwaladr Board</td> </tr> </table>		Consultation: Consideration of proposals to amend the Public Audit (Wales) Act 2013	New Inspector FOR Wrexham Rural	Weekly E-Bulletin Issue 208 - Thursday 4th April	Fire Service Safe & Well Checks	Responses from WCBC	RAF Association search for volunteers	Weekly E-Bulletin Issue 209 - Thursday 11th April	MOLD TRAINING DATES	Ballot Paper for Betsi Cadwaladr Health Board Stakeholder Reference Group	Joint One Voice Wales and Planning Aid Wales Network Event / Conference 11 June	THE COUNCIL AS AN EMPLOYER TRAINING - GRESFORD - TUESDAY 14TH MAY	Motions for 2019 Annual General Meeting	One Voice Wales Representative on the Betsi Cadwaladr Board	
Consultation: Consideration of proposals to amend the Public Audit (Wales) Act 2013																
New Inspector FOR Wrexham Rural																
Weekly E-Bulletin Issue 208 - Thursday 4th April																
Fire Service Safe & Well Checks																
Responses from WCBC																
RAF Association search for volunteers																
Weekly E-Bulletin Issue 209 - Thursday 11th April																
MOLD TRAINING DATES																
Ballot Paper for Betsi Cadwaladr Health Board Stakeholder Reference Group																
Joint One Voice Wales and Planning Aid Wales Network Event / Conference 11 June																
THE COUNCIL AS AN EMPLOYER TRAINING - GRESFORD - TUESDAY 14TH MAY																
Motions for 2019 Annual General Meeting																
One Voice Wales Representative on the Betsi Cadwaladr Board																
<b>8- Internal Procedures</b>	<p><b>Resolved:- The Council agreed to the following:-</b></p> <ul style="list-style-type: none"> <li>• <b>To adopt the Councillors Code of Conduct</b></li> <li>• <b>To confirm the appointment of Ruth Shackleton as Responsible Financial Officer.</b></li> <li>• <b>To confirm the appointment of Richard Salmon as Internal Auditor.</b></li> <li>• <b>To confirm the following as bank signatories:- The Clerk and Cllrs Evans, Robinson and Brodie.</b></li> <li>• <b>To approve and agree to adopt the Financial Risk Assessment.</b></li> <li>• <b>To approve and agree to adopt the Standing Orders.</b></li> <li>• <b>To approve and agreed to adopt the Financial Regulations.</b></li> </ul> <p><b>Proposed by Cllr Evans and seconded by Cllr Warren.</b></p>															
<b>9- Accounts</b>	<p>9.1 <u>To approve payment of insurance:-</u></p> <p><b>Resolved:- The Council considered and agreed to the payment of £840.77 for insurance insurance. Proposed by Cllr Brodie and seconded by Cllr Millington</b></p> <p>9.2 <u>Financial Report:-</u></p> <p>The bank balance as at 30<sup>th</sup> April 2019 is as follows:-</p> <p>Lloyds Current Account £ 25,179.90</p> <p><b>To approve payments / receipts:-</b></p> <p>Payments:-</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>234</td> <td>Running Costs</td> <td>£ 34.06</td> </tr> <tr> <td>235</td> <td>Richard Salmon (internal audit)</td> <td>£ 40.00</td> </tr> <tr> <td>236</td> <td>Zurich Insurance</td> <td>£840.77</td> </tr> </tbody> </table>	Chq No	Payee	Amount	234	Running Costs	£ 34.06	235	Richard Salmon (internal audit)	£ 40.00	236	Zurich Insurance	£840.77			
Chq No	Payee	Amount														
234	Running Costs	£ 34.06														
235	Richard Salmon (internal audit)	£ 40.00														
236	Zurich Insurance	£840.77														

	<p>The Clerk's salary was paid by standing order. Precept Received:- £ 6,333.00 VAT Claim is yet to be submitted for the period 01/04/18 – 31/03/19. <b>Resolved:- Councillors agreed to accept the Financial Report and the above payments. Proposed by Cllr Brodie and seconded by Cllr Millington.</b></p> <p>9.3 <u>To Consider request for donation to Hope House:-</u> The Council agreed to defer the request until they consider all donations.</p>	
<b>10- Annual Audit</b>	<p>Annual Audit (see attachment A):- <b>Resolved:- Councillors agreed to approve the following:-</b></p> <p>10.1 <b>Internal System of Financial Control. Proposed by Cllr Brodie and seconded by Cllr Evans.</b></p> <p>10.2 <b>Annual Governance Statement with respect to the Council's accounting statements for the year ended 31<sup>st</sup> March 2019. Proposed by Cllr Mottershead and seconded by Cllr Millington.</b></p> <p>10.3 <b>The Annual Return for year ended 31<sup>st</sup> March 2019 (including Explanation of Year on Year Variance and Allocation of Closing Balance). Proposed by Cllr Brodie and seconded by Cllr Warren.</b></p>	
<b>11- Newsletter</b>	The Council agreed to submit an Annual Report to be circulated with the Bugle.	
<b>12- Barry Barlow Memorial Play Area Update</b>	The Steering Group are due to meet.	
<b>13- Planning</b>	<p>13.1 <u>Applications Received</u> P/2019/0311 - First floor extension at Eastwick Mill House, Tybroughton <b>The Council made no observations.</b></p> <p>13.2 <u>New Applications Received:-</u> P/2019/0353 - Single storey sunroom extension to side of existing dwelling and replacing flat roof for pitched at Conery Lane Farm Conery Lane Bronington <b>The Council made no observations.</b></p> <p>13.3 <u>Decisions:-</u> <u>Granted:-</u> P/2019/0120 - Bronington Aided School, School Lane, Bronington P/2019/0148 - Holly Cottage, Whitewell <u>Refused:-</u> <u>Withdrawn:-</u> P/2019/0100 - Moss Villa, Chapel Lane, Bronington P/2019/0199 - The Haven, Lower Wych Road, Tallarn Green, Malpas</p>	
<b>14. Website</b>	Cllr Martin is to do a presentation at the June meeting.	
<b>15. Betsi Cadwaladr Health Board Stakeholder Reference Group</b>	There was no consideration of this item.	

<b>16- Participatory Budget</b>	<p>The Council considered increasing the amount available for the Participatory Budget.</p> <p><b>Resolved:- The Council agreed to set a limit of £5,000.00 for the Participatory Budget for the 2019 – 2020 financial year. Proposed by Cllr Martin and seconded by Cllr Hill.</b></p>	
<b>17- Community Agent:-</b>	<p>There have been no further meetings.</p>	
<b>18- Bronington School</b>	<p>Cllrs Brodie, Reardon, Warren and Martin have met with the headteacher to discuss the provision of a community room at the school. See attached for report which includes the following items which were considered:-</p> <ul style="list-style-type: none"> <li>• Ownership of the Community Room</li> <li>• Purchase of storage cabinets of other users</li> <li>• Running costs</li> <li>• Use of kitchens</li> <li>• Outside lighting</li> <li>• Use of field</li> <li>• Safeguarding</li> <li>• Booking arrangements</li> <li>• Risk assessment</li> <li>• Access and signage</li> </ul> <p>The Clerk is to clarify the level of insurance cover for the community room and the use of the field by users.</p> <p>The Clerk is to check the minutes from 2008 - 2009 regarding the purchase details of mobile at the school.</p> <p>The Council are to set up a steering group for the running of the Community Room.</p> <p>The headteacher is to sort out the lease of the Community Room which is likely to be for a period of five years.</p>	
<b>19- Councillors Questions</b>	<p>19.1 Cae Bach:- concerns were raised regarding the usage of the new centre for educational purposes as the marketing is geared towards hen / stag parties.</p> <p>19.2 Overgrown Hedges:- located at Painters Green, Redbrook Maelor making the pavement a safety hazard for pedestrians. The Clerk is to report the concern to Highways.</p> <p>19.3 Road Signs:- the Clerk is to contact WCBC and request that the signs in the ward are cleaned as many are hard to see.</p>	
<b>20- Date of next meeting</b>	<p>Wednesday 19<sup>th</sup> June 2019 – Bronington School</p>	