

**Draft Minutes of the meeting of Bronington Community Council-
Held at Bronington School on Wednesday 18th March 2020 at 7.30 pm**

Present	Cllrs. V Brodie, D Evans, B Martin, A Warren, M Watson, S Swinden, D Nunnerley. The Clerk. One members of the public attended part of the meeting.	
1- Apologies	Cllrs. R Hill, R Millington, R Mottershead, P Robinson, A Edwards.	
2- Declarations of Interest	None were declared.	
3- Police Update	There was no monthly police report.	
4- Adoption of the minutes	Resolved:- Part 2 Item 1 was amended to include “and other external improvements” The Council then approved the minutes of the business meeting held on Wednesday 19th February 2020. Proposed by Cllr Martin and seconded by Cllr Warren.	
5- Casual Vacancies	WCBC have advised that an election has not been called therefore the Council can go ahead and co-opt to fill the two casual vacancies. The notice for the two Casual Vacancies has displayed on the noticeboards and the website. Two candidates have expressed an interest in being co-opted. Resolved:- Councillors agreed to co-opt Steve Swinden and Diane Nunnerley to represent Bronington. Proposed by Cllr Warren and seconded by Cllr Watson. Cllrs Swinden and Nunnerley both duly signed the Acceptance of Office form.	
6- Covid 19	6.1 <u>To receive report and agree action(s) to ensure minimal disruption to the work of the Council and a contingency plan in case future meetings are postponed:-</u> At present, the authorisation and payment of invoices has to be made at the Council meeting, however, the Clerk, in conjunction with the Chairman of the Council, can authorise expenditure for any items below £500.00. In addition, in cases of extreme risk to the delivery of Council services, the Clerk may authorise revenue expenditure on behalf of the Council which in the Clerk’s judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £500.00. The Clerk shall report such action to the chairman as soon as possible and to the Council as soon as practicable thereafter. In the event that meetings have to be cancelled certain payments will still have to be made. The online banking has now been set up and there is an item on the agenda "Internal Control System for online banking" the only change to this document is to state that <i>"All online payments must be approved via email by at two authorised bank signatories."</i> The Council are due to discuss the grants next month and make a decision in May. This may have to be deferred should the meetings be cancelled as	

	<p>it cannot be done remotely.</p> <p>Resolved:- That the Council agree to the following:-</p> <p>(i) Financial Regulations:- Make the following amendments to items 4.1 and 4.5 of the Financial Regulations:-</p> <p><i>4.1 Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:</i></p> <ul style="list-style-type: none"><i>the Council for all items over £1,000;</i><i>the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £1,000.</i> <p><i>4.5 In cases of extreme risk to the delivery of Council services, the Clerk may authorise revenue expenditure on behalf of the Council which in the clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £1,000. The Clerk shall report such action to the chairman as soon as possible and to the Council as soon as practicable thereafter.</i></p> <p>(ii) That the Council are to be notified of all items of expenditure via email / phone.</p> <p>(ii) That the Council should agree to delegate any decisions to the Clerk, who will consult with both the Chairman and the Vice Chairman and inform the Council accordingly.</p> <p>Proposed by Cllr Martin and seconded by Cllr Watson.</p> <p>6.2 <u>Supporting the Local Community:-</u></p> <p>Cllr Brodie updated the meeting regarding actions to be taken in the local community during the Coronavirus emergency.</p>									
7- Matters Arising	<p>7.1 Community Room:- the coffee morning that was scheduled for April has been cancelled and pilates classes have been postponed.</p>									
8- Open Forum	<p>The following concerns were raised and are to be reported to Highways:-</p> <ul style="list-style-type: none">- Concerns regarding blocked drains on the A495 where the roadworks are being carried out.									
9- Summer Fair	<p>The summer fair has been postponed.</p>									
10- Correspondence	<table><tr><td>Emails Received:-</td></tr><tr><td>Spring Clean Cymru - 20 March – 13 April</td></tr><tr><td>Is Your Council Taking Part In #GB SpringClean 2020?</td></tr><tr><td>TRAINING REMINDER - MODULE 5 - THE COUNCIL MEETING - MOLD- 24TH MARCH 6:30-9:00</td></tr><tr><td>TRAINING REMINDER - MODULE 8 - INTRODUCTION TO COMMUNITY ENGAGEMENT - MOLD- 5TH MARCH 6:30-9:00</td></tr><tr><td>Wrexham Town and Community Council Forum</td></tr><tr><td>Ken Skates newsletter</td></tr><tr><td>Independent Remuneration Panel for Wales draft Supplementary Report–</td></tr></table>	Emails Received:-	Spring Clean Cymru - 20 March – 13 April	Is Your Council Taking Part In #GB SpringClean 2020?	TRAINING REMINDER - MODULE 5 - THE COUNCIL MEETING - MOLD- 24TH MARCH 6:30-9:00	TRAINING REMINDER - MODULE 8 - INTRODUCTION TO COMMUNITY ENGAGEMENT - MOLD- 5TH MARCH 6:30-9:00	Wrexham Town and Community Council Forum	Ken Skates newsletter	Independent Remuneration Panel for Wales draft Supplementary Report–	
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	the principles relating to the reimbursement of costs of care	
	Important Statement from OWL Cymru	
	Consultation Events Beyond Recycling	
	Independent Remuneration Panel for Wales Annual Report - February 2020	
	Exciting New Opportunity - Local Places for Nature packages	
	Innovative Practice Annual Awards Ceremony 26th March 2020	
	Urgent / Important Message Green Growth funding opportunities for Community and Town Councils	
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	Consultation for Proposed Off Street Parking Places Orders 2020	
	Independent Remuneration Panel for Wales Annual Report - February 2020	
	One Voice Wales/SLCC Joint Event – 20 May 2020	
	Police Report <u>Community Speedwatch</u> A number of members highlighted that they would like to support the police by getting the community speed watch scheme up and running again in their areas. Concerns around carry out checks in your own wards was discussed but a number of members felt that if they carried out checks in a neighbouring community and vice versa this would resolve that issue. John Morris who is now confirmed in post as community speed watch coordinator is happy to conduct new training sessions at the request of community members. He has advised that a community speed watch needs a minimum of 4 members and requires one person to be the lead co-ordinator. Once trained a camera can be purchased and Go Safe will fund hi vis jackets and signs. Since the meeting it has also been agreed that PC 3164 Dan Jones will act as CPW SPC in the WR area and be on hand to conduct checks with groups to allow confidence in the process. If you wish to set up a community speed watch John can be contacted by email at John.Morris@nthwales.pnn.police.uk	
	One Voice Wales - WELSH LANGUAGE TRAINING SESSIONS	
	Change of Date - One Voice Wales Wrexham / Flint Area Committee Meeting - 7 th April	
	Grant Info ""boost nature on your doorstep"	
	Local Places for Nature - URGENT REMINDER TO COMMUNITY AND TOWN COUNCILS	
11- Accounts	11.1 <u>Financial Report:-</u> The reconciled bank balance as at 28 th February 2020 is as follows:- Lloyds Current Account £ 15,805.00	

	<p>To approve payments / receipts:-</p> <p>Payments:-</p> <table border="1"> <thead> <tr> <th>Chq No</th><th>Payee</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>281</td><td>COMMUNITY ROOM:- Complete Pest Controls</td><td>£ 96.00</td></tr> <tr> <td>282</td><td>Running Costs</td><td>£ 40.17</td></tr> <tr> <td>283</td><td>Nantwich Refrigeration Services</td><td>£ 257.65</td></tr> <tr> <td>284</td><td>Little Red Tractor Company</td><td>£ 226.80</td></tr> <tr> <td>286</td><td>COMMUNITY ROOM:- Argos</td><td>£ 13.00</td></tr> <tr> <td>287</td><td>Void</td><td>£ 0.00</td></tr> <tr> <td>288</td><td>Atrium - replacement pads and batteries</td><td>£ 155.10</td></tr> </tbody> </table> <p>The Clerk's salary was paid by standing order.</p> <p><u>Receipts:-</u></p> <p>None have been received.</p> <p>Resolved: - Councillors agreed to accept the Financial Report and the above payments. Proposed by Cllr Brodie and seconded by Cllr Evans.</p> <p>11.2 <u>To approve Internal Control System for online banking:-</u></p> <p>Resolved: - Councillors agreed to approve Internal Control System for online banking which included the following additional point "All online payments must be approved via email by two authorised bank signatories". Proposed by Cllr Brodie and seconded by Cllr Evans.</p> <p>11.3 <u>Grant Process:-</u></p> <p>Grant applications are due by 31st March 2020.</p> <p>11.4 <u>Summer Fair:-</u></p> <p>The item was deferred.</p>	Chq No	Payee	Amount	281	COMMUNITY ROOM:- Complete Pest Controls	£ 96.00	282	Running Costs	£ 40.17	283	Nantwich Refrigeration Services	£ 257.65	284	Little Red Tractor Company	£ 226.80	286	COMMUNITY ROOM:- Argos	£ 13.00	287	Void	£ 0.00	288	Atrium - replacement pads and batteries	£ 155.10	
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12- Planning	<p>12.1 <u>Applications Received</u></p> <p>None have been received.</p> <p>12.2 <u>New Applications Received:-</u></p> <p>None have been received.</p> <p>12.3 <u>Decisions:-</u></p> <p><u>Withdrawn:-</u></p> <p>P/2020/0073 - The Drury, Drury Lane, Tybroughton</p>																									
13- Bronington Shop	<p>Cllr Martin is liaising with Bronington Shop to carry out work for improvements to the exterior of the shop.</p> <p>Resolved:-</p> <p>The Council agreed to the following:-</p> <ul style="list-style-type: none"> - To pay up to a maximum of £350.00 plus VAT to carry out repairs to the fridge at Bronington shop. - To pay up to a maximum of £286.00 plus VAT towards new signage for Bronington shop. - To purchase a bench and carry out other external improvements to the maximum value of £200.00 plus VAT at Bronington shop. Proposed by Cllr Brodie and seconded by Cllr Warren. 																									

14- Land Opposite Shop in Bronington	Cllr Martin has progressed the matter and sought legal advice from One Voice Wales.	
15- Barry Barlow Memorial Play Area Update	This item was deferred.	
16- Community Speedwatch	This item was deferred.	
17- Community Room	<p>17.1 <u>To receive report and agree any action required:-</u> Cllr Martin spoke to the meeting regarding decorating the Community Room.</p> <p>17.2 <u>To consider and agree action regarding installation of WiFi:-</u> Cllr Brodie is to make further enquiries regarding installing WiFi at the Community Room.</p> <p>17.3 <u>To consider and agree action regarding replacement lights:-</u> The Council considered action regarding the replacement of outside lights at the Community Room. Resolved:- The Council agreed to pay for seven replacement lights, Proposed by Cllr Brodie and seconded by Cllr Warren.</p>	
18- Bronington School	<p>Cllr Brodie reported the following to the meeting:-</p> <ul style="list-style-type: none"> - Work is being carried out on the roof of the school. - The school has now taken over the running of the playgroup. - The school are to send a mailshot in the local area to promote spaces at the school 	
19- AOB	<p>19.1 Blocked Grids:- located on the A495, in addition the grid surrounds are cracking up and will need to be re-tarmacked.</p> <p>19.2 Blocked Grids:- located at Green Dragon Farm.</p> <p>19.3 Refuse Collection:- the sides of the refuse wagon are not being shut and causing litter to escape in the Ty Broughton area.</p> <p>19.4 Blocked Grids:- located outside 2 Old Hall, Ellesmere Road.</p> <p>19.5 Pothole:- located at Redbrook House (on the Whitchurch side) this is forcing people to cross over to the other side so as to avoid the pothole. The Clerk is to report the above to WCBC.</p>	
Date of next meeting	Wednesday 15 th April 2020 (TBC as per Government guidelines. Venue TBA.)	