

**Minutes of the meeting of Bronington Community Council-  
Held using the Zoom Platform on Wednesday 19<sup>th</sup> May 2021 at 7.30pm**

<b>Present</b>	<p>Cllrs Vanessa Brodie, Sue Clarke, Anna Edwards, Dave Evans (Vice Chairman), Rob Hill, Ben Martin (Chairman), Robert Millington (attended part of the meeting), Richard Mottershead, Diane Nunnerley, Steve Swinden, Annemarie Warren, Mark Watson (attended part of the meeting).</p> <p>The Clerk.</p> <p>Two members of the public attended part of the meeting.</p>
<b>1- Recording of Meeting</b>	<p><b>Resolved:- The Council agreed to record the Zoom meeting.</b></p> <p><b>Proposed by Cllr Brodie and seconded by Cllr Edwards.</b></p> <p><b>The voting took place as follows:-</b></p> <p><b>For:- Cllrs. Brodie, Clarke, Edwards, Evans, Hill, Martin, Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</b></p> <p><b>Against:- None. Abstained:- None.</b></p>
<b>2- Apologies</b>	No apologies.
<b>3- Declarations of Interest</b>	Cllr Brodie declared a pecuniary interest in item 10 of the minutes.
<b>4- Police Update</b>	<p>The police report was previously circulated.</p> <p>PCSO Dean Sawyer introduced himself to the Council. He is meeting with Community Councillors on Thursday 20<sup>th</sup> May to discuss ward concerns.</p>
<b>5- Open Forum</b>	There was no consideration of this item.
<b>6- Adoption of the minutes</b>	<p>To approve the minutes of the business meeting held on Wednesday 21<sup>st</sup> April 2021.</p> <p><b>Resolved:- The Council approved the minutes of the business meeting that was held on Wednesday 21<sup>st</sup> April 2021.</b></p> <p><b>Proposed by Cllr Brodie and seconded by Cllr Swinden.</b></p> <p><b>The voting took place as follows:-</b></p> <p><b>For:- Cllrs. Brodie, Clarke, Evans, Hill, Martin, Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</b></p> <p><b>Against:- None. Abstained:- Cllr Edwards.</b></p>
<b>7- Matters Arising</b>	Cllr Nunnerley is to circulate a report of the training course she attended.
<b>8- Corres.</b>	List previously circulated.
<b>9- Internal Procedures</b>	<p><b>Resolved:- The Council agreed to the following:-</b></p> <p><b>9.1 To adopt Councillors Code of Conduct</b></p> <p><b>9.2 To confirm appointment of Responsible Financial Officer</b></p> <p><b>Proposed by Cllr Swinden and seconded by Cllr Hill.</b></p> <p><b>The voting took place as follows:-</b></p> <p><b>For:- Cllrs. Brodie, Clarke, Edwards, Evans, Hill, Martin, Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</b></p> <p><b>Against:- None. Abstained:- None.</b></p> <p><b>Resolved:- The Council agreed to the following:-</b></p> <p><b>9.3 To confirm and agree bank signatories (Cllrs Brodie, Evans, Warren and the Clerk)</b></p>

	<p>9.4 To approve Risk Assessment</p> <p>9.5 To approve the amended Standing Orders (these have been updated to include the nomination and election process for the Chairmanship and Vice Chairmanship that was formally agreed on 17<sup>th</sup> February 2021.</p> <p>9.6 To approve Financial Regulations</p> <p>9.7 To approve the Local Resolution Protocol</p> <p>Proposed by Cllr Evans and seconded by Cllr Swinden.</p> <p>The voting took place as follows:-</p> <p>For:- Cllrs. Brodie, Clarke, Edwards, Evans, Hill, Martin, Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</p> <p>Against:- None. Abstained:- None.</p>						
<p><b>10- Grant Application Process</b></p>	<p>The Council have received the grant applications from Bronington School, Bronington Children’s Club and St Marys Church Whitewell. Representatives from Bronington School and Bronington Children’s Club attended the meeting to answer further questions regarding their applications.</p> <p><b>Resolved:- The Council approved the following grant application:-</b></p> <p><b>Bronington School – fencing - £905.00.</b></p> <p>Proposed by Cllr Warren and seconded by Cllr Clarke.</p> <p>The voting took place as follows:-</p> <p>For:- Cllrs. Clarke, Edwards, Evans, Hill, Martin, Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</p> <p>Against:- None. Abstained:- Cllr Brodie.</p> <p><b>Resolved:- The Council approved the following grant application:-</b></p> <p><b>Bronington Children’s Club – purchase new toys - £200.00.</b></p> <p>Proposed by Cllr Clarke and seconded by Cllr Nunnerley.</p> <p>The voting took place as follows:-</p> <p>For:- Cllrs. Clarke, Edwards, Evans, Hill, Martin, Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</p> <p>Against:- None. Abstained:- Cllr Brodie.</p> <p><b>Resolved:- The Council approved the following grant application:-</b></p> <p><b>St Marys Church Whitewell – new sound system - £1,000.00.</b></p> <p>Proposed by Cllr Clarke and seconded by Cllr Brodie.</p> <p>The voting took place as follows:-</p> <p>For:- Cllrs. Brodie, Clarke, Edwards, Evans, Hill, Martin, Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</p> <p>Against:- None. Abstained:- None.</p>						
<p><b>11- Accounts</b></p>	<p>11.1 <u>Financial Year 2021 – 2022:-</u></p> <p>The reconciled bank balance as at 30<sup>th</sup> April 2021 is as follows:-</p> <p>Lloyds Current Account £22,169.81</p> <p><b>To approve payments / receipts:-</b></p> <p>Payments:-</p> <table border="1" data-bbox="432 1912 1458 2042"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Online</td> <td>Little Red Tractor Company (posts at war memorial)</td> <td>£ 180.00</td> </tr> </tbody> </table>	Chq No	Payee	Amount	Online	Little Red Tractor Company (posts at war memorial)	£ 180.00
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Online	Little Red Tractor Company (posts at war memorial)	£ 180.00					

	Online	Running Costs	£ 38.74
	Online	Jane Gurr (internal audit)	£ 95.00
	Online	Little Red Tractor Company (BBPA maintenance)	£ 262.80
	Online	Defib Store	£1,564.80
	Online	One Voice Wales – training	£ 30.00
	Online	Zurich Insurance	£ 687.88
	Online	GRANT - Bronington School – fencing	£ 905.00
	Online	GRANT - Bronington Children’s Club	£ 200.00
	Online	GRANT - St Marys Church Whitewell	£1,000.00
<p>The Clerk’s salary was paid by standing order.</p> <p><u>Receipts:-</u></p> <p>Precept:- £6,334.80</p> <p><b>Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments.</b></p> <p><b>Proposed by Cllr Nunnerley and seconded by Cllr Swinden.</b></p> <p><b>The voting took place as follows:-</b></p> <p><b>For:- Cllrs. Brodie, Clarke, Edwards, Evans, Hill, Martin, Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</b></p> <p><b>Against:- None.</b></p> <p><b>Abstained:- None.</b></p>			
12- Annual Audit	<p>Annual Audit (see attachment A):-</p> <p><b>Resolved:- Councillors agreed to approve the following:-</b></p> <p><b>12.1 Internal System of Financial Control.</b></p> <p style="padding-left: 40px;"><b>Proposed by Cllr Evans and seconded by Cllr Clarke.</b></p> <p><b>12.2 Annual Governance Statement with respect to the Council’s accounting statements for the year ended 31<sup>st</sup> March 2021</b></p> <p style="padding-left: 40px;"><b>Proposed by Cllr Evans and seconded by Cllr Martin.</b></p> <p><b>12.3 The Annual Return for year ended 31<sup>st</sup> March 2021 (including Explanation of Year on Year Variance, Fixed Assets and Allocation of Closing Balance).</b></p> <p style="padding-left: 40px;"><b>Proposed by Cllr Martin and seconded by Cllr Brodie.</b></p> <p><b>The voting took place as follows:-</b></p> <p><b>For:- Cllrs. Brodie, Clarke, Edwards, Evans, Hill, Martin, Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</b></p> <p><b>Against:- None. Abstained:- None.</b></p>		
13- Planning	<p><b>Planning</b></p> <p>13.1 <u>Applications Received:-</u></p> <p style="padding-left: 40px;">P/2021/0352 - Two storey extension and erection of garage at Stoneyhurst Grange Road Bronington</p> <p style="padding-left: 40px;"><b>Resolved:- The Council agreed to support the application.</b></p> <p style="padding-left: 40px;"><b>Proposed by Cllr Brodie and seconded by Cllr Martin.</b></p> <p style="padding-left: 40px;"><b>The voting took place as follows:-</b></p> <p style="padding-left: 40px;"><b>For:- Cllrs. Brodie, Clarke, Edwards, Evans, Hill, Martin,</b></p>		

	<p><b>Millington, Mottershead, Nunnerley, Swinden, Warren, Watson.</b>  <b>Against:- None. Abstained:- None.</b></p> <p>13.2 <u>New Applications Received:-</u>  None have been received.</p> <p>13.3 <u>Decisions:-</u>  <u>Granted:-</u>  P/2021/0031 - Essex House Chapel Lane Bronington  <u>Refused:-</u>  P/2021/0137 - Happy Days Coaches Mill Lane Little Green  Bronington</p>
<b>14- Highways</b>	<p>14.1 <u>To receive report:-</u>  Cllr Brodie updated the meeting. The Council noted that the proposed works to the pavement from Redbrook Maelor to Eglwys Cross have not been carried out.  The Council considered setting up a working party to deal with maintenance of the village.</p> <p>14.2 <u>To consider request for vehicle speed activated signage in the 40 mph zone at The Chequer on the A525:-</u>  The Clerk is in the process of obtaining quotes.  The Clerk is to contact Maelor South Community Council to enquire about the effectiveness of the signage in Bettisfield.</p>
<b>15- Community Room</b>	<p>There has been no further work at the Community Room.  The Rainbows and Brownies are due to start using the Community Room.</p>
<b>16- Barry Barlow Play Area</b>	<p>The order has been placed for new play equipment at the play area. It is due to be installed at the end of May / beginning of June.</p>
<b>17- Land Opposite Shop in Bronington</b>	<p>Cllr Martin is due to follow up the request with the Hanmer Estate.</p>
<b>18- Date of Meeting</b>	<p>This item was deferred.</p>
<b>19- Councillor Expenses</b>	<p>Information regarding Councillor Expenses and backdated pay has been circulated to Councillors.  This is to be considered by the Council in detail at the June meeting.</p>
<b>20- Bronington School</b>	<p>Cllr Brodie updated the meeting about Sports Day and her recent appointment as Local Authority School Governor.</p>
<b>21- To receive update(s) from outside organisations</b>	<p>21.1 Whitewell Parish Rooms:- Cllr Clarke updated the meeting.  21.2 Flintshire / OVW Meeting:- Cllr Martin updated the meeting regarding impending changes for Community Councils (e.g. training plans, Annual Reports)</p>
<b>22- AOB</b>	<p>The Council formally thanked Cllr Brodie for her service as Chairman to the Community Council.</p>
<b>Date of next meeting</b>	<p>Wednesday 16<sup>th</sup> June 2021.</p>