

**Minutes of the meeting of Bronington Community Council
held at Whitewell Parish Rooms
on Wednesday 20th October 2021 at 7.30 pm**

Present	Cllrs Vanessa Brodie, Sue Clarke, Anna Edwards, Dave Evans (Vice Chairman), Rob Hill, Ben Martin (Chairman), Richard Mottershead, Diane Nunnerley, Annemarie Warren, Mark Watson. The Clerk. No members of the public attended the meeting.																						
1- Apologies	Cllrs Robert Millington, Steve Swinden.																						
2- Declarations of Interest	Cllr Brodie declared a pecuniary interest in item 8.5 on the agenda.																						
3- Police Update	The police report was previously circulated.																						
4- Open Forum	There was no consideration of this item.																						
5- Adoption of the minutes	Resolved:- The Council approved the minutes of the Business Meeting held on Wednesday 15th September 2021. Proposed by Cllr Brodie and seconded by Cllr Warren.																						
6- Matters Arising	<p>6.1 Road Signage:- Cllr Clarke is to collate a list of suggested locations for road signage to warn of horse riders.</p> <p>6.2 Dog Waste Bins:- Cllrs Nunnerley is to collate a list of suggested locations for dog waste bins.</p> <p>6.3 Cutting Grass verges:- The Clerk has contacted Bangor on Dee Community Council regarding the maintenance of the verges in Bangor on Dee. Cllrs expressed concerns regarding overgrown grass verges at junctions on the A525 and A495.</p>																						
7- Corres.	List previously circulated.																						
8- Accounts	<p>8.1 <u>Councillor Expenses payments:-</u> The Council are to make Councillor Expenses payments in respect of the financial year ending 31st March 2020 and the financial year ending 31st March 2021 to ex Councillors Amber Lewis and Phil Robinson.</p> <p>8.2 <u>Financial Year 2021 – 2022:-</u> The reconciled bank balance as at 1st October 2021 is as follows:- Lloyds Current Account £ 15,298.33 To approve the following payments:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Chq No</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td>Online</td> <td>Running Costs</td> <td style="text-align: right;">£ 71.52</td> </tr> <tr> <td>Online</td> <td>Little Red Tractor Company (BBPA maintenance)</td> <td style="text-align: right;">£ 262.80</td> </tr> <tr> <td>Online</td> <td>DLS Technologies (domain hosting renewal)</td> <td style="text-align: right;">£ 60.00</td> </tr> <tr> <td>Online</td> <td>Ransfords (bark at BBPA)</td> <td style="text-align: right;">£ 278.64</td> </tr> <tr> <td>303</td> <td>Cllr Expense Payment 2019/20; 2020/21 – P Robinson</td> <td style="text-align: right;">£ 187.50</td> </tr> <tr> <td>304</td> <td>Cllr Expense Payment 2019/20; 2020/21 – A Lewis</td> <td style="text-align: right;">£ 112.50</td> </tr> </tbody> </table> <p>The Clerk's salary was paid by standing order. <u>Receipts:-</u> None have been received Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments.</p>		Chq No	Payee	Amount	Online	Running Costs	£ 71.52	Online	Little Red Tractor Company (BBPA maintenance)	£ 262.80	Online	DLS Technologies (domain hosting renewal)	£ 60.00	Online	Ransfords (bark at BBPA)	£ 278.64	303	Cllr Expense Payment 2019/20; 2020/21 – P Robinson	£ 187.50	304	Cllr Expense Payment 2019/20; 2020/21 – A Lewis	£ 112.50
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	<p>Proposed by Cllr Brodie and seconded by Cllr Evans.</p> <p>8.3 <u>Budget:-</u> The Council received the year to date figures as at 30/09/21 and forecast figures to 31/03/22. Cllrs raised concerns regarding the figures for forecast payments and closing balance at the bank.</p> <p>8.4 <u>Zoom:-</u> Resolved: - Councillors agreed not to renew the annual Zoom subscription.</p> <p>Proposed by Cllr Watson and seconded by Cllr Evans.</p> <p>8.5 <u>Payments:-</u> The Council considered the following payments for the current financial year April 2021 – March 2022:-</p> <ul style="list-style-type: none"> - Schools in the Community - Churchyard Donations in the Community - Upkeep of War Memorials in the Community - Local charities - Jubilee Luncheon Club <p>Resolved: - Councillors agreed to the following:-</p> <ul style="list-style-type: none"> - Schools in the Community - £300.00. <p>Proposed by Cllr Evans and seconded by Cllr Mottershead.</p> <ul style="list-style-type: none"> - Churchyard Donations in the Community – deferred. - Upkeep of War Memorials in the Community - £150.00 <p>Proposed by Cllr Brodie and seconded by Cllr Watson.</p> <ul style="list-style-type: none"> - Local charities – deferred. - Jubilee Luncheon Club – a donation is not required. <p>8.6 <u>Finance Committee / Working Group:-</u> See item 15.</p>
<p>9- Annual Audit</p>	<p>Audit Wales has written to advise that the audit work is currently underway in respect of those annual returns that have been submitted. A number of unforeseen circumstances has resulted in some delays to the audit work. The Council has yet to receive an Audit Certificate therefore the following notice has been posted on the website and noticeboard:-</p> <p>“Regulation 15(5) of the Accounts and Audit (Wales) Regulations 2014 (as amended) requires that by 30 September 2021, Bronington Community Council publish its accounting statements for the year ended 31 March 2021 together with any certificate, opinion, or report issued, given or made by the Auditor General.</p> <p>The accounting statements in the form of an annual return have been published on the Council’s website. However, the accounts are published before the conclusion of the audit. Due to the impact of COVID-19, the Auditor General has not yet issued an audit opinion.”</p>
<p>10- Planning</p>	<p>10.1 <u>Applications Received:-</u> No planning applications have been received.</p> <p>10.2 <u>New Applications Received:-</u> No new planning applications have been received.</p> <p>10.3 <u>Decisions:-</u> <u>Granted:-</u> P/2021/0472 - Lodge Cottage, Drury Lane, Ty Broughton P/2021/0612 - The Nurseries School Lane Bronington</p>
<p>11- Council Priorities</p>	<p>See item 15.</p>
<p>12- War Memorial</p>	<p>Cllr Brodie informed the meeting of the following works required at the war</p>

	<p>memorial in Bronington:-</p> <ul style="list-style-type: none"> - Paint the chain fence; - Clean the memorial. <p>The Council are to ask Mr Clorley for a quote to paint the chain fence and to contact Edgertons regarding cleaning the memorial.</p>
13- Barry Barlow Play Area	<p>Update:-</p> <ul style="list-style-type: none"> - The bark has been ordered, delivered and spread. - The Clerk has made enquiries regarding the annual inspection and is to contact WCBC to request that a Councillor be there when the annual inspection is carried out.
14- Queens Platinum Jubilee	<p>Cllr Evans is to make enquiries regarding the brazier.</p>
15- Council Priorities and Working Groups	<p>Cllr Martin updated the meeting of the current Council steering groups:-</p> <ul style="list-style-type: none"> - Barry Barlow Play Area - Community Room - Young People in the Community - Older People in the Community <p>Cllr Martin suggested the following:-</p> <ul style="list-style-type: none"> - To set up a Finance and Internal Procedures Committee to meet four times a year consisting of Cllr Swinden as lead Councillor with 2/3 Councillors and the Clerk. - To set up a Highways Steering Group. Cllrs Martin, Hill, Evans, Watson and Edwards agreed to be members. <p>Resolved:- The Council agreed to invite Cllr Swinden to set up a Finance and Internal Procedures Committee.</p> <p>Proposed by Cllr Martin and seconded by Cllr Warren.</p> <p>Resolved:- The Council agreed to set up a Highways Steering Group.</p> <p>Proposed by Cllr Brodie and seconded by Cllr Nunnerley.</p>
16- Council Logo and Letterhead	<p>Cllr Martin informed the meeting that he has been working on artwork to incorporate all the wards which is to be used in the Council's newsletter for the Bugle and the Annual Report.</p>
17- Land Opposite Shop in Bronington	<p>Cllr Martin advised there has been no further progress to date.</p>
18- Christmas	<p>Cllr Brodie advised she is waiting for the Rotary Club to confirm whether the Father Christmas float will be visiting Bronington this year.</p> <p>Cllr Brodie is to put up a tree at Bronington Church on behalf of the Council as part of the Christmas Tree Festival.</p>
19- Bronington School Representative	<p>Cllr Swinden has been accepted onto the school's governing body.</p>
20- To receive update(s) from outside organisations	<p>No updates.</p>
21- AOB	<p>21.1 Higher Wych Charities Board:- Ex councillor, Chris Smith, currently represents the Council on the board. The Council are to consider the Council's representation at the November meeting.</p> <p>21.2 Platinum Jubilee Day:- Cllr Martin informed the meeting that Chris Smith will be attending the November meeting to discuss the event.</p>

	21.3 Vicar:- The Council agreed to write a letter of support to Veronica Green further to her recent acquittal. 21.4 Community Room:- Cllr Brodie spoke to the meeting about installing noticeboards at the Community Room.
Date of next meeting	7.45 pm Wednesday 17 th November 2021 at The Community Room, Bronington School