

**Draft Minutes of the meeting of Bronington Community Council
held at The Community Room, Bronington School
on Wednesday 17th November 2021 at 7.45 pm**

Present	Cllrs Sue Clarke, Anna Edwards, Dave Evans (Vice Chairman), Rob Hill, Ben Martin (Chairman), Robert Millington, Richard Mottershead, Diane Nunnerley, Steve Swinden, Annemarie Warren, Mark Watson. The Clerk. Three members of the public attended part of the meeting.										
1- Apologies	Cllr Vanessa Brodie.										
2- Declarations of Interest	There were no declarations of interest.										
3- Police Update	The police report and Go Safe Report were previously circulated.										
4- Open Forum	Three members of the public spoke to the meeting regarding their concerns about the Amended Plans for planning application P/2021/0640 - Change of use of agricultural land to caravan site and associated works at Land between Holly Cottage and Chapel Farm, Whitewell. Concerns included the site layout; close proximity to the neighbouring property; highways and site access; sustainability; adverse visual effect; noise levels; inconsideration to immediate neighbours;										
5- Adoption of the minutes	<p>5.1 <u>Adoption of the minutes of the business Meeting held on Wednesday 20th October 2021:-</u> Resolved:- The Council approved the minutes of the Business Meeting held on Wednesday 20th October 2021. Proposed by Cllr Evans and seconded by Cllr Warren.</p> <p>5.2 <u>Publication of Draft Minutes:-</u> The Draft Minutes are to be published within ten working days.</p>										
6- Matters Arising	6.1 Vicar:- The Council agreed to write a letter of support to Veronica Green further to her recent acquittal.										
7- Corres.	List previously circulated.										
8- Accounts	<p>8.1 <u>Payments:-</u> The Council considered the following payments for the current financial year April 2021 – March 2022:-</p> <ul style="list-style-type: none"> - Churchyard Donations in the Community. - Local charities. <p>The Council discussed that all organisations ought to submit a request to the Council rather than the Council automatically make a grant to them. The Council felt that more financial information should be provided when a request for financial support is made e.g. annual accounts, a breakdown of costs and other sources of income. The Council agreed to defer as to whether to make any donations until the end of the current financial year.</p> <p>8.2 <u>Financial Year 2021 – 2022:-</u> The reconciled bank balance as at 1st November 2021 is as follows:- Lloyds Current Account £ 14,286.76 To approve the following payments:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Chq No</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Online</td> <td>Running Costs</td> <td style="text-align: right;">£ 19.80</td> </tr> <tr> <td style="text-align: center;">Online</td> <td>Little Red Tractor Company (BBPA maintenance)</td> <td style="text-align: right;">£ 262.80</td> </tr> </tbody> </table>		Chq No	Payee	Amount	Online	Running Costs	£ 19.80	Online	Little Red Tractor Company (BBPA maintenance)	£ 262.80
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9- Informal Resolution Protocol	Cllr Martin is to work on a new user friendly version of the Informal Resolution Protocol. This is to be considered at the January meeting.						
10- Planning	<p data-bbox="432 510 850 544">10.1 <u>Applications Received:-</u></p> <p data-bbox="512 551 1505 629">P/2021/0953 – extension to agricultural building at Bank Farm, Higher Lanes, Iscoyd</p> <p data-bbox="512 636 1466 757">Resolved:- The Council noted that this application has already been approved. Concerns were raised regarding buildings erected at the site allegedly without planning permission.</p> <p data-bbox="512 763 1505 925">P/2021/0984 - Demolition of single storey extension, replacement two storey side extension, demolition of veranda with a replacement lean to form entrance and utility room at The Lilacs Chapel Lane Bronington</p> <p data-bbox="512 931 1398 965">Resolved:- The Council agreed to support the application.</p> <p data-bbox="512 972 1469 1093">P/2021/1002 - Removal of conditions 2 (restricted use) and 3 (lighting) of planning permission P/2018/0657 at Glebe Farm Livery Yard Bronington</p> <p data-bbox="512 1099 1497 1261">Resolved:- The Council raised concerns about the brightness of the proposed lighting and the lack of an adequate highways / traffic management plan. The Council agreed to object to the planning application.</p> <p data-bbox="512 1267 1490 1388">Amended Plans for P/2021/0640 - Change of use of agricultural land to caravan site and associated works at Land between Holly Cottage and Chapel Farm, Whitewell</p> <p data-bbox="512 1395 1347 1473">Resolved:- The Council agreed to submit the following additional observations:-</p> <ul data-bbox="480 1480 1505 2063" style="list-style-type: none"> <li data-bbox="480 1480 1505 1641">- Density:- The Council note that there has been no change in the proposed eight pitches for caravans. The Council feel that eight pitches are too many for the site and that six pitches would be more appropriate. <li data-bbox="480 1648 1505 1727">- Highways:- Concerns were raised regarding the access and the route from the A525 to and from the site. <li data-bbox="480 1733 1505 1812">- Site Access:- There is limited visibility and splays at the site entrance. <li data-bbox="480 1818 1505 2063">- Neighbouring Properties:- The Council was disappointed that previous concerns raised regarding the close proximity of the proposed caravan site to neighbouring properties have not been addressed. The Council also notes that the applicant has planted leylandi trees in close proximity to the boundary with the neighbours and deem this to be intrusive and inappropriate. <p data-bbox="432 2069 922 2103">10.2 <u>New Applications Received:-</u></p> <p data-bbox="512 2110 1417 2143">P/2021/1090 – erection of stables at Oak Farm, New Hall Lane,</p>						

	<p>Bronington</p> <p>Resolved:- The Council agreed to make no observations.</p> <p>The above planning observations in 10.1 and 10.2 were proposed by Cllr Martin and seconded by Cllr Evans.</p> <p>10.3 <u>Decisions:-</u> <u>Granted:-</u> P/2021/0014 - Corner Cottage Smokey Lane Ty Broughton P/2021/0219 - The Lodge Drury Lane Ty Broughton P/2021/0817 - Befesa Salt Slags Fenns Bank</p>
11- War Memorial	<p>11.1 <u>Chain Fencing:-</u> Cllrs Martin and Brodie met with Mr Clorley to discuss painting the posts and chain fencing at the war memorial. Mr Clorley is to paint the posts and the Council will reimburse the cost of the time taken to carry out the work. Cllr Martin is to take the chain fencing to Tudor Griffith for a quote to sandblast, prime and paint it.</p> <p>11.2 <u>Cleaning:-</u> The Clerk has sent photographs of the war memorial at Bronington Church to Midland Masonry with a request for a quote to clean it.</p>
12- Barry Barlow Play Area	The Clerk has contacted WCBC to request that a Councillor be in attendance when the annual inspection is carried out. WCBC advised that the inspection company would charge an additional £50.00 for this service.
13- Training	The Council discussed developing a training schedule for Councillors.
14- Land Opposite Shop in Bronington	Cllr Martin updated the meeting about the agreement with the Hanmer Estate which has been amended to two years commencing on 1 st February 2022. The document is due to be circulated to Councillors and will be formally considered at the January meeting.
15- Christmas	The Christmas event will take place on 22 nd December when Father Christmas and the Rotary Club are due to visit Bronington.
16- Community Room	<p>16.1 <u>Community Room Chairs:-</u> The Council considered action regarding the blue chairs; the Clerk is to establish what the cost was to the Council.</p> <p>16.2 <u>Update:-</u> Cllr Warren updated the meeting regarding the re-charging of the electricity used in the Community Room as the cost of the electricity supply is to be split between Bronington School and the Community Room. Cllr Warren is to circulate the report with the figures for consideration with the room charges. Concerns were raised that the school may lose the portacabin and if there proves to be substance to this that residents ought to be made aware of the matter. There is a coffee morning on 20th November 2021 in the Community Room.</p>
17- Road Horse Signage	Cllr Clarke advised the meeting that she has received mixed feedback for road horse signage in the area. The Council agreed to revisit the matter in the future.
18- Dog Waste Bins	Cllr Nunnerley informed the meeting of various suggestions of locations for dog waste bins

	<p>The Clerk is to follow up the criteria requirements and costings with WCBC.</p>
19- Roads Working Group	<p>Members of the Highways Working Group met recently to discuss concerns in the ward e.g. extending existing speed limits; potholes; road signage; protecting Public Rights of Way (PROW); speed signage.</p> <p>Cllr Martin is to contact Welshampton Parish Council regarding the various traffic calming measures they have introduced in their parish. The suggestion was made to approach large, local companies to request financial support for traffic calming measures in the ward. Local residents will be asked to provide information of any traffic incidents on the A495 and A525. This information is to help build a report which is to be submitted to WCBC.</p> <p>The Clerk is to look into how the Council can protect PROW in the ward.</p>
20- Finance and Internal Procedures Committee	<p>Cllr Swinden is to act as lead setting up a Finance and Internal Procedures Committee. The Terms of Reference (TORs) are to be prepared by Cllr Swinden and circulated prior to the January meeting when the Council will consider the adoption of the TORs.</p> <p>In the meantime, Cllr Swinden is to lead a Working Party which is to prepare the budget and precept for 2022 – 23. Cllrs Clarke and Nunnerley have agreed to be part of the Working Party. The Clerk will attend the meetings.</p> <p>The Finance and Internal Procedures Committee will act as a purely advisory committee; all financial decisions will be made by the full Council and based on the recommendations of the Finance and Internal Procedures Committee.</p> <p>The Finance and Internal Procedures Committee is to review the Council's policies and employment matters.</p>
21- Annual Report	<p>Cllrs Clarke, Martin, Swinden and Brodie (possibly) are to meet to prepare an Annual Report.</p>
22- Speed Cameras	<p>This item was deferred to the January meeting.</p>
23- Pilot Scheme	<p>The Clerk has registered an expression of interest for the Council to take part in a pilot of the Community Councils Self Evaluation Toolkit.</p> <p>This is a governance and financial management health check designed to assess whether the Council has fundamental governance and financial arrangements and policies in place. This will enable the Council to reflect on how it manages and governs itself and how it operates within the local community and what actions it could consider to make its work more effective.</p>
24- Jubilee Day	<p>The event is taking place on 5th June 2022 in the grounds of Iscoyd Park.</p> <p>Cllr Martin informed the meeting of the 'supergroup' made up of various people and organisations in the community who are co-ordinating the event.</p> <p>Cllrs Clarke, Edwards, Martin, Swinden and Warren volunteered to assist with the event.</p>
25- Higher Wych Charities Board	<p>Resolved:- The Council agreed for Mr Chris Smith to continue to act as the Council's representative on the Higher Wych Charities Board for a further five years. Mr Smith has agreed to update the Council annually on the charity's activities.</p> <p>Proposed by Cllr Martin and seconded by Cllr Millington.</p>

26- Meeting Dates 2022	Resolved:- The Council agreed to amend the start of the business meeting to 7.00 pm. The Clerk is to book the following dates and venues for the 2022 meetings:- Wednesday 19th January – Whitewell Parish Rooms Wednesday 16th February – Bronington Community Room Wednesday 16th March - Whitewell Parish Rooms Wednesday 20th April - Bronington Community Room Wednesday 18th May - Whitewell Parish Rooms Wednesday 15th June – Bronington Community Room Wednesday 20th July - Whitewell Parish Rooms Wednesday 21st September – Bronington Community Room Wednesday 19th October – Whitewell Parish Rooms Wednesday 16th November - Bronington Community Room Proposed by Cllr Evans and seconded by Cllr Martin.
27- Bronington School Representative	Cllr Swinden has attended a Zoom Governors meeting. He updated the meeting. He is on the Finance Committee, there is a new associate head-teacher and new Chair of Governors at the school.
28- To receive update(s) from outside organisations	28.1 Whitewell Parish Rooms:- Cllr Clarke informed the meeting of the monthly coffee mornings and that the WI is to be reformed.
29- AOB	29.1 Bronington Bus Shelter:- the roof panels have gone. The Clerk is to report this to Highways. 29.2 Planning Enforcement:- stable have been erected at Glebe Farm without the necessary planning permission. The Clerk is to report this to Planning Enforcement. 29.3 Caravans:- there are permanent caravans being used for residential purposes at Conery Lane. The Clerk is to report this to Planning Enforcement. 29.4 Caravans:- there are permanent caravans being used for residential purposes at Nook Lane. The Clerk is to report this to Planning Enforcement.
PART TWO	
1. Press and Public	To resolve to exclude the press and members of the public as the items to be discussed relate to employee matters
2. Clerk’s Salary	The review the Clerk’s salary for the financial year April 2022 – March 2023 was deferred.
Date of next meeting	7.00 pm on Wednesday 19 th January 2022 – Whitewell Parish Rooms

The meeting closed at 10.30 pm