

**Minutes of the meeting of Bronington Community Council
held at Whitewell Parish Rooms
on Wednesday 19th January 2022 at 7.00 pm**

Present	Cllrs Vanessa Brodie, Anna Edwards, Dave Evans (Vice Chairman), Rob Hill, Ben Martin (Chairman), Robert Millington, Richard Mottershead, Diane Nunnerley, Steve Swinden, The Clerk. Ward Cllr Rodney Skelland. No members of the public attended the meeting.																						
1- Apologies	Cllrs Sue Clarke, Annemarie Warren, Mark Watson.																						
2- Declarations of Interest	There were no declarations of interest.																						
3- Police Update	The police report was previously circulated.																						
4- Open Forum	There was no consideration of this item																						
5- Adoption of the minutes	Resolved:- The Council approved the minutes of the Business Meeting held on Wednesday 17th November 2021. Proposed by Cllr Evans and seconded by Cllr Millington.																						
6- Matters Arising	There were no matters arising from the November minutes.																						
7- Corres.	List previously circulated.																						
8- Finance and Internal Procedures Committee	<p>8.1 <u>Terms of Reference (TOR):-</u> The Council discussed the TOR for the Finance and Internal Procedures Committee. There are some minor amendments to be made so as to reflect the Council's Standing Orders and Financial Regulations. Resolved:- The Council agreed to adopt the amended Terms of Reference for the Finance and Internal Procedures Committee. Proposed by Cllr Brodie and seconded by Cllr Evans.</p> <p>8.2 <u>Minutes of meeting of the Finance and Internal Procedures Steering Group:-</u> The Council noted the minutes of meeting of the Finance and Internal Procedures Steering Group that was held on 1st December 2021</p>																						
9- Accounts	<p>9.1 <u>Financial Year 2021 – 2022:-</u> The reconciled bank balance as at 31st December 2021 is as follows:- Lloyds Current Account £ 20,069.05</p> <p>9.2.1 <u>Payments:-</u> To approve the following payments:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Chq No</th> <th style="text-align: left;">Payee</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Online</td> <td>Running Costs</td> <td style="text-align: right;">£ 92.54</td> </tr> <tr> <td>Online</td> <td>Little Red Tractor Company (BBPA maintenance November and December)</td> <td style="text-align: right;">£ 525.60</td> </tr> <tr> <td>Online</td> <td>COMMUNITY ROOM: Plush Electrical (metering options)</td> <td style="text-align: right;">£ 73.00</td> </tr> <tr> <td>Online</td> <td>COMMUNITY ROOM: Robin Blackhurst Electrical (floodlights)</td> <td style="text-align: right;">£ 96.00</td> </tr> <tr> <td>Online</td> <td>D Evans – Christmas Tree</td> <td style="text-align: right;">£ 48.00</td> </tr> <tr> <td>Online</td> <td>V Brodie – reimbursement of costs for Christmas event</td> <td style="text-align: right;">£ 32.30</td> </tr> </tbody> </table> <p style="text-align: center;">The Clerk's salary was paid by standing order.</p>		Chq No	Payee	Amount	Online	Running Costs	£ 92.54	Online	Little Red Tractor Company (BBPA maintenance November and December)	£ 525.60	Online	COMMUNITY ROOM: Plush Electrical (metering options)	£ 73.00	Online	COMMUNITY ROOM: Robin Blackhurst Electrical (floodlights)	£ 96.00	Online	D Evans – Christmas Tree	£ 48.00	Online	V Brodie – reimbursement of costs for Christmas event	£ 32.30
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	<p><u>Receipts:-</u> None have been received</p> <p>Resolved: - Councillors agreed to accept the Financial Report and to approve the above the above payments. Proposed by Cllr Evans and seconded by Cllr Swinden.</p> <p>9.2.2 <u>Donations:-</u> The Council considered the following payments for the current financial year April 2021 – March 2022:-</p> <ul style="list-style-type: none"> - Churchyard Donations in the Community. - Local charities. <p>Resolved: - Councillors agreed to the following payments:-</p> <ul style="list-style-type: none"> - Whitewell Church - £1,000.00 (for graveyard maintenance) <p>Proposed by Cllr Brodie and seconded by Cllr Hill.</p> <ul style="list-style-type: none"> - Local Charities - £500.00 – the recipients are to be agreed at the February meeting. <p>Proposed by Cllr Evans and seconded by Cllr Millington.</p> <p>9.3 <u>Budget to Date:-</u> The Council received and noted the Budget to Date figures as at 31st December 2021 and the forecast figures to 31st March 2022 (see attachment).</p>
<p>10- Budget for the 2022 – 2023 Financial Year</p>	<p>The Council considered the proposed budget for the 2022 – 2023 financial year (see attachment). Cllr Swinden spoke to the meeting about the budget and recommended that all recipients of grants / donations apply for funding via the grant process. The Council are looking to install speed activated signage; various grants are available. Cllr Millington mentioned that the multi-use play equipment will need to be replaced within the next 2/3 years. Cllr Martin spoke about the rental agreement between Bronington School and the Council for the use of the Community Room. The Council has not been approached by the school with regards to a change in the rental arrangements. It was noted that the Council has spent approximately £8,000.00 on improvements to the Community Room.</p> <p>Resolved:- The Council agreed to approve the budget for 2022– 2023 financial year as attached. Proposed by Cllr Brodie and seconded by Cllr Evans.</p>
<p>11- Precept</p>	<p>Resolved:- The Council agreed to set the precept for 2022 – 2023 financial year at £23,000.00. Proposed by Cllr Brodie and seconded by Cllr Evans.</p>
<p>12- Informal Resolution Protocol</p>	<p>Cllr Martin is working on a new user friendly version of the Informal Resolution Protocol.</p>
<p>13- Planning</p>	<p>13.1 <u>Applications Received:-</u> No planning applications have been received.</p> <p>13.2 <u>New Applications Received:-</u> No new planning applications have been received.</p> <p>13.3 <u>Decisions:-</u> <u>Granted:-</u> P/2021/0675 - The Fields School Lane Bronington P/2021/0860 - Maelor Forest Nurseries Ellesmere Road Bronington P/2021/0953 - Bank Farm, Higher Lanes, Iscoyd P/2021/0984 - The Lilacs Chapel Lane Bronington</p>

	P/2021/1090 - Oak Farm New Hall Lane Bronington
14- War Memorial at Bronington	<p>14.1 <u>Chain Fencing:-</u> Cllr Martin updated the meeting about the work carried out to the chain fencing. The work has been done free of charge by Ron Bradley. The Council is to write a letter of thanks once the work is completed.</p> <p>14.2 <u>Cleaning:-</u> The Council has received a quote to clean and repoint the war memorial. Cllr Martin has looked into this further with the War Memorial Trust. The recommendation is to preserve the original materials of the memorial by the community who erected the war memorial. The recommended guidance to clean the war memorial is to use a brush to remove any algae. The Clerk is to obtain quotes from local stonemasons to carry out re-pointing of the war memorial using lime mortar. The Council is to clarify who is responsible for the war memorial at Iscoyd.</p>
15- Barry Barlow Play Area	<p>15.1 <u>Insurance:-</u> Zurich has advised that the play equipment is currently covered under the Council's public liability insurance. The insurance requirements state that an annual inspection is carried out by ROSPA or a similar professional body alongside the council's own regular checks which are recorded onto a maintenance log or similar. The list of the following play equipment at the BBPA was sent to Zurich to update the insurance schedule:-</p> <ul style="list-style-type: none"> • roundabout • seesaw • 2 sets of 2 seat swings • new fitness swings (one unit) • main climbing centre with slide • pair of goal posts and nets • a bench • 2 picnic benches <p>Zurich advised they have made a note on the file.</p> <p>15.2 <u>Annual Inspection:-</u> Resolved:- The Council agreed for a representative to be in attendance when the annual inspection is carried out at the play area and to pay the additional charge of £50.00. Proposed by Cllr Brodie and seconded by Cllr Hill.</p> <p>15.2 <u>Equipment:-</u> Cllr Millington informed the meeting that one of the toddler swings need repairing. He will make arrangements for the repairs.</p>
16- Pilot Scheme	The Clerk updated the meeting of the pilot scheme and is to forward details to Councillors. Cllr Martin and the Clerk are to attend the Focus Group meeting.
17- Training	The Council are to consider and agree training requirements for Councillors and the Clerk at the February meeting,
18- Land Opposite Shop in Bronington	Cllr Martin is to circulate the proposed rental agreement with the Hanmer Estate prior to the February meeting.

19- Community Room	<p>19.1 <u>Community Room Chairs:-</u> The Clerk advised that the Council paid £300.00 for the blue chairs.</p> <p>19.2 <u>Update:-</u> Cllr Warren had previously circulated minutes of the meeting of the Community Room Working Group. Cllr Brodie is to attend a training session on marketing to promote the Community Room. A Facebook page is to be set up for the Community Room.</p>
20- Highways Working Group	The Highways Working Group is due to meet before the February meeting.
21- Annual Report	Cllr Martin suggested that the Annual Report be published April / May.
22- Speed Cameras	This is to be discussed at the next meeting of the Highways Working Group.
23- Consultation	<p>To Council noted the Local Government and Elections (Wales) Act 2021: Draft Statutory Guidance for Community and Town Councils which includes draft guidance to support community and town councils to put in place provisions which include:</p> <ul style="list-style-type: none"> • eligibility to exercise the general power of competence • access meetings from multiple locations • provide opportunity for public participation at public council meetings • publish an annual report • publish a training plan to support training for councillors and council staff. <p>Provisions in the 2021 Act come into force on different dates, some linked to the financial year, others to the date of the local government elections. The coming into force dates are listed below:</p> <ul style="list-style-type: none"> • Duty on councils to publish annual reports: 1 April 2022 • Eligibility to be able to exercise the general power of competence for the community and town council sector: 5 May 2022 • Duty to make opportunity for public to participate in council meetings: 5 May 2022 <p>Duty to consider training for councillors and council staff: 1 April 2022, with first training plan to be published by November 2022.</p> <p>Cllr Martin agreed to draft a document to be published to encourage residents to apply to stand for the Council when the local elections take place in May.</p>
24- Jubilee Event	There is a meeting on the 27 th January to discuss the Jubilee event.
25- Dog Waste Bins	WCBC has advised that they no longer provide Dog Litter Bins; the area supervisor is due to contact the Council to discuss the alternative options.
26- Role of Working Groups and Committees	<p>Cllr Martin explained the role of the Finance and Internal Procedures Committee, Highways Working Group, Community Room Working Group and Barry Barlow Play Area Working Group.</p> <p>The Committee and Working Groups are to share information with the rest of the Council; they cannot make any formal decisions nor authorise expenditure.</p> <p>Any formal decisions, including the authorisation of any expenditure, must be approved by the full Council.</p>
27- Bronington School Rep	Cllr Swinden updated the meeting about the recent changes at the school by the associate head.
28- To receive update(s) from	28.1 Rainbow Centre:- Cllr Brodie is due to attend a meeting. The Centre is rapidly expanding and is to be renamed The Rainbow

outside organisations	Foundation.
29- AOB	There was no consideration of this item.
PART TWO	
Press and Public	Resolved:- The Council agreed to exclude the press and members of the public as the items to be discussed relate to employee matters Proposed by Cllr Evans and seconded by Cllr Swinden.
Date of next meeting	7.00 pm on Wednesday 16 th February 2022 – Community Room

The meeting closed at 9.00 pm