

**Draft Minutes of the meeting of Bronington Community Council
held at The Community Room, Bronington School
on Wednesday 16th February 2022 at 7.00 pm**

Present	Cllrs Vanessa Brodie, Sue Clarke, Anna Edwards, Dave Evans (Vice Chairman), Rob Hill, Ben Martin (Chairman), Robert Millington, Richard Mottershead, Diane Nunnerley, Steve Swinden, Annemarie Warren. The Clerk. No members of the public attended the meeting.																			
1- Apologies	Cllr Mark Watson.																			
2- Declarations of Interest	There were no declarations of interest.																			
3- Police Update	<p>3.1 <u>To receive Police report:-</u> The report had been circulated previously.</p> <p>3.2 <u>To consider response to survey:-</u> The Council considered the following questions and responded:-</p> <ol style="list-style-type: none"> 1. What is good about the local area where you live? Good communication; community support; low levels of crime. 2. What are the issues affecting you in your community which would benefit from joint working between police, partners and community members to resolve? Speeding; low level crime. 3. Are there any OTHER issues affecting you in your community? No. 4. How safe do you feel? Wary; feel safe due to security measures in place. 5. How confident are you in North Wales Police generally? Generally a quick response; good follow up by the police; helpful. 																			
4- Open Forum	There was no consideration of this item																			
5- Adoption of the minutes	Resolved:- The Council approved the minutes of the Business Meeting held on Wednesday 19th January 2022. Proposed by Cllr Evans and seconded by Cllr Brodie.																			
6- Matters Arising	There were no matters arising from the January minutes.																			
7- Corres.	List previously circulated.																			
8- Accounts	<p>8.1.1 <u>Financial Year 2021 – 2022:-</u> The reconciled bank balance as at 31st January 2022 is as follows:- Lloyds Current Account £ 18,094.59.</p> <p>8.1.2 <u>Payments:-</u> To approve the following payments:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Chq No</th> <th style="text-align: left;">Payee</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Online</td> <td>Running Costs</td> <td style="text-align: right;">£ 29.05</td> </tr> <tr> <td>Online</td> <td>Little Red Tractor Company (BBPA maintenance January)</td> <td style="text-align: right;">£ 262.80</td> </tr> <tr> <td>Online</td> <td>One Voice Wales (Training)</td> <td style="text-align: right;">£ 30.00</td> </tr> <tr> <td>Online</td> <td>COMMUNITY ROOM - Bronington School - Use of Community Room 1st July 2021 - 28th February 2022</td> <td style="text-align: right;">£ 139.00</td> </tr> <tr> <td>Online</td> <td>DONATION - Whitewell Church (Upkeep of graveyard)</td> <td style="text-align: right;">£1,000.00</td> </tr> </tbody> </table> <p style="text-align: center;">The Clerk's salary was paid by standing order.</p>		Chq No	Payee	Amount	Online	Running Costs	£ 29.05	Online	Little Red Tractor Company (BBPA maintenance January)	£ 262.80	Online	One Voice Wales (Training)	£ 30.00	Online	COMMUNITY ROOM - Bronington School - Use of Community Room 1st July 2021 - 28th February 2022	£ 139.00	Online	DONATION - Whitewell Church (Upkeep of graveyard)	£1,000.00
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	<p><u>Receipts:-</u> None have been received</p> <p>Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments. Proposed by Cllr Evans and seconded by Swinden.</p> <p>8.2 <u>One Voice Wales:-</u> Resolved:- The Council agreed to renew the membership for One Voice Wales – 2022 – 2023. Proposed by Cllr Swinden and seconded by Cllr Nunnerley.</p> <p>8.3 <u>WiFi:-</u> The Council considered making a payment towards the Wi-Fi at Whitewell Parish Rooms for 2022 – 2023. Cllr Clarke is to establish what the cost is. This will be considered at the next meeting.</p> <p>8.4 <u>Internal Auditor:-</u> Resolved:- The Council agreed to instruct Jake Gurr to carry out the annual Internal Audit. Proposed by Cllr Millington and seconded by Cllr Mottershead.</p> <p>8.5 <u>Donations:-</u> The Council considered the amounts to be awarded in respect of donations for the current financial year to Local charities (£500.00 allocated). Resolved:- The Council agreed to the following donations:- Welsh Air Ambulance - £100.00 Hope House – £200.00 The Rainbow Organisation - £200.00 Proposed by Cllr Warren and seconded by Cllr Brodie.</p>
9- Finance and Internal Procedures Committee	There has been no meeting of the Committee.
10- Grant Application Process	<p>The Council considered the Grant Application Process.</p> <p>Resolved:- The Grant Application Form is to be updated to include a request for further financial information from the applicants. The Council agreed to devolve powers to the Finance and Internal Procedures Committee to update the Form accordingly. The Clerk is to email previous recipients of grants and arrange for a poster for the noticeboards and website. Proposed by Cllr Evans and seconded by Cllr Warren.</p>
11- Councillor Allowance	<p>A letter has been sent to Councillors regarding the 2021 - 2022 annual payment £150.00 of the Councillor's Allowance towards costs and expenses of serving the community.</p> <p>This payment is compulsory unless the Councillor writes a letter to opt out of receiving the allowance.</p> <p>Payments are to be made to Councillors at the March meeting.</p>
12- Informal Resolution Protocol	<p>Resolved: - Councillors agreed to adopt the updated Informal Resolution Protocol. Proposed by Cllr Brodie and seconded by Cllr Nunnerley</p>
13- Planning	<p>13.1 <u>Applications Received:-</u> P/2022/0090 - Single storey side extension and erection of porch at Whitegates Cottage Fenns Bank</p> <p>Resolved:- The Council agreed to support the application. Proposed by Cllr Swinden and seconded by Cllr Nunnerley.</p>

	<p>P/2022/0116 - Single storey rear extension and erection of porch at 2 New Hall Lane Welsh View Bronington</p> <p>Resolved:- The Council agreed to support the application.</p> <p>Proposed by Cllr Swinden and seconded by Cllr Nunnerley.</p> <p>13.2 <u>New Applications Received:-</u> No new planning applications have been received.</p> <p>13.3 <u>Decisions:-</u> No update.</p>
<p>14- War Memorial at Bronington</p>	<p>14.1 <u>Chain Fencing:-</u> Cllr Martin informed the meeting that the chain fencing has now been restored. The work has been carried out free of charge by Ron Bradley and Paul Howard The Council is to write a letter of thanks.</p> <p>14.2 <u>Legal status:-</u> The Council is to establish the legal status of the land where the war memorials are located.</p> <p>14.3 <u>Repointing:-</u> The Council has received a quote to repoint the war memorial using lime mortar from Richard Yates and Son Monumental Masons at a cost of £150.00.</p>
<p>15- Barry Barlow Play Area</p>	<p>15.1 <u>Annual Inspection:-</u> Cllr Brodie and Millington agreed to be in attendance when the annual inspection is carried out at the play area.</p> <p>15.2 <u>Equipment:-</u> The Clerk has contacted the Little Red Tractor Company to request a quote to paint the bench and the seesaw. Cllr Millington informed the meeting that all the equipment is in working order.</p>
<p>16- Pilot Scheme</p>	<p>The Clerk updated the meeting about the pilot scheme.</p> <p>The self-evaluation toolkit is made up of two parts:-</p> <p><i>Part 1: Governance and financial management health check</i> The health check is designed to be completed primarily by the clerk, working with the chair or a small group of members as appropriate, to assess whether fundamental governance and financial management arrangements, policies, etc are in place and highlight any action that needs to be taken.</p> <p><i>Part 2: Governance and financial management self-assessment</i> The self-assessment enables councillors to use the findings from Part 1, and other evidence, to reflect more deeply on how the council is operating, managing its finances and governing itself. This element of the toolkit also contains details of a range of resources that can be drawn upon to inform next steps following completion of the toolkit.</p> <p>Both components of the toolkit cover five key areas of community and town council activity:-</p> <ul style="list-style-type: none"> • Vision, purpose and community planning • Leadership and people • Community engagement and partnerships • Business processes • Resources and financial management <p>The Clerk has gone through the checklist in Part One.</p>

	<p>There is to be a meeting of the Finance and Internal Procedures Committee and Cllr Martin to go through the theme of Community engagement and partnerships.</p> <p>Cllr Martin and the Clerk are to attend the Focus Group meeting.</p>
17- Training	The Council are to consider and agree training requirements for Councillors and the Clerk at the March meeting,
18- Land Opposite Shop in Bronington	Cllr Martin has spoken with the Hanmer Estate regarding the amendments to the agreement to extend the term of lease from one year to two years.
19- Community Room	<p>Cllr Brodie updated the meeting as follows:-</p> <ul style="list-style-type: none"> - The Community Room now has a Facebook page. - The back room has been cleared out. - The Steering Group are to meet to discuss the room hire charges. - The chairs are to be advertised for sale on Gumtree at a cost of £5.00 each.
20- Highways Working Group	The Highways Working Group is to set a date for a meeting.
21- Speed Cameras	This will be considered at the meeting of the Highways Working Group.
22- Public Rights of Way	<p>WCBC has responded to advise that they are responsible for maintaining the public rights of way network within the County Borough. WCBC is responsible for the surface of a path, maintaining footbridges and ditch crossings, signage, grass cutting and ensuring paths are kept free of obstructions. Although landowners are responsible for maintaining stiles and gates across public rights of way WCBC would normally meet the cost of supplying and installing these structures. WCBC do not have the resources to manage volunteers on a regular basis. All their maintenance work is carried out by contractors. WCBC would however be happy to provide waymarking discs for anyone wishing to assist with signing some of our paths. They would also be grateful for any help available in cutting back overgrown stiles, gates, signs etc which is a problem especially during the summer months.</p>
23- Jubilee Event	There is a community meeting scheduled for 24 th February to discuss arrangements for the Platinum Jubilee Event at Iscoyd Park on Sunday 5 th June 2022.
24- Change of Council Name	<p>The Council is to carry out a survey regarding a change to the name of the Council.</p> <p>The survey is to be prepared by Cllrs Brodie, Martin and Swinden and will be distributed with the next copy of The Bugle and posted on the Council's noticeboards and website.</p>
25- Community Engagement	<p>Cllr Brodie circulated a report regarding the recent training session that she attended about Community Engagement.</p> <p>The Annual Report will engage with the community and is due to be published in June.</p> <p>The Council discussed holding an open meeting for residents to attend to discuss the Council's finances in July.</p>
26- Dog Waste Bins	<p>The Council considered where to locate waste bins in Bronington. Cllr Nunnerley suggested at the fork in Chapel Lane, Bronington.</p> <p>Cllr Martin is to speak with WCBC to request that a litter bin be provided in Whitewell.</p>
27- Bronington School Rep	Nothing to report.

28- To receive update(s) from outside organisations	Nothing to report.
29- AOB	29.1 Signage:- The Clerk is to follow up the sign that was located in the layby near to the Redbrook Maelor junction. 29.2 Flooding - Bronington:- The Clerk is to report flooding opposite entrance to Bronington School (this has already been reported to WCBC yet no action has been taken to date). 29.3 Flooding – Redbrook Maelor:- The Clerk is to report flooding at the bridge. 29.4 Ward Councillor Skelland:- The Council suggested marking Cllr Skelland’s service when he stands down in May.

The meeting closed at 9.00 pm