

**Minutes of the meeting of Bronington Community Council
held at Bronington Community Room
on Wednesday 20th July 2022 at 7.00 pm**

Present	Cllrs Ryan Adams, Sue Clarke, Anna Edwards, Dave Evans (Vice Chairman), Louise Lindsay, Ben Martin (Chairman), Robert Millington, Steve Swinden, Annemarie Warren. The Clerk. No members of the public attended the meeting.
1- Apologies	Cllrs Vanessa Brodie, Rob Hill, Mark Watson.
2- Declarations of Interest	No interests were declared.
3- Police Update	The report was circulated previously.
4- Open Forum	There was no consideration of this item.
5- Adoption of the minutes	Resolved:- The Council approved the minutes of the Business Meeting held on Wednesday 15th June 2022. Proposed by Cllr Evans and seconded by Cllr Warren.
6- Matters Arising	Planning Enforcement:- WCBC has advised that the planning enforcement notice appeal has been dismissed by the Planning Inspector and the notice has been upheld. This means that the requirements of the notice will need to be complied with by the compliance date set at 06/10/2022. The requirement stated “permanently cease the unauthorised use of a motorhome for residential purposes on the land.” This does not mean that the land owner cannot park at the site but they will not be able to reside in the motorhome on the land after 06/10/22”. Cllr Martin is to contact the ward councillor regarding the matter.
7- Corres.	List previously circulated.
8- Local Government and Elections (Wales) Act 2021	8.1 <u>General Power of Competence (GPoC):-</u> The Council need to consider whether they wish to pursue GPoC as there are certain requirements to ensure that the Council is eligible to use GPoC. The Clerk is to attend a training course to find out what is involved and report back to the Council. 8.2 <u>Duty to provide Multi Location meetings and Welsh Language:-</u> Actions:- The Clerk is to make arrangements as and when required to set up remote access for people not attending in person meetings. This will mean that the Council will have to re-open the Zoom account. The Council will need to include a note on the agenda to advise members of the public to contact the clerk for joining instructions via Zoom. The Standing Orders are to be updated to include how to access the meetings remotely (OVW advised they are currently writing the first version post covid version of the Standing Orders therefore the Council are to wait until these are published and then adopt the up to date version of the Standing Orders). Welsh language:- The law states that the Council must have a Welsh language policy. OVW suggest this could be a simple statement that the number of Welsh speakers in your area is low but that the Council will endeavour to respond to any correspondence received in Welsh. 8.3 <u>Duty to make opportunity for public to participate in council meetings:-</u> The Standing Orders detail the rules about public participation (the

	<p>Open Forum part of the meeting). The Clerk is to prepare a separate document with the Open Forum rules which is to be posted on the website and forwarded to any member of the public wishing to speak during the Open Forum.</p> <p>8.4 <u>Duty on councils to publish annual reports:-</u> See item 15.</p> <p>8.5 <u>Duty to consider training for councillors and council staff:-</u> See item 22.</p>															
<p>9- Grant Application Process</p>	<p>Cllr Brodie sent a report previously to advise that she has spoken to Mr Wardle and he is getting quotes. She is going to help him and Stuart Hunter, their secretary, to apply for Lottery Funding as Cllr Adams has seen that this is possible due to other churches applying in a similar vein. This will have to be signed off by the Mission Area Leader.</p>															
<p>10- Accounts</p>	<p>10.1 <u>To consider and agree action regarding donation to Nightingale House from funds raised at the coffee morning held in July:-</u> Resolved: - The Council agreed to donate the £160.00 raised at the July coffee morning to Nightingale House. Proposed by Cllr Millington and seconded by Cllr Evans.</p> <p>10.2 <u>Additional Hours Payment:-</u> Resolved: - The Council agreed pay the Clerk for the additional hours worked in respect of work carried out for the Finance and Procedures Committee for both the steering group meeting held in December 2021 and the committee meeting held in July 2022. Proposed by Cllr Swinden and seconded by Cllr Warren.</p> <p>10.3 <u>To receive RFO's report and to approve payments to date.</u> <u>Financial Year 2022 – 2023:-</u> Reconciled Lloyds Current Account bank balance as at 30th June 2022:- £ 18,049.30. <u>Payments:-</u> To approve the following payments:-</p> <table border="1" data-bbox="432 1249 1481 1599"> <thead> <tr> <th>How Paid</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Online</td> <td>Running Costs</td> <td>£ 80.82</td> </tr> <tr> <td>Online</td> <td>Little Red Tractor Company (BBPA maintenance June)</td> <td>£ 262.80</td> </tr> <tr> <td>Online</td> <td>Claims for additional hours worked Finance Committee</td> <td>£ 220.08</td> </tr> <tr> <td>Online</td> <td>Donation:- Nightingale House</td> <td>£ 160.00</td> </tr> </tbody> </table> <p>The Clerk's salary was paid by standing order. <u>Receipts:-</u> None have been received Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments. Proposed by Cllr Adams and seconded by Cllr Evans.</p> <p>10.4 <u>Budget to Date:-</u> The Council received the budget to date figures and the forecast figures. There is to be no update to the projected forecast figures for the current financial year.</p> <p>10.5 <u>Councillor Payments:-</u> The annual statement for Councillor payments made during the 2021 – 22 financial year has been submitted to the Independent Remuneration Panel for Wales and posted on the website.</p>	How Paid	Payee	Amount	Online	Running Costs	£ 80.82	Online	Little Red Tractor Company (BBPA maintenance June)	£ 262.80	Online	Claims for additional hours worked Finance Committee	£ 220.08	Online	Donation:- Nightingale House	£ 160.00
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12- Annual Audit	There is no update.
12- Finance and Internal Procedures Committee	<p>12.1 <u>Minutes of the meeting held on Wednesday 29th June 2022:-</u> The Council noted the minutes of the meeting held on Wednesday 29th June 2022.</p> <p>12.2 <u>The Council considered the following:-</u></p> <ul style="list-style-type: none"> - Future communication:- to be done by email. - To consider purchase of a large screen in order to display documents at Council meetings to (e.g. planning, finances etc):- Cllr Swinden is to look into costs which are to be presented to the Council. - To agree to review the Risk Assessment on an annual basis. - To agree the Council's policies are next reviewed in May 2023 (unless before. <p>12.3 <u>New Policies:-</u> To consider whether to adopt the new draft Environmental Policy. Resolved: - Councillors agreed to adopt the Environmental Policy. Proposed by Cllr Swinden and seconded by Cllr Martin. To consider whether to adopt the new draft Anti-Bribery and Corruption Policy. Resolved: - Councillors agreed to adopt the Anti-Bribery and Corruption Policy. Proposed by Cllr Swinden and seconded by Cllr Martin.</p>
13- Planning	<p>Planning</p> <p>13.1 <u>Applications Received:-</u> P/2022/0580 – change of use of agricultural land to residential and erection of swimming pool, fencing and tennis court at Wolvesacre Hall, Iscoyd The Council made no observations.</p> <p>13.2 <u>New Applications Received:-</u> No new Planning Applications have been received.</p> <p>13.3 <u>Decisions:-</u> <u>Granted:-</u> P/2022/0143 - The Brook Eglwys Cross P/2022/0172 - The Brook, Eglwys Cross <u>Not Lawful:-</u> P/2022/0153 - Glebe Farm, Bronington</p>
14- War Memorial at Bronington	Update due later this year.
15- Annual Report	<p>Cllr Martin shared the draft Annual Report with Councillors. Resolved: - Councillors agreed to distribute the Annual Report to all households at a cost of £155.00 to print 700 copies. Proposed by Cllr Swinden and seconded by Cllr Clarke.</p>
16- Barry Barlow Play Area	<p>16.1 <u>To receive update and agree any actions:-</u> The Clerk has contacted WCBC regarding the play equipment. WCBC has advised that looking at the report the major concern for the safety inspector was the wooden uprights which seem to have extensive rot. WCBC no longer have the staff resources to be able to remove this item for the Community Council; they recommend if the Council is planning to replace the item then the removal of the existing multi unit be costed into the work to replace it. A list of suggested companies</p>

	<p>has been provided. All equipment and surfacing must comply to BS1176 and BS1177.</p> <p>WCBC has advised that the Council will need to barrier off the unit. In addition, the Council will need to put on some safety notices. An example has been sent which is to be printed off, laminated and cable tied to the unit.</p> <p>The Council will need to take a photo once done as evidence. In addition, someone will need to check the unit once a week to ensure the barrier and signs are still in place, take a photo and make a written record of the date and time it was checked. The sign must have the Welsh translation above the English.</p> <p>16.2 <u>To receive consider and agree action regarding the removal of the multi use play equipment:-</u></p> <p>Cllr Brodie sent a report previously to advise that it would be a waste of money for someone else to take it down. Cllr Hill is going to talk to a scrap metal person to see if he wants the metal</p> <p>The structure needs to be taken down asap; 200 metres of red and white tape has been obtained to put round the structure and laminated posters to print to tell people not to use it are to be put up at the site.</p> <p>16.3 <u>To consider and agree action regarding replacing the multi use play equipment:-</u></p> <p>Cllr Brodie sent a report previously to advise there had been a meeting of the Working Group to discuss new equipment. It was agreed that the Working Group would come up with suggestions and costings to bring to the September meeting.</p> <p>The Council considered whether to dismantle the multi use play equipment and its' possible removal.</p> <p>Resolved: - The Council agreed to the following:-</p> <ul style="list-style-type: none"> - the Clerk is to enquire about recycling the play equipment; - to contact Bewilderwood regarding the design of play equipment; <p>Proposed by Cllr Warren and seconded by Cllr Evans.</p>
<p>17- Community Room</p>	<p>Cllr Brodie sent a report previously to advise that the coffee morning was very successful and people attending thought it was a good idea to have each one in aid of a different Charity. Suggested charities included in aid of Guide Dogs and the Luncheon Club.</p> <p>Resolved: - The Council agreed to the following:-</p> <ul style="list-style-type: none"> - To hold the September coffee morning in aid of Guide Dogs. - To pay £50.00 to arrange to have the electrical items in the Community Room PAT tested. - To loan the school the tables for their quiz on September 30th. - To make up a team for the schools Quiz on 30th September. <p>Proposed by Cllr Warren and seconded by Cllr Evans.</p>
<p>18- Highways Working Group</p>	<p>Cllr Martin advised that a meeting of the Highways Working Group is due to take place.</p>
<p>19- Speed Cameras</p>	<p>The Clerk is to set up a meeting with Welshampton Parish Council to discuss the effectiveness of speed cameras.</p>
<p>20- Land Opp shop in Bronington</p>	<p>Cllr Martin has started work with clearing up the site.</p>
<p>21- Facebook Profile</p>	<p>This item was deferred.</p>

22- Council Logo and Letterhead``	Resolved: - Councillors agreed to the proposed new Council logo and letterhead; Cllr Martin is to approach Felix Clarke to work together on the design. Proposed by Cllr Martin and seconded by Cllr Swinden.
23- Training	Cllr Brodie sent a report previously to advise that she recently attended the Health and Safety training.
24- Rainbow Centre	Cllr Brodie sent a report to the meeting to advise that someone has agreed to buy the dishwasher for the Rainbow centre.
25- Bronington School Rep	Cllr Swinden informed the meeting of his intention to stand down as the liaison between the Council and Bronington School as he is bound by the school rules and unable to share information with the Council. Cllr Swinden is to speak to the Chairman of the Governors. The Clerk is to look into the matter and to clarify whether it is a legal requirement for Community Councillors to sit on the governing body.
26- To receive update(s) from outside organisations	There was no consideration of this item.
27- AOB	There was no consideration of this item.

The meeting closed at 9.00 pm