

**Minutes of the meeting of Bronington Community Council
held at Bronington Community Room
on Monday 26th September 2022 at 7.00 pm**

Present	Cllrs Ryan Adams, Sue Clarke, Dave Evans (Vice Chairman), Rob Hill, Louise Lindsay, Ben Martin (Chairman), Robert Millington, Steve Swinden, Annemarie Warren, Mark Watson. The Clerk. One member of the public attended part of the meeting.
1- Apologies	No apologies received.
2- Declarations of Interest	No interests were declared.
3- Police Update	The report was circulated previously.
4- Open Forum	Edward Wardle spoke to the meeting in respect of the Bronington Church grant request for funding towards the tarmacing of the church drive.
5- Adoption of the minutes	<p>5.1 <u>Adoption of the minutes of business Meeting held on Wednesday 20th July 2022:-</u> Resolved:- The following amendments were agreed where the draft text was not considered a true reflection of the meeting:- Item 16.3 – the removal of “The Council is to put up signage to not use the damaged equipment; The Council is to put hazard tape so as not to use the damaged equipment.” Item 25 – the addition of “Cllr Swinden is to speak to the Chairman of the Governors.” The Council then approved the minutes of the Business Meeting held on Wednesday 20th July 2022. The Chairman is to sign the minutes when they have been amended. Proposed by Cllr Evans and seconded by Cllr Swinden.</p> <p>5.2 <u>Adoption of the minutes of Extraordinary Meeting held on Wednesday 3rd August 2022:-</u> Resolved:- The Council approved the minutes of the Extraordinary Meeting held on Wednesday 3rd August 2022. Proposed by Cllr Swinden and seconded by Cllr Swinden.</p>
6- Matters Arising	There were no matters arising.
7- Casual Vacancy	Cllr Brodie has resigned from the Council. The Clerk is to inform WCBC and to advertise the vacancy.
8- Corres.	List previously circulated.
9- Grant Application Process	The Council considered the grant request to tarmac part of the drive at Bronington Church. Resolved:- The Council agreed to award a grant of £2,000.00 towards the cost to tarmac part of the drive at Bronington Church. Proposed by Cllr Swinden and seconded by Cllr Swinden. It was noted that Iscoyd and Tybroughton wards ought to be prioritised for any future grants requests.
10- Accounts	10.1 <u>To consider purchase of a large screen in order to display documents at Council meetings to (e.g. planning, finances etc):-</u> Cllr Swinden spoke to the meeting about the cost to purchase an LCD projector and screen; he is to bring one to the next meeting to demonstrate to the Council.

10.2 To receive RFO's report and to approve payments to date.
Financial Year 2022 – 2023:-
 Reconciled Lloyds Current Account bank balance as at 1st September 2022:- £ 24,115.60.
Payments:-
 To approve the following payments:-

How Paid	Payee	Amount
Online	Running Costs	£ 113.75
Online	Little Red Tractor Company (BBPA maintenance August)	£ 262.80
Online	Barlows - PAT testing at the Community Room	£ 60.00
Online	Bronington Primary School - Rent for Community Room	£ 165.50
Online	One Voice Wales (training)	£ 70.00
Online	B Martin - reimburse cost of play equipment purchased for BBPA	£ 252.00
Chq	DONATION: Guide Dogs for the Blind	£ 289.78

The Clerk's salary was paid by standing order.
Receipts:-
 Precept:- £7,667.00
 Community Room Rent:- £293.00
Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments.
Proposed by Cllr Evans and seconded by Cllr Millington.

11- Annual Audit

There is no update.

12- Planning

Planning
 12.1 Applications Received:-
 P/2021/0041 – REVISED Listed building consent for conversion of the pigeon house into a ceremony building, change of use of the walled garden for 10 bell tents / yurts, a shepherds hut in the grounds and the siting of a storage and service building in the car park at Iscoyd Park Hall Green Iscoyd
Resolved:- The Council gave their conditional support given that the bell tents are no longer part of the application.
Proposed by Cllr Clarke and seconded by Cllr Martin.
 P/2021/0042 – REVISED Conversion of the pigeon house into a ceremony building, change of use of the walled garden for 10 bell tents / yurts, a shepherds hut in the grounds and the siting of a storage and service building in the car park at Iscoyd Park Hall Green Iscoyd
Resolved:- The Council gave their conditional support given that the bell tents are no longer part of the application.
Proposed by Cllr Clarke and seconded by Cllr Martin.
 P/2022/0761 – LBC for conversion of timber framed shippon building into one dwelling and conversion of brick shippon building to one dwelling and change of use of land to paddock at Brunett Farm Ty Broughton
Resolved:- The Council agreed to support the application.
Proposed by Cllr Lindsay and seconded by Cllr Millington.

	<p>P/2022/0792 – demolition of existing dwelling and erection of replacement dwelling at Willmore, The Chequer Bronington</p> <p>Resolved:- The Council agreed to support the application. Proposed by Cllr Lindsay and seconded by Cllr Millington.</p> <p>12.2 <u>New Applications Received:-</u> No new Planning Applications have been received.</p> <p>12.3 <u>Decisions:-</u> <u>Granted:-</u> P/2022/0442 – Henrwst Smith Iscoyd P/2022/0451 - MS Brook The Chequer Bronington P/2022/0555 - Church View School Lane Bronington P/2022/0580 - Wolvesacre Hall, Iscoyd</p>
13- Annual Report	<p>Cllr Martin advised that the size of the Annual Report had increased from 16 to 20 pages; this will incur additional printing costs.</p> <p>Resolved: - The Council agreed to print 700 copies of the Annual Report to all households at a cost of £250.00.</p> <p>Proposed by Cllr Clarke and seconded by Cllr Millington.</p>
14- Resignation of Councillor Brodie	<p>14.1 <u>BBPA Steering Group:-</u> The current members of the BBPA Steering Group are Cllrs Millington, Hill and Adams. Resolved: - The Council agreed to appoint Cllr Adams as Chairman of the BBPA Steering Group. Proposed by Cllr Swinden and seconded by Cllr Evans.</p> <p>14.2 <u>Community Room Steering Group:-</u> There was no consideration of this item.</p> <p>14.3 <u>Bank Signatories:-</u> Cllr Martin suggested that both the Chairman and Vice Chairman are automatically appointed as bank signatories when they take office.</p> <p>14.4 <u>Website:-</u> The Clerk now has access to load documents on the website. Cllr Martin is also to have access.</p>
15- Community Action Plan	<p>The Council has been informed of residents’ concerns regarding the current impact of the cost of living. It was suggested that there is a cohesive effort working with other organisations to help.</p> <p>Resolved: - The Council agreed to set up a community group called Can We Help You Steering Group. Cllrs Clarke, Warren, Martin, Adams and Swinden are to meet and discuss ideas. Cllr Warren is to lead the Steering Group.</p> <p>Cllr Adams proposed that the Council write a letter to lobby the local MP and request that he take action to help the local rural community with the increase in oil heating costs. He is to prepare a draft letter which is to be circulated to Cllrs.</p> <p>Proposed by Cllr Martin and seconded by Cllr Clarke.</p>
16- Land Opp shop in Bronington	<p>Cllr Martin advised that first phase to clear up the site has been completed. The Council has been offered some topsoil for the site. The Council is to work with the local community with the plans to grass the site, install a bench and remove some trees.</p>
17- Council Profile	<p>17.1 <u>Facebook Page:-</u> Cllr Martin advised that a Facebook profile has been set up.</p> <p>17.2 <u>Council Logo and Letterhead:-</u></p>

	<p>Cllr Martin circulated various designs. The Council considered the options. Resolved: - The Council agreed to a green logo with the wording “serving the wards of Iscoyd, Bronington and Tybroughton”. Proposed by Cllr Martin and seconded by Cllr Evans.</p>
<p>18- Training</p>	<p>Cllrs are to inform the Clerk which training courses they wish to attend which are to be added to the Training Register.</p>
<p>19- Bronington School</p>	<p>Cllr Swinden advised the following:- - He has spoken with the Chairman of Governors regarding his position on the Board of Governors. - He will no longer report to the Council. - There is a 12 month consultation to federate with Madras Primary School, Penley. - There is a temporary head in place at the school. Cllr Martin expressed concern about the situation with the school.</p>
<p>20- Barry Barlow Play Area</p>	<p>20.1 <u>To receive update and agree any action:-</u> 20.1.1 The Clerk circulated a report at the meeting capturing guidance from WCBC, Zurich Insurance and The Play Inspection Company for consideration by the Council. Councillors did not raise any immediate actions to be taken 20.1.2 Cllrs Adams and Martin updated the meeting about the following:- <ul style="list-style-type: none"> • positive feedback from residents regarding the new play equipment that was purchased for use at the BBPA; • the ongoing twice weekly inspection regime; • the risk assessment. 20.1.3 Cllr Martin queried why no action was taken to replace the poles of the multi play unit after the issue was included in the 2021 Annual Play Inspection Report. He noted that the risk assessment rating has not changed in the 2022 Annual Play Inspection Report. The BBPA Steering Group made the recommendation to the Council that the multi play unit remain open with the ongoing bi weekly inspections and the risk assessment in place. 20.2 <u>To consider and agree action regarding attending a training course:-</u> The Clerk circulated details of the training courses and costs as provided by The Play Inspection Company. The BBPA Steering Group are to report back to the October meeting regarding the proposed actions for attending a training course. 20.3 <u>To receive quotes to carry out necessary repairs to the multi use play equipment and to agree action:-</u> The Clerk circulated the details of the nine companies who have been contacted to request quotes to carry out repairs to the play equipment. Only two companies have provided quotes. Cllr Martin has met with Phil Robinson, Wallgrove Forge, to discuss using steel galvanised posts for the eight of the posts of the multi play unit. The cost is £116.00 per post; he advised that the Council could carry out the work required. Cllr Adams is to prepare a detailed specification regarding the work. The Clerk is to forward the specification to WCBC, Zurich Insurance and ROSPA (and to copy Councillors) for it to be checked before the work is carried out. WCBC have advised that if the Council were to get a general</p>

	<p>contractor to complete the work then ROSPA would need to carry out a 'Post installation Inspection'. This would confirm if the work carried out was safe for public use.</p> <p>The Council are to agree action regarding the repairs to the multi play equipment at the October meeting.</p>
<p>21- Matters arising from the Extraordinary Meeting held on 3rd August 2022</p>	<p>21.1 <u>Councillor Actions:-</u> Cllr Martin requested that Councillors note actions in the minutes.</p> <p>21.2 <u>Communications to Public:-</u> Cllr Martin reminded Councillors not to post any Council business on Facebook unless it has been previously agreed by the Council.</p> <p>21.3 <u>Accuracy of Minutes:-</u> Cllr Martin suggested that the Council meetings be recorded and then the recording erased after the minutes have been formally approved by the Council. Resolved: - That the Council trial the recording of Council meetings and that the recording be erased after the minutes have been formally approved by the Council. Proposed by Cllr Martin and seconded by Cllr Swinden.</p> <p>21.4 <u>Additional meetings:-</u> Cllr Martin suggested that the Council hold meetings in August and December with a shortened agenda. The Clerk advised that this would mean an increase in her hours; also she stated that at present she is working in excess of the six hours she is contracted to work. Resolved: - That the Council hold meetings in August and December with a shortened agenda. The meeting in December is to be held on the second Wednesday. Proposed by Cllr Martin and seconded by Cllr Swinden.</p> <p>21.5 <u>Relationship between the Council and County Councillor:-</u> Cllr Martin informed the meeting of communication issues he has experienced in his role as Chair with the County Councillor. It was suggested that Cllr Martin meet with the County Councillor to discuss the matter. Cllr Adams suggested that the Council should respond to the County Councillors email regarding the BBPA.</p>
<p>22- Community Room</p>	<p>There was no consideration of this item.</p>
<p>23- To receive update(s) from outside organisations</p>	<p>There was no consideration of this item.</p>
<p>24- AOB</p>	<p>There was no consideration of this item.</p>

The meeting closed at 9.40 pm