

**Minutes of the meeting of Bronington Community Council  
held at the Community Room, (Located at the Rear of Bronington School)  
on Wednesday 16<sup>th</sup> November 2022 at 7.00 pm**

<b>Present</b>	Cllrs Ryan Adams, Sarah Birch, Sue Clarke, Anna Edwards, Dave Evans (Vice Chairman), Louise Lindsay, Ben Martin (Chairman), Steve Swinden, Annemarie Warren, Mark Watson. The Clerk.																
<b>1- Apologies</b>	Cllr Rob Hill, Robert Millington. Ward Cllr Jeremy Newton.																
<b>2- Declarations of Interest</b>	No interests were declared.																
<b>3- Police Update</b>	The report was circulated previously. Concerns were raised regarding reports of burglaries in the local area. The Clerk has responded to the PCSO to confirm that the proposed location for the GoSafe van is acceptable.																
<b>4- Open Forum</b>	There was no consideration of the this matter.																
<b>5- Adoption of the minutes</b>	<u>Adoption of the minutes of business Meeting held on Wednesday 19<sup>th</sup> October 2022:-</u> <b>Resolved:- The Council approved the minutes of the Business Meeting held on Wednesday 19<sup>th</sup> October 2022. The Chairman duly signed the minutes.</b> <b>Proposed by Cllr Evans and seconded by Cllr Swinden.</b>																
<b>6- Matters Arising</b>	6.1 Church Donation:- The Clerk is to contact Whitewell Church to enquire whether they require further funds. 6.2 Caravan on Conery Lane:-The Clerk has contacted WCBC to follow up the complaint.																
<b>7- Casual Vacancy</b>	WCBC has advised that they did not receive a request for an election therefore the vacancy can be filled by co-option. A notice was posted on the website and noticeboards. Two candidates submitted an expression of interest to be co-opted, Maria Huxley and Sarah Birch. <b>Resolved:- The Council agreed to co-opt Sarah Birch to represent the Bronington ward. She duly signed the Acceptance of Office form.</b> <b>Proposed by Cllr Swinden and seconded by Cllr Watson.</b>																
<b>8- Corres.</b>	List previously circulated.																
<b>9- Accounts</b>	9.1 <u>To receive RFO's report and to approve payments to date.</u> <u>Financial Year 2022 – 2023:-</u> Reconciled Lloyds Current Account bank balance as at 1 <sup>st</sup> November 2022:- £ 23,203.55. <u>Payments:-</u> To approve the following payments:-																
	<table border="1"> <thead> <tr> <th>How Paid</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Online</td> <td>Running Costs</td> <td>£ 32.12</td> </tr> <tr> <td>Online</td> <td>Little Red Tractor Company (BBPA maintenance October)</td> <td>£ 262.80</td> </tr> <tr> <td>Online</td> <td>Mr Clorley Upkeep of War Memorials in the Community</td> <td>£ 150.00</td> </tr> <tr> <td>319</td> <td>DONATION: Rainbow Centre</td> <td>£ 300.00</td> </tr> </tbody> </table>	How Paid	Payee	Amount	Online	Running Costs	£ 32.12	Online	Little Red Tractor Company (BBPA maintenance October)	£ 262.80	Online	Mr Clorley Upkeep of War Memorials in the Community	£ 150.00	319	DONATION: Rainbow Centre	£ 300.00	
How Paid	Payee	Amount															
Online	Running Costs	£ 32.12															
Online	Little Red Tractor Company (BBPA maintenance October)	£ 262.80															
Online	Mr Clorley Upkeep of War Memorials in the Community	£ 150.00															
319	DONATION: Rainbow Centre	£ 300.00															

	320	DONATION:- Wales Air Ambulance	£ 200.00
	321	DONATION:- Hope House Hospice	£ 100.00
	322	DONATION:- Nightingale House	£ 100.00
	323	DONATION:- Bronington Friendship Club - Funds raised at Coffee morning	£ 167.00
	<p>The Clerk's salary was paid by standing order.</p> <p><u>Receipts:-</u> Coffee Morning donations:- £167.00 (to be donated to Bronington Friendship Club)</p> <p><b>Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments.</b></p> <p><b>Proposed by Cllr Swinden and seconded by Cllr Evans.</b></p> <p>9.2 <u>Budget to Date:-</u> The Council considered the reallocation of budgeted funds that are not going to be spent in the current financial year.</p> <p><b>Resolved:-</b> <b>The Council agreed to reallocate £2,000.00 from the Speed Signage to the Winter Aid Group.</b></p> <p><b>The Village Fair did not take place therefore the Council agreed to reallocate the £1,000.00 to the Winter Aid Group.</b></p> <p><b>This means there is a total of £3,000.00 in the budget allocated to the Winter Aid Group.</b></p> <p><b>Proposed by Cllr Martin and seconded by Cllr Swinden.</b></p>		
<b>10- Annual Audit</b>	There is no update.		
<b>11- Planning</b>	<p>11.1 <u>Applications Received:-</u> No Planning Applications have been received.</p> <p>11.2 <u>New Applications Received:-</u> No new Planning Applications have been received.</p> <p>11.3 <u>Decisions:-</u> No update.</p>		
<b>12- Councillor Training</b>	<p>Councillors have completed an individual learning and development plan. The Clerk has prepared a training plan and costings based on individual Councillor requirements.</p> <p>The draft training plan was circulated to Councillors and has been published on the Council's website. The training plan is to be reviewed and updated at least annually.</p> <p><b>Resolved: - Councillors agreed to approve the training plan.</b></p> <p><b>Proposed by Cllr Clarke and seconded by Cllr Swinden.</b></p>		
<b>13- Barry Barlow Play Area</b>	<p>13.1 <u>To receive any updates and agree action(s) required:-</u> Zurich insurance has written to confirm that the works specification is acceptable and that the Council's Public Liability insurance will cover the work when it is carried out provided that there is a documented risk assessment in place.</p> <p>The Council had previously agreed to instruct Wallgrove Fabrications to supply the fabricated metal post feet at a cost of £1,300.00 plus VAT.</p> <p>Cllr Adams recommended that the Council change the supplier for the materials as it would be easier to carry out the repairs with off the shelf standard metal posts and it is the cheaper option.</p> <p>The Council aim to complete the repairs by the end of November 2022.</p>		

	<p><b>Resolved: - Councillors agreed to purchase the materials required to carry out the repairs from Wickes and Online Playgrounds at a total cost of £1,123.40.</b></p> <p><b>Proposed by Cllr Swinden and seconded by Cllr Lindsay.</b> The Council considered payment method for the materials.</p> <p><b>Resolved: - Councillors agreed to transfer £1,123.40 to the Clerk to enable her to purchase the materials online from Wickes and Online Playgrounds .</b></p> <p><b>Proposed by Cllr Adams and seconded by Cllr Swinden.</b></p> <p>13.2 <u>To consider and agree action regarding attending a training course:-</u> The Clerk has contacted The Playground Inspection Company to request quote for a bespoke training course.</p>
<p><b>14- Community Room</b></p>	<p>14.1 <u>To consider management of the Community Room:-</u> Cllr Martin has contacted Vanessa Brodie to discuss options to manage the Community Room. Cllr Martin made the following proposals / suggestions:-</p> <ul style="list-style-type: none"> <li>- that the Council continue to run the Community Room;</li> <li>- that he take over as the Chairman of the Community Room Working Group until at least May 2023;</li> <li>- that the Working Group consist of the six councillors who represent the Bronington ward plus five non-councillors;</li> <li>- that the Community Room Working Group submit a grant application for any requirements;</li> <li>- that the Community Room Working Group hold a meeting to discuss managing the Community Room.</li> </ul> <p><b>Resolved: - Councillors agreed to continue with the administration of the Community Room.</b></p> <p><b>Proposed by Cllr Martin and seconded by Cllr Warren.</b></p> <p><b>Resolved: - Councillors agreed to appoint Cllr Martin as the Chairman of Community Room Working Party.</b></p> <p><b>Proposed by Cllr Warren and seconded by Cllr Watson.</b></p> <p>14.2 <u>To receive report and agree any actions:-</u> Cllr Watson thanked the Council for the donation of £167.00 to Bronington Friendship Club from funds raised at the recent coffee morning.</p>
<p><b>15- Christmas</b></p>	<p>15.1 <u>Christmas Events:-</u></p> <p>15.1.1 Whitewell:- Details were circulated for the Christmas Event at Whitewell Parish Rooms on Saturday 17<sup>th</sup> December.</p> <p>15.1.2 Bronington:- the date for the Christmas Event is yet to be confirmed (the Rotary Club are yet to confirm when Father Christmas will visit Bronington). Quotes are to be obtained for printing A5 flyers to be distributed to households in the ward.</p> <p><b>Resolved: - Councillors agreed to allocate £150.00 towards the Whitewell Christmas Event and £150.00 towards the Bronington Christmas Event.</b></p> <p><b>Proposed by Cllr Adams and seconded by Cllr Warren.</b></p> <p>15.2 <u>Christmas Angel Festival:-</u> Cllrs Clarke and Warren agreed to make the arrangements for a stained glass angel to be entered in the Christmas Angel Festival at Bronington church.</p>
<p><b>16- Winter Aid Working Group</b></p>	<p>Cllr Warren update the meeting regarding recent activities of the Winter Aid Group:-</p>

	<ul style="list-style-type: none"> <li>- There have been three informal meetings of the Working Group;</li> <li>- The Working Group has met with the Rainbow Centre to discuss the initiative. The Rainbow Centre has offered to support in various ways including providing free DBS checks, use of the minibus;</li> <li>- Looking to focus on warm hubs;</li> <li>- There are grants available from WCBC and the Welsh Government;</li> <li>- Liaising with the local church;</li> <li>- A poster has been designed and is to be circulated.</li> </ul> <p>The Clerk is to clarify the insurance implications and OVW to ensure that all aspects have been covered.</p>
<b>17- Land Opp shop in Bronington</b>	<p>Cllr Martin informed the meeting that he and Cllr Adams had a meeting with the neighbour to discuss the project. The neighbour has donated top soil to the site.</p> <p>The next stage is to put together a working party, Cllr Adams has agreed to lead the project.</p> <p>Work is required to the hedges at the site.</p>
<b>18- Annual Report</b>	<p>Cllr Martin advised of the contents of the Annual Report.</p> <p>He queried who is responsible for the defibrillators in the ward.</p> <p>It was suggested that a list of people with specific skills be included in the Annual Report.</p>
<b>19- Applications to Local Places for Nature</b>	<p>Cllr Clarke and the Clerk have looked further into applying to Local Places for Nature for a free garden package. Unfortunately, the restrictions means the Council are not eligible to apply.</p>
<b>20- Roads Working Group</b>	<p>The Clerk has contacted Welshampton Parish Council to arrange a meeting to discuss ways to reduce speeding.</p>
<b>21- To receive update(s) from outside organisations</b>	<p>There was no consideration of this item.</p>
<b>22- AOB</b>	<p>22.1 Noticeboard:- It was noted that the noticeboard in Bronington may have to be relocated since the shop is due to be sold.</p> <p>22.2 Swimming Pool at Penley School:- The Council has heard the swimming pool at the school may be temporarily closed. The Council raised concerns at the loss of a local amenity for children.</p> <p>22.3 Bus Shelter:- Cllr Martin has made enquiries regarding the wooden bus shelter at Bettisfield.</p>
<b>PART 2</b>	
<b>1. Press and Public</b>	<p><b>Resolved:- The Council agreed to exclude the press and members of the public as the items to be discussed relate to employee matters.</b></p> <p><b>Proposed by Cllr Clarke and seconded by Cllr Warren.</b></p>

**The meeting closed at 9.20 pm**