

**Minutes of the meeting of Bronington Community Council
held at Whitewell Parish Rooms)
on Wednesday 18th January 2023 at 7.00 pm**

Present	Cllrs Ryan Adams (arrived at 7.45pm), Sarah Birch, Sue Clarke, Dave Evans, Louise Lindsay, Ben Martin (Chairman), Steve Swinden, Annemarie Warren. The Clerk. Two members of the public. PCSO Sawyer attended part of the meeting.
1- Apologies	Cllrs Rob Hill, Robert Millington, Mark Watson. Ward Cllr Jeremy Newton.
2- Declarations of Interest	No interests were declared.
3- Police Update	PCSO Sawyer updated the meeting:- <ul style="list-style-type: none"> - Bronington- 2 X Crimes in the village reported . - A Fraud and Dangerous dog event. - High visibility patrols completed this month. - High visibility reassurance patrols completed. - Go Safe is to be regular visitor to the village in 2023. Still awaiting authorisation for location. - Residents are encouraged to sign up for police updates on www.NorthWalesCommunityAlert.co.uk.
4- Open Forum	4.1 Ward Cllr Newton sent the following report:- <ul style="list-style-type: none"> - The grit box for top of Broomers Lane is due to be re-installed. - There is a new highways supervisor and a new gullies supervisor. - He has ordered speed camera signs for Bronington. - There was a COLC meeting on Monday, with a view to setting up a meeting / roadshow to be held in Penley, this is to cover the ward, Penley and Bangor on Dee wards, the date is to be confirmed. 4.2 A member of the public raised concerns with the planning process and various village issues.
5- Adoption of the minutes	<u>Adoption of the minutes of business Meeting held on Wednesday 14th December 2022:-</u> Resolved:- The Council approved the minutes of the Business Meeting held on Wednesday 14th December 2022. The Chairman duly signed the minutes. Proposed by Cllr Clarke and seconded by Cllr Warren.
6- Matters Arising	6.1 St Marys Church, Whitewell:- The Clerk has sent a grant application form. 6.2 Defibrillator Parts:- The replacement parts have been ordered and collected; Mr Andrew Watts has kindly replaced the parts. 6.3 Christmas Events:- Both events that were held in Bronington and Whitewell were well attended and have received positive feedback. The Council agreed to hold the events again.
7- Corres.	List previously circulated.
8- Accounts`	8.1 <u>To receive RFO's report and to approve payments to date.</u> <u>Financial Year 2022 – 2023:-</u> Reconciled Lloyds Current Account bank balance as at 31 st December 2022:- £ 23,400.17. 8.2 <u>Payments:-</u> To approve the following payments:-

	How Paid	Payee	Amount
	Online	Running Costs / PAYE	£ 90.57
	Online	Little Red Tractor Company (BBPA maintenance December)	£ 262.80
	Online	Reimburse cost of Bronington Christmas Event	£ 100.24
	Online	One Voice Wales – training	£ 35.00
	Online	RENT:- Whitewell Parish Rooms	£ 150.00
	Online	Christmas Tree	£ 60.00
	<p>The Clerk's salary was paid by standing order.</p> <p><u>Receipts:-</u> Community Room:- £75.00</p> <p>Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments.</p> <p>Proposed by Cllr Clarke and seconded by Cllr Birch.</p> <p>8.3 <u>Budget to Date:-</u> The Council received the Budget to Date figures as at 31st December 2022 and the forecast figures to 31st March 2023. The Finance and Procedures Committee are to hold a meeting to go through the figures and are to report back to the February meeting.</p>		
9- Budget for the 2023 – 2024 Financial Year	<p>The Council received the proposed budget for the 2023 – 2024 financial year.</p> <p>The Finance and Procedures Committee are to hold a meeting to go through the figures and are to report back to the February meeting.</p>		
10- Precept	<p>The Council considered the amount to set the precept for the 2023 – 2024 financial year.</p> <p>Resolved:- The Council agreed to set the precept for 2023 – 2024 financial year at £23,000.00.</p> <p>Proposed by Cllr Martin and seconded by Cllr Lindsay.</p>		
11- Annual Audit	<p>11.1 <u>Reports:-</u> The External Audit reports for financial years ended 31st March 2021 and 31st March 2022 were circulated to Councillors.</p> <p>11.2 <u>Audit opinion for year ended 31st March 2021:-</u> “On the basis of my review, in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual Return:</p> <ul style="list-style-type: none"> • has not been prepared in accordance with proper practices; • that relevant legislation and regulatory requirements have not been met; • is not consistent with the Council's/Committee's governance arrangements; and • that the Council/Committee does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources. <p>Other matters arising and recommendations:- There are no further matters I wish to draw to the Council's attention.” The Council noted the report.</p> <p>11.3 <u>Audit opinion for year ended 31st March 2022:-</u> “On the basis of my review, in my opinion no matters have come to</p>		

	<p>my attention giving cause for concern that in any material respect, the information reported in this Annual Return:</p> <ul style="list-style-type: none"> • has not been prepared in accordance with proper practices; • that relevant legislation and regulatory requirements have not been met; • is not consistent with the Council's/Committee's governance arrangements; and • that the Council/Committee does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources. <p>Other matters arising and recommendations:- Fixed assets In 2021-22, the Council purchased new play equipment for £2,915. However, the value of this new equipment does not appear to have been added to the valuation of fixed assets reported in Line 12 of the Accounting Statement. We recommend that the Council reviews its fixed asset register to ensure that it appropriately records and reports all fixed assets. There are no further matters I wish to draw to the Council's attention.” The Clerk is to look into the matters arising and make necessary amendments. The Council noted the report.</p> <p>11.4 <u>Notice:-</u> The Notice of Conclusion of Audit and Rights to inspect the Annual Return for the years ended 31st March 2021 and 31st March 2022 has been posted on the noticeboards and website.</p>
12- Planning	<p>12.1 <u>Applications Received:-</u> No Planning Applications have been received.</p> <p>12.2 <u>New Applications Received:-</u> No new Planning Applications have been received.</p> <p>12.3 <u>Decisions:-</u> <u>Granted:-</u> P/2022/0496 - Glebe Farm, Bronington P/2022/0792 – Willmore The Chequer Bronington P/2022/0973 - Holly Cottage School Lane Bronington <u>Withdrawn:-</u> P/2021/0740 - Church View, School Lane, Bronington</p>
13- Barry Barlow Play Area	<p>13.1 <u>To receive any updates and agree any action(s) required:-</u> Cllr Adams updated the meeting regarding the repairs to the multi play equipment. Six out of the eight posts have now been repaired.</p> <p>13.2 <u>Training course:-</u> An order has been placed with The Playground Inspection Company Site Specific Practical Training session. This is to take place on 2nd March 2023. Cllrs Adams, Clarke, Hill, Martin and Millington are due to attend.</p> <p>13.3 <u>Equipment:-</u> Cllr Martin suggested that the Council purchase a box to store the summer toys – this is to be considered at the February meeting.</p>
14- Community Room	<p>Update:-</p> <ul style="list-style-type: none"> - Cllr Martin updated the meeting of the activities taking place in the Community Room. - The Council are to promote the Community Room via social media.

	<ul style="list-style-type: none"> - The Steering Group are due to meet to discuss a charging policy for hirers. - The possibility of using the Community Room as a warm hub. - Cllr Birch is to make enquiries regarding the village hall committee. - Cllr Martin suggested that the when Council meetings are held at the Community Room they start at the later time of 7.30 pm to facilitate the Brownies. - The Council are due to hold a coffee morning on 28th January; it was suggested that the funds raised are donated to the Rainbow Centre. <p>Resolved:- That Council meetings start at 7.30 pm when they take place at the Community Room.</p> <p>Proposed by Cllr Martin and seconded by Cllr Evans.</p> <p>Resolved:- That the funds raised at the coffee morning to be held on 28th January are donated to the Rainbow Centre.</p> <p>Proposed by Cllr Martin and seconded by Cllr Clarke.</p>
15- Land Opposite Shop in Bronington	Work is due to restart in the spring.
16- King Charles III coronation	The Council considered how to commemorate King Charles III coronation; the item is to be considered at the February meeting.
17- Winter Aid Working Group	Cllr Warren updated the meeting; she is due to attend a meeting with Community Agents at the Rainbow Centre on 24 th January to discuss ways to promote the group.
18- Annual Report	The annual report is due to be finished.
19- Roads Working Group	Update:- <ul style="list-style-type: none"> - Cllr Martin advised that the meeting with Welshampton Parish Council is due to take place to discuss speeding on the A495. Cllrs living in Bronington are to be invited to attend. - Concerns regarding the gritting routes; Cllr Birch is to raise concerns with WCBC.
20- To receive update(s) from outside organisations	There was no consideration of this item.
21- AOB	<p>21.1 Councillor Expenses:- The Clerk reminded Cllrs to advise if they do not wish to receive the allowance they must opt out.</p> <p>21.2 Grant Process:- The notice is to be put up.</p> <p>21.3 Bronington Shop:- Cllr Martin has spoken with the new owners who have advised that it is their intention for the shop to be re-opened.</p> <p>21.4 Bronington School:-The head has resigned; the federation with Penley Madras School in ongoing.</p> <p>21.5 Cllr Swinden is to make arrangements to purchase an overhead projector and screen as previously agreed by the Council.</p>
Part Two	
1. Press and Public	<p>Resolved:- The Council agreed to exclude the press and members of the public as the items to be discussed relate to employee matters.</p> <p>Proposed by Cllr Martin and seconded by Cllr Clarke.</p>

The meeting closed at 9.00 pm