

**Minutes of the meeting of Bronington Community Council
held at Whitewell Parish Rooms
on Wednesday 15th March 2023 at 7.00 pm**

Present	Cllrs Ryan Adams, Sarah Birch, Sue Clarke, Dave Evans, Rob Hill, Louise Lindsay, Ben Martin, Steve Swinden, Annemarie Warren. The Clerk. One member of the public.																																														
1- Apologies	Cllrs Anna Edwards, Robert Millington, Mark Watson. Ward Cllr Jeremy Newton.																																														
2- Declarations of Interest	No interests were declared.																																														
3- Police Update	The police report was previously circulated.																																														
4- Open Forum	There was no consideration of this item.																																														
5- Adoption of the minutes	<p><u>Adoption of the minutes of business Meeting held on Wednesday 15th February 2023:-</u> Resolved:- The Council approved the minutes of the Business Meeting held on Wednesday 15th February 2023. The Chairman duly signed the minutes. Proposed by Cllr Evans and seconded by Cllr Lindsay.</p>																																														
6- Matters Arising	Cllr Martin updated the Council regarding planning matters.																																														
7- Corres.	List previously circulated.																																														
8- Accounts	<p>8.1 <u>To receive RFO's report and to approve payments to date.</u> <u>Financial Year 2022 – 2023:-</u> Reconciled Lloyds Current Account bank balance as at 31st January 2023:- £ 21,921.56.</p> <p>8.2 <u>Councillor Allowances for 2022 - 2023:-</u> Payments of £150.00 have been made to all Councillors apart from those who wrote a letter to opt out of receiving the allowance.</p> <p>8.3 <u>Payments:-</u> To approve the following payments:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">How Paid</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td>Online</td> <td>Running Costs</td> <td style="text-align: right;">£ 34.05</td> </tr> <tr> <td>Online</td> <td>Little Red Tractor Company (BBPA maintenance January)</td> <td style="text-align: right;">£ 262.80</td> </tr> <tr> <td>Online</td> <td>The Play Inspection Company (training)</td> <td style="text-align: right;">£ 474.00</td> </tr> <tr> <td>Online</td> <td>Councillor Expenses Payment:- R Adams</td> <td style="text-align: right;">£ 150.00</td> </tr> <tr> <td>Online</td> <td>Councillor Expenses Payment:- S Clarke</td> <td style="text-align: right;">£ 150.00</td> </tr> <tr> <td>Online</td> <td>Councillor Expenses Payment:- S Swinden</td> <td style="text-align: right;">£ 150.00</td> </tr> <tr> <td>324</td> <td>Councillor Expenses Payment:- S Birch</td> <td style="text-align: right;">£ 50.00</td> </tr> <tr> <td>325</td> <td>Councillor Expenses Payment:- A Edwards</td> <td style="text-align: right;">£ 150.00</td> </tr> <tr> <td>326</td> <td>Councillor Expenses Payment:- R Hill</td> <td style="text-align: right;">£ 150.00</td> </tr> <tr> <td>327</td> <td>Councillor Expenses Payment:- L Lindsay</td> <td style="text-align: right;">£ 150.00</td> </tr> <tr> <td>328</td> <td>Councillor Expenses Payment:- B Martin</td> <td style="text-align: right;">£ 150.00</td> </tr> <tr> <td>329</td> <td>Councillor Expenses Payment:- R Millington</td> <td style="text-align: right;">£ 150.00</td> </tr> <tr> <td>330</td> <td>Councillor Expenses Payment:- A Warren</td> <td style="text-align: right;">£ 150.00</td> </tr> <tr> <td>331</td> <td>Councillor Expenses Payment:- V Brodie</td> <td style="text-align: right;">£ 62.50</td> </tr> </tbody> </table>		How Paid	Payee	Amount	Online	Running Costs	£ 34.05	Online	Little Red Tractor Company (BBPA maintenance January)	£ 262.80	Online	The Play Inspection Company (training)	£ 474.00	Online	Councillor Expenses Payment:- R Adams	£ 150.00	Online	Councillor Expenses Payment:- S Clarke	£ 150.00	Online	Councillor Expenses Payment:- S Swinden	£ 150.00	324	Councillor Expenses Payment:- S Birch	£ 50.00	325	Councillor Expenses Payment:- A Edwards	£ 150.00	326	Councillor Expenses Payment:- R Hill	£ 150.00	327	Councillor Expenses Payment:- L Lindsay	£ 150.00	328	Councillor Expenses Payment:- B Martin	£ 150.00	329	Councillor Expenses Payment:- R Millington	£ 150.00	330	Councillor Expenses Payment:- A Warren	£ 150.00	331	Councillor Expenses Payment:- V Brodie	£ 62.50
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	<p>The Clerk's salary was paid by standing order.</p> <p><u>Receipts:-</u> None received.</p> <p>Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments.</p> <p>Proposed by Cllr Evans and seconded by Cllr Swinden.</p> <p>8.4 <u>Membership of One Voice Wales 2023 - 2024:-</u> The Council considered the renewal of membership of One Voice Wales.</p> <p>Resolved: - Councillors agreed to renew membership of One Voice Wales for 2023 - 2024.</p> <p>Proposed by Cllr Hill and seconded by Cllr Evans.</p>
9- Budget for the 2023 – 2024 Financial Year	There was a meeting of the Finance and Internal Procedures Committee prior to the business meeting to go through the budget for the 2023 – 2024 financial year. The figures are to be circulated to Cllrs and considered at the April meeting.
10- Grant Application Process	The grant poster has been posted on the noticeboards and shared on social media.
11- Planning	<p>11.1 <u>Applications Received:-</u> None received.</p> <p>11.2 <u>New Applications Received:-</u> No new Planning Applications have been received.</p> <p>11.3 <u>Decisions:-</u> No updates.</p>
12- Barry Barlow Play Area	<p>12.1 <u>Storage Box:-</u> The Steering Group is to prepare costs for new play equipment including a storage box. This is to be presented for consideration at the April meeting.</p> <p>12.2 <u>Updates:-</u> Cllrs Adams, Clarke, Millington, Martin and Hill attended the training carried out by The Play Inspection Company and have been awarded certificates of attendance. It was suggested that the noticeboard includes a contact telephone number and location details (e.g. What Three Words) in case of emergencies. Further work is required to eight posts of the multi use play equipment. Resolved: - Councillors agreed in principle to pay the costs to carry out the repairs to the eight posts of the multi use play equipment. Proposed by Cllr Evans and seconded by Cllr Hill.</p> <p>12.3 <u>Annual Inspection:-</u> The Council has received quotes from ROSPA and The Play Inspection Company to carry out the annual inspection of the play area. Further clarification is required before the Council considers who to instruct.</p> <p>12.4 <u>Little Red Tractor Company:-</u> The Council has received notice of an increase in maintenance costs. The Steering Group is to prepare a list of queries which the Clerk will then raise with the Little Red Tractor Company.</p>
13- Community Room	<p>13.1 <u>Update:-</u> There has been a meeting of the Community Room Steering Group,</p>

	<p>Cllr Martin updated the meeting as follows:-</p> <ul style="list-style-type: none"> - The room bookings for the Community Room; - There is to be a Community Room news monthly publication; - A handbook is to be provided for users; - Cllr Birch has set up a booking system for hirers wishing to book the Community Room; - The Council currently raise funds for specific local projects through donations at the coffee mornings held at the Community Room. It was suggested that the Council match funds any money raised at the coffee mornings; this may have to be capped. The Clerk is to clarify the legal position of this; the Council is to formally consider the item at the April meeting. <p>13.2 <u>Room Hire Rates:-</u> Cllr Martin suggested that local community groups do not pay to hire the Community Room. Businesses that use the Community Room will be charged accordingly; this income will be used to subsidise the local community groups room hire. Resolved: - Councillors agreed that local community groups will not be charged to hire the Community Room. Businesses that use the Community Room are to be charged. Proposed by Cllr Clarke and seconded by Cllr Swinden.</p>
14- Easter Event	Cllr Clarke advised the meeting about the Easter Activity Trail that is being organised by the Whitewell Parish Rooms committee.
15- King Charles III coronation	Cllr Birch informed the meeting of plans to hold a village event at the Barry Barlow Play Area to celebrate the coronation of King Charles III. The Clerk is to forward the insurance details which includes information required for the risk assessment for the event. A list of costs for the event is to be prepared for formal consideration at the April meeting. Cllr Evans is to contact Whitewell church to see if they have any financial requests for the event.
16- Annual Report	Cllr Martin advised that the Annual Report is due to be finalised.
17- Roads Working Group	<p>Cllr Martin updated the meeting as follows:-</p> <ul style="list-style-type: none"> - Meeting with Welshampton Parish Council; - Questionnaire which is to be sent to residents regarding the A495 to collect evidence to support reduction in speed signage. <p>Resolved: - Councillors agreed to distribute the questionnaire to residents regarding the A495 to collect evidence to support reduction in speed signage. Proposed by Cllr Swinden and seconded by Cllr Clarke.</p>
18- Biodiversity and Resilience of Ecosystems Duty Report	Cllrs Clarke and Warren are to look into the requirements and report back to the Council.
19- Roles of Chairman and Vice Chairman	Cllr Martin spoke to the meeting regarding the need for re-examining the procedure for the roles of the Chairman and Vice Chairman.
20- To receive update(s) from outside organisations	<p>20.1 Whitewell Parish Rooms Committee:- The committee has met to consider a marketing plan to promote the Parish Rooms.</p> <p>20.2 'Library' Phone Box:- The phone box is in the process of being refurbished and is now located at Whitewell Parish Rooms; it is hoped to be ready in time for the Coronation weekend.</p> <p>20.3 Bronington School:- Cllr Swinden advised that the federation process</p>

	is progressing and there is to be a consultation document 20.4 Winter Aid:- Cllr Warren updated the meeting.
21- AOB	There was no consideration of this item.
Part Two	
1. Press and Public	Resolved:- The Council agreed to exclude the press and members of the public as the items to be discussed relate to employee matters. Proposed by Cllr Swinden and seconded by Cllr Clarke.

The meeting closed at 8.55 pm