

Agenda for the meeting of Bronington Community Council
A meeting will be held at Whitewell Parish Rooms
On Wednesday 17th May 2023 at 7.00 pm

No.	Agenda Item	Presented by																		
1.	Apologies	Stg Item																		
2.	Declarations of Interest	Stg Item																		
3.	Police Report To receive Police report	PCSO																		
4.	Open Forum Residents can raise issues with the Community Council in open discussion	Stg Item																		
5.	Minutes 5.1 Adoption of the minutes of business Meeting held on Wednesday 19 th April 2023 5.2 Adoption of the minutes of extraordinary Meeting held on Wednesday 26 th April 2023	Stg Item																		
6.	Casual Vacancy To receive update	Stg Item																		
7.	Matters Arising To consider any matters arising from the minutes not included on the agenda	Stg Item																		
8.	Correspondence To note correspondence received	Stg Item																		
9.	Internal Procedures 9.1 To adopt Councillors Code of Conduct 9.2 To confirm appointment of Responsible Financial Officer 9.3 To confirm and agree bank signatories 9.4 To approve Risk Assessment 9.5 To approve the Standing Orders 9.6 To approve Financial Regulations	Stg Item																		
10.	Grant Application Process To consider the following grant requests and decide on amounts for grants for the current financial year:-	Stg Item																		
	<table border="1"> <thead> <tr> <th>Organisation</th> <th>Details</th> <th>Amount Requested</th> </tr> </thead> <tbody> <tr> <td>1st Bronington Guides</td> <td>neckers, storage unit, flag, running costs</td> <td>£ 962.70</td> </tr> <tr> <td>1st Bronington Rainbows</td> <td>craft activities</td> <td>£ 228.15</td> </tr> <tr> <td>1st Bronington Guides</td> <td>noticeboard, running costs</td> <td>£ 783.30</td> </tr> <tr> <td>St Marys Church Whitewell</td> <td>improvements to stable block</td> <td>£2,000.00</td> </tr> <tr> <td>TOTAL</td> <td></td> <td>£3,974.15</td> </tr> </tbody> </table>	Organisation	Details	Amount Requested	1st Bronington Guides	neckers, storage unit, flag, running costs	£ 962.70	1st Bronington Rainbows	craft activities	£ 228.15	1st Bronington Guides	noticeboard, running costs	£ 783.30	St Marys Church Whitewell	improvements to stable block	£2,000.00	TOTAL		£3,974.15	
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11.	Accounts 11.1 <u>Accounts:-</u> To receive RFO's report (see attachment) 11.2 <u>Payments:-</u> To approve payments to date including insurance	Stg Item																		
12.	Annual Audit (see attachment A):- 12.1 To approve the Internal System of Financial Control 12.2 To approve the Annual Governance Statement with respect to the Council's accounting statements for the year ended 31 st March 2023 12.3 To approve the Annual Return for year ended 31 st March 2023 (including Explanation of Year on Year Variance, Fixed Assets and Allocation of Closing Balance) 12.4 To note that the Council has been selected for a full audit for the 2022 - 23 financial year	Stg Item																		

	12.5 Internal Audit:- to receive the report	
13.	Planning 13.1 <u>Applications Received:-</u> None received 13.2 <u>New Applications Received:-</u> To consider any Planning Applications received after the agenda has been distributed 13.3 <u>Decisions:-</u> <u>Granted:-</u> No updates	Stg Item
14.	Barry Barlow Play Area 14.1 To receive any updates and agree any action(s) required 14.3 Annual Inspection:- to receive report and agree action 14.3 Little Red Tractor Company:- to consider and agree action regarding maintenance works schedule	RA
15.	Community Room 15.1 Management:- To receive report and agree any actions 15.2 Facebook Group:- To consider setting up a Facebook page / group for the Community Room and to investigate	SB
16.	Communication To consider investigating the potential for a Bronington WhatsApp group to help keep those not on social media	SB
17.	Annual Report To approve the annual report for 2022	BM
18.	Roads Working Group To receive report	BM
19.	Biodiversity and Resilience of Ecosystems Duty Report To receive report and agree action	SC
20.	King Charles III Coronation Event To receive report	SB
21.	Bronington School To consider and agree the response to be submitted for the proposed federation between Bronington Primary School and Madras Primary School	SS
22.	To receive updates / reports from outside organisations:	Stg Item
23.	Any Other Business	Stg Item

Signed:- Ruth Shackleton (Clerk) **Date:-** 12th May 2023

Bronington Community Council 2023 Meeting Dates: -

Wednesday 21st June – Bronington Community Room
Wednesday 19th July – Whitewell Parish Rooms
Wednesday 16th August - Bronington Community Room
Wednesday 20th September – Whitewell Parish Rooms
Wednesday 18th October – Bronington Community Room
Wednesday 15th November – Whitewell Parish Rooms
Wednesday 13th December - Bronington Community Room

Remote Access

Any member of Public or Press wishing to attend the meeting on a remote basis using the Zoom platform is requested to contact the Clerk and submit a request for joining instructions 48 hours prior to the meeting.

Email:- broningtoncommunitycouncil@hotmail.co.uk

Welsh Language

The number of Welsh speakers in the area is low, however, Bronington Community Council will endeavour to respond to any correspondence that is received in Welsh in that language.

Open Forum

Bronington Community Council welcomes public attendance at all meetings.

The public participation of the meeting takes place during the Open Forum where members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

The following rules apply during the Open Forum part of the meeting:-

- The period of time designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting.
- Each member of the public is entitled to speak for no more than 5 minutes.
- A question asked by a member of the public during a public participation session at a meeting shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.
- A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.
- A person who speaks at a meeting shall direct his comments to the Chairman of the meeting
- Only one person is permitted to speak at a time.
- If more than one person wants to speak, the Chairman of the meeting shall direct the order of speaking.
- A record of a public participation session at a meeting shall be included in the minutes of that meeting.
- Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent.