

**Agenda for the meeting of Bronington Community Council**  
**A meeting will be held at Whitewell Parish Rooms**  
**On Wednesday 19<sup>th</sup> July 2023 at 7.00 pm**

No.	Agenda Item	Presented by
1.	<b>Apologies</b>	Stg Item
2.	<b>Declarations of Interest</b>	Stg Item
3.	<b>Police Report</b> To receive Police report	PCSO
4.	<b>Open Forum</b> Residents can raise issues with the Community Council in open discussion	Stg Item
5.	<b>Minutes</b> Adoption of the minutes of the Business Meeting held on Wednesday 21 <sup>st</sup> June 2023	Stg Item
6.	<b>Casual Vacancy</b> To consider co-option to fill the vacancy	Stg Item
7.	<b>Matters Arising</b> To consider any matters arising from the minutes not included on the agenda	Stg Item
8.	<b>Correspondence</b> To note correspondence received	Stg Item
9.	<b>Audit</b> To receive update regarding the triennial audit and agree any actions required	Stg Item
10.	<b>Accounts</b> 10.1 <u>Additional Hours:-</u> To confirm agreement to pay the Clerk the additional hours worked in respect of work carried out in respect of the triennial audit 10.2 <u>Accounts:-</u> To receive RFO's report (see attachment) 10.3 <u>Payments:-</u> To approve payments to date 10.4 <u>Budget to Date:-</u> To receive figures and consider whether to update the projected forecast figures for the current financial year	Stg Item
11.	<b>Planning</b> 11.1 <u>Applications Received:-</u> P/2023/0341 - Erection of agricultural workers dwelling and associated works at Land at Higher Lanes Iscoyd P/2023/0359 - LBC for internal and external alterations including demolition of walls to piggery (partly in retrospect) at Bank Farm Higher Lanes Iscoyd P/2023/0360 - Rebuilding and change of use of piggery building to provide ancillary residential accommodation including glazed recessed linkway and alterations to lean to (partly in retrospect) at Bank Farm Higher Lanes Iscoyd 11.2 <u>New Applications Received:-</u> To consider any Planning Applications received after the agenda has been distributed 11.3 <u>Decisions:-</u> <u>Granted:-</u> P/2021/0640 - Land between Holly Cottage and Chapel Farm, Whitewell 11.4 <u>Planning Meetings:-</u> To consider approaching neighbouring community councils to send a joint letter to WCBC	Stg Item
12.	<b>Bronington School</b> To receive update regarding the federation between Bronington Primary School and Madras Primary School	SS

13.	<b>Barry Barlow Play Area</b> 13.1 <u>Update:-</u> To receive any updates and agree any action(s) required 13.2 <u>Annual Inspection:-</u> To receive report and agree action	RA
14.	<b>Community Room</b> 14.1 <u>Management:-</u> To receive report and agree any actions 14.2 <u>Maintenance:-</u> To receive update and agree action regarding locks 14.3 <u>Quiz:-</u> To consider and agree arrangements to hold a quiz at the community room 14.4 <u>Deep Clean:-</u> To agree to set a date to deep clean the community room 14.5 <u>Risk Assessment:-</u> To receive report and agree action	SB
15.	<b>Annual Reports</b> Update on annual report for 2022 and 2023	BM
16.	<b>Defibrillators</b> To consider and agree action regarding guardianship of the defibrillators registered with Circuit	Stg Item
17.	<b>Roads Working Group</b> To receive report	BM
18.	<b>Biodiversity and Resilience of Ecosystems Duty Report</b> To receive report and agree action	SC
19.	<b>Councillors Training</b> To receive report	Stg Item
20.	<b>To receive updates / reports from outside organisations:</b>	Stg Item
21.	<b>Any Other Business</b>	Stg Item

**Signed:-** Ruth Shackleton (Clerk) **Date:-** 13<sup>h</sup> July 2023

**Bronington Community Council 2023 Meeting Dates: -**

Wednesday 16<sup>th</sup> August - Bronington Community Room  
 Wednesday 20<sup>th</sup> September – Whitewell Parish Rooms  
 Wednesday 18<sup>th</sup> October – Bronington Community Room  
 Wednesday 15<sup>th</sup> November – Whitewell Parish Rooms  
 Wednesday 13<sup>th</sup> December - Bronington Community Room

**Remote Access**

Any member of Public or Press wishing to attend the meeting on a remote basis using the Zoom platform is requested to contact the Clerk and submit a request for joining instructions 48 hours prior to the meeting.

Email:- [broningtoncommunitycouncil@hotmail.co.uk](mailto:broningtoncommunitycouncil@hotmail.co.uk)

**Welsh Language**

The number of Welsh speakers in the area is low, however, Bronington Community Council will endeavour to respond to any correspondence that is received in Welsh in that language.

## **Open Forum**

Bronington Community Council welcomes public attendance at all meetings.

The public participation of the meeting takes place during the Open Forum where members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

The following rules apply during the Open Forum part of the meeting:-

- The period of time designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting.
- Each member of the public is entitled to speak for no more than 5 minutes.
- A question asked by a member of the public during a public participation session at a meeting shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.
- A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.
- A person who speaks at a meeting shall direct his comments to the Chairman of the meeting
- Only one person is permitted to speak at a time.
- If more than one person wants to speak, the Chairman of the meeting shall direct the order of speaking.
- A record of a public participation session at a meeting shall be included in the minutes of that meeting.
- Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent.