

**Minutes of the meeting of Bronington Community Council  
held at Community Room, Bronington School  
on Wednesday 21<sup>st</sup> February 2024 at 7.30 pm**

<b>Present</b>	Cllrs Ryan Adams, Sue Clarke, Dave Evans, Rob Hill, Louise Lindsay, Ben Martin (Chair), Robert Millington, Ethna Norris, Ian Rowley, Mark Watson. Ward Cllr Jeremy Newton. The Clerk. Two members of the public.								
<b>1- Apologies</b>	Cllrs Anna Edwards, Steve Swinden.								
<b>2- Declarations of Interest</b>	None were declared.								
<b>3- Police Update</b>	The police report had been circulated previously. The Clerk is to liaise with PCSO for a date for a ward walk.								
<b>4- Open Forum</b>	<p>4.1 Ward Cllr Jeremy Newton updated the meeting as follows:-</p> <ul style="list-style-type: none"> <li>• WCBC:- The Local Development Plan has been passed.</li> <li>• Potholes:- Due to the current financial situation at WCBC, funds are limited to carry out repairs to potholes in the district.</li> <li>• Council Tax:- WCBC is to increase the Council Tax by 9.9% for 2024/25; budgets are being cut which will impact on the services provided by WCBC.</li> <li>• Conery Lane:- Cllrs raised concerns regarding the caravans on Conery Lane (this has been reported to WCBC).</li> <li>• Whitewell:- Cllrs raised concerns regarding planning application P/2024/0087.</li> </ul>								
<b>5- Adoption of the minutes</b>	<p><b>Resolved:- Item 4 was amended from “Thomas” to “Latham”. The Council then approved the minutes of the Business Meeting held on Wednesday 17<sup>th</sup> January 2024.</b></p> <p><b>Proposed by Cllr Evans and seconded by Cllr Clarke.</b></p>								
<b>6- Matters Arising</b>	Cllr Martin informed the meeting of the tablecloths purchased for the Community Room. The Council had agreed to spend up to £180.00 on wipeable tablecloths; the actual cost was £250.00 plus VAT.								
<b>7- Casual Vacancy</b>	<p>Two candidates have applied to be co-opted onto the Council, Mr Adrian Webb and Mr Ian Rowley.</p> <p><b>Resolved:- The Council agreed to co-opt Mr Ian Rowley onto the Council. He duly signed the Acceptance of Office.</b></p> <p><b>Proposed by Cllr Watson and seconded by Cllr Evans.</b></p>								
<b>8- Corres.</b>	List previously circulated.								
<b>9- Accounts</b>	<p>9.1 <u>Financial Year 2023 – 2024:-</u> The reconciled bank balance as at 1<sup>st</sup> February 2024 is as follows:- Lloyds Current Account £ 26,320.53</p> <p>9.2 <u>Defib Parts:-</u> <b>Resolved:- The Council agreed to agree to purchase replacement parts (battery and two sets of pads) for the defibrillator in Bronington.</b> <b>Proposed by Cllr Watson and seconded by Cllr Clarke.</b></p> <p>9.3 <u>Payments:-</u> To approve the following payments:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Chq</th> <th style="width: 65%;">Payee</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Online</td> <td>Running Costs</td> <td style="text-align: right;">£ 67.80</td> </tr> </tbody> </table>			Chq	Payee	Amount	Online	Running Costs	£ 67.80
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	Online	Atrium: replacement parts for defibrillator	£ 354.00
	Online	Donation:- Bronington Guides - Coffee morning (Aug 2023)	£ 135.00
	Online	Donation:- Bronington Friendship Club - Coffee morning (Oct 2023)	£ 340.00
	Online	Donation:- Guide Dogs - Coffee morning (Nov 2023)	£ 345.00
	Online	Donation:- Bronington Church - Coffee morning (Dec 2023)	£ 179.00
	Online	B Martin: Reimburse cost of tablecloths	£ 299.00
	Online	Donation:- Welsh Air Ambulance Coffee morning (Jan 2024)	£ 268.00
	Online	Richard Chadwick – repairs to septic tank at the Community Room	£ 380.00
	<p>The Clerk's salary was paid by standing order.</p> <p>Receipts:- None were received.</p> <p><b>Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments.</b></p> <p><b>Proposed by Cllr Watson and seconded by Cllr Clarke.</b></p> <p>9.4 <u>Bank Signatories:-</u> The Clerk is in the process of adding Cllrs Martin and Adams as bank signatories.</p>		
<b>10- Internal Audit</b>	<p><b>Resolved:- The Council agreed to instruct Jake Gurr to carry out the annual internal audit for the Council at a cost of £125.00 plus VAT.</b></p> <p><b>Proposed by Cllr Evans and seconded by Cllr Millington.</b></p>		
<b>11- Councillor Allowance</b>	The Clerk reminded Cllrs about the Councillor Allowance payment that is due to be paid in March.		
<b>12- Grant Application Process</b>	The notice has been placed on the noticeboards and website, Cllrs are to share on social media.		
<b>13- Grant – Bronington School</b>	There was no consideration of this item.		
<b>14- Planning</b>	14.1	<u>Applications Received:-</u> No applications received.	
	14.2	<u>New Applications Received:-</u> P/2024/0087 - Variation of condition 7 of planning permission P/2021/0640 to amend wording of condition at Chapel Farm Meadows Whitewell Concerns were raised regarding the increase in pitches and drainage arrangements at the site. Cllr Martin is to speak with the Ward Cllr and he will then draft a response; this is to be circulated to Cllrs for approval prior to submitting observations to WCBC. Cllrs raised concerns regarding buildings being inhabited at the same location without planning permission; the Council are to contact Planning Enforcement regarding the matter.	
	14.3	<u>Decisions:-</u> No updates.	

<b>15- Barry Barlow Play Area</b>	Cllr Adams updated the meeting regarding work to the multi use play equipment; he is to advise of the costs required to hire equipment to complete the work which is due to take place in April. The box of toys is to be put out in the Easter holidays.
<b>16- Community Room</b>	Cllr Martin updated the meeting:- <ul style="list-style-type: none"> <li>- The rodent issue has now been resolved.</li> <li>- The wipeable tablecloths have been purchased.</li> <li>- The February coffee morning is in aid of The Rainbow Foundation.</li> <li>- In January, there was an emergency regarding the septic tank at the Community Room. Effluent waste was leaking onto land creating a potential health hazard. Cllr Martin informed the meeting that he had instructed Richard Chadwick to carry out the necessary repairs to rectify the issue.</li> </ul> <p>The Clerk reminded Cllrs of the process which details how the Council places orders for goods and services.</p> <p><b>Resolved:- The Council agreed to pay the invoice for Richard Chadwick for the sum of £380.00 to carry out the emergency repairs to the septic tank at the Community Room.</b></p> <p><b>Proposed by Cllr Martin and seconded by Cllr Norris.</b></p>
<b>17- Annual Report</b>	The annual report for 2022 – 2023 is nearly completed.
<b>18- Roads Working Group</b>	18.1 <u>Vehicle Activated Signs (VAS):-</u> The Clerk is to arrange a meeting with WCBC Highways to discuss locations for VAS on the A495 and A525. The Clerk is to circulate costings for the VAS; the Council are hoping to purchase this at the March meeting. 18.2 <u>Go Safe:-</u> Cllr Hill attended a Go Safe session regarding setting up a community Speedwatch group. He informed the meeting what was involved; the Council agreed for Cllr Hill to look into the matter further, resident, Adrian Webb, offered to help.
<b>19- Defibrillators</b>	The defibrillator guardians have made site visits to all the defibrillators. The replacement parts have been ordered for the defibrillator located at Bronington School.
<b>20- To receive update(s) from outside organisations</b>	There was no consideration of this item.
<b>21- AOB</b>	21.1 D day:- Cllr Clarke advised that Whitewell Church wish to request that the Council pay for canvases to be used for the D Day commemorations. This is to be considered at the March meeting. 21.2 Water Supply:- Concerns were raised due to issues with water supply and pressure in the Bronington ward. Cllr Adams has been making enquiries and is to represent the Council with the relevant water authorities.
<b>Part Two</b>	
<b>1. Press and Public</b>	<b>Resolved:- The Council agreed to exclude the press and members of the public as the items to be discussed relate to contractual matters.</b> <b>Proposed by Cllr Martin and seconded by Cllr Clarke</b>

**The meeting closed at 9.40 pm**