



# Bronington Community Council

serving the wards of Iscoyd, Bronington and Tybroughton

## **Agenda for the meeting of Bronington Community Council** **to be held at Whitewell Parish Rooms** **On Wednesday 21<sup>st</sup> May 2025 at 7.00 pm**

No	Agenda Item	Presented by																		
1.	<b>Apologies</b>	Stg Item																		
2.	<b>Declarations of Interest</b>	Stg Item																		
3.	<b>Police Report</b> To receive Police report	PCSO																		
4.	<b>Open Forum</b> Residents can raise issues with the Community Council	Stg Item																		
5.	<b>Minutes</b> Adoption of the minutes of the Business Meeting held on 16 <sup>th</sup> April 2025	Stg Item																		
6.	<b>Casual Vacancy</b> To receive update	Stg Item																		
7.	<b>Matters Arising</b> To consider any matters arising from the minutes not included on the agenda	Stg Item																		
8.	<b>Correspondence</b> To note correspondence received	Stg Item																		
9.	<b>Internal Procedures</b> 9.1 To adopt Councillors Code of Conduct 9.2 To confirm appointment of Responsible Financial Officer 9.3 To confirm and agree bank signatories 9.4 To approve Risk Assessment 9.5 To approve the Standing Orders 9.6 To approve Financial Regulations	Stg Item																		
10.	<b>Accounts</b> 10.1 <u>Accounts:-</u> To receive RFO's report (see attachment) 10.2 <u>Payments:-</u> To approve payments to date including:- <table border="1" data-bbox="209 1541 1291 1771"><thead><tr><th>Payee</th><th>Details</th><th>Amount</th></tr></thead><tbody><tr><td>Little Red Tractor Co</td><td>BBPA maintenance</td><td>£ 262.80</td></tr><tr><td>R Shackleton</td><td>Reimburse costs</td><td>TBC</td></tr><tr><td>Jake Gurr</td><td>Internal Audit</td><td>£ 150.00</td></tr><tr><td>TBC</td><td>Reimburse VE event costs</td><td>TBC</td></tr><tr><td>Zurich</td><td>Insurance</td><td>£ 888.06</td></tr></tbody></table>	Payee	Details	Amount	Little Red Tractor Co	BBPA maintenance	£ 262.80	R Shackleton	Reimburse costs	TBC	Jake Gurr	Internal Audit	£ 150.00	TBC	Reimburse VE event costs	TBC	Zurich	Insurance	£ 888.06	Stg Item
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11.	<b>Annual Audit (see attachment A):-</b> 11.1 To approve the Annual Governance Statement with respect to the Council's accounting statements for the year ended 31 <sup>st</sup> March 2025 11.2 To approve the Annual Return for year ended 31 <sup>st</sup> March 2025 (including Explanation of Year on Year Variance, Fixed Assets and Allocation of Closing Balance 11.3 Internal Audit:- to receive the report and agree any actions																			
12.	<b>Grant Application Process</b> To consider the following grant applications:-	Stg Item																		

	Organisation	Details	Amount Requested	
	Whitewell Parish Rooms	Install Outside and Emergency Lighting	£ 260.83	
	St Marys Parochial Church Council	Maintenance of the church yard at St Marys Whitewell	£2,500.00	
	Brownies Guides	Neckers and hoodie for London trip plus Hi viz vests	£ 815.20	
	<b>TOTAL</b>		<b>£3,576.03</b>	
13.	<b>Planning</b> 13.1 <u>Applications Received:-</u> P/2025/0365 Listed building consent for construction of agricultural track to improve existing access and all associated works at Brunett Farm, Tybroughton P/2024/1654 – erection of agricultural building for storage and workshop at Church Holding Whitewell 13.2 <u>New Applications Received:-</u> To consider any Planning Applications received after the agenda has been distributed 13.3 <u>Decisions:-</u> Refused:- P/2025/0178 - Lodge Cottage, Drury Lane, Tybroughton Granted:- P/2025/0183 - Cranberry Farm, Drury Lane, Tybroughton Withdrawn:- P/2025/0192 - High Ash, Little Green, Bronington			Stg Item
14.	<b>Vehicle Activated Signage (VAS)</b> To receive update and agree any actions regarding solar power			BM / SS
15.	<b>VE Commemorations</b> To receive report			
16.	<b>Barry Barlow Play Area</b> 16.1 <u>Updates:-</u> To receive report and agree any actions including the annual inspection 16.2 <u>New Equipment:-</u> To consider purchase of new equipment 16.3 <u>Annual Inspection:-</u> To receive report and agree action			BM
17.	<b>Community Room</b> 17.1 <u>Updates:-</u> To receive report and agree actions 17.2 <u>Coffee Mornings:-</u> To consider and agree the coffee morning donations 17.3 <u>Risk assessment:-</u> To review Risk Assessment 17.4 <u>Community Room Agreement:-</u> To receive report and agree action as the agreement is out of date			BM BM BM BM
18.	<b>Annual Reports</b> 18.1 <u>2023 and 2024:-</u> To receive update on the annual reports for 2023 and 2024 and agree any action 18.1 <u>2025:-</u> To consider the annual report for 2025 and agree any action			BM / LL
19.	<b>Roads Working Group</b> To receive report and agree any action			BM
20.	<b>Street Furniture</b> 20.1 <u>Bench:-</u> To receive report and agree action 20.2 <u>Gateway entrance signage:-</u>			LL / BM

	To receive report and agree action 20.3 <u>Noticeboard for Bronington:-</u> To receive report and agree action	
21.	<b>Defibrillators</b> To receive report(s) and agree any action	Stg Item
22.	<b>Possible Council Name Change</b> To receive report and agree any action	BM
23.	<b>Historic Community Fundraising</b> To receive report and agree any action	BM
24.	<b>Biodiversity</b>	
25.	<b>To receive updates / reports from outside organisations</b>	Stg Item
	<b>Any Other Ward Business</b> To receive any updates from the Wards:- Ty Broughton Iscoyd Bronington	Stg Item

**Signed:-** *Ruth Shackleton* (Clerk) **Date:-** 16<sup>th</sup> May 2025

### **Remote Access**

Any member of Public or Press wishing to attend the meeting on a remote basis using the Zoom platform is requested to contact the Clerk and submit a request for joining instructions 48 hours prior to the meeting. Email:- [broningtoncommunitycouncil@hotmail.co.uk](mailto:broningtoncommunitycouncil@hotmail.co.uk)

### **Welsh Language**

The number of Welsh speakers in the area is low, however, Bronington Community Council will endeavour to respond to any correspondence that is received in Welsh in that language.

### **Open Forum**

Bronington Community Council welcomes public attendance at all meetings. The public participation of the meeting takes place during the Open Forum where members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

The following rules apply during the Open Forum part of the meeting:-

- The period of time designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting.
- Each member of the public is entitled to speak for no more than 5 minutes.
- A question asked by a member of the public during a public participation session at a meeting shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.
- A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.
- A person who speaks at a meeting shall direct his comments to the Chairman of the meeting
- Only one person is permitted to speak at a time.
- If more than one person wants to speak, the Chairman of the meeting shall direct the order of speaking.
- A record of a public participation session at a meeting shall be included in the minutes of that meeting.
- Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent.
- Any aggressive behaviour towards any member of the Community Council, when acting in behalf of the Council, will not be tolerated. If a member of the public has any issues with the comments made in discussions at a Community Council meeting this must be raised on a proper manner in the Open Forum part of the Council meeting.

**Council meetings in 2025:-**

Wednesday 15<sup>th</sup> January – Whitewell Parish Rooms  
Wednesday 19<sup>th</sup> February – Bronington Community Room  
Wednesday 19<sup>th</sup> March – Whitewell Parish Rooms  
Wednesday 16<sup>th</sup> April – Bronington Community Room  
Wednesday 21<sup>th</sup> May – Whitewell Parish Rooms  
Wednesday 18<sup>th</sup> June – Bronington Community Room  
Wednesday 16<sup>th</sup> July – Whitewell Parish Rooms  
Wednesday 20<sup>th</sup> August - Bronington Community Room  
Wednesday 17<sup>th</sup> September – Whitewell Parish Rooms  
Wednesday 15<sup>th</sup> October – Bronington Community Room  
Wednesday 19<sup>th</sup> November – Whitewell Parish Rooms  
Wednesday 17<sup>th</sup> December - Bronington Community Room

**Coffee Mornings in 2025:-**

Saturday January	Bronington Church / Homestart Wrexham
Saturday February	Higher Wych School Charity
Saturday March	Riding for the Disabled
Saturday April	Wales Air Ambulance
Saturday May	Rainbow Foundation
Saturday June	
Saturday July	
Saturday August	
Saturday September	
Saturday October	Bronington Friendship Club
Saturday November	Guide Dogs
Saturday December	Bronington Church