



# Bronington Community Council

serving the wards of Iscoyd, Bronington and Tybroughton

**Minutes of the extraordinary meeting of  
Bronington Community Council  
held at the Community Room, Bronington School  
on Wednesday 4<sup>th</sup> August 2025 at 7.00 pm**

<b>Present</b>	Cllrs Sharon Beddow, Sue Clarke, Dave Evans, Rob Hill, Louise Lindsay, Ben Martin (Chairperson), Robert Millington, Ethna Norris, Mark Watson. The Clerk. No members of the public attended the meeting.
<b>1- Apologies</b>	Cllrs Ian Rowley, Steve Swinden.
<b>2 - Declarations of Interest</b>	There was no consideration of this item.
<b>3- Open Forum</b>	There was no consideration of this item.
<b>4 - Barry Barlow Play Area</b>	<p>The Council noted that there was a procedural issue at the July meeting.</p> <p>Cllr Martin formally presented the three quotes received for new play equipment to be installed at the BBPA to the Council from Action Play and Leisure; Playequip and Ray Parry Playgrounds (previously circulated to Cllrs).</p> <p>Cllr Martin advised the payment terms; 25% deposit is due in September and the balance due upon completion.</p> <p>The organisation who awarded the grant (Cadwyn Clywd) will pay the grant retrospectively; if there are any cash flow issues they will make a site visit before the invoice is due for payment and advance any funds required.</p> <p><b>Resolved:- The Council considered the quotes and agreed to place an order with Action Play and Leisure for new playground equipment for the sum of £24,682.00 plus VAT. The Clerk is to send an email to confirm the order.</b></p> <p><b>Proposed by Cllr Martin and seconded by Cllr Lindsay.</b></p>
<b>5 - Council Purchasing Process</b>	<p>Cllr Martin spoke to the meeting regarding the delay in placing the order for a new Council noticeboard.</p> <p>This issue was discussed at the July meeting and the Clerk stated that a full explanation of the issues had been circulated to the Council.</p> <p>The Council considered minuting a timeframe as to when the Clerk has to place any orders on behalf of the Council.</p> <p><b>Resolved:- The Council agreed to minute a timeframe as to when the Clerk has to place any orders on behalf of the Council. The Financial Regulations are to be updated to include this.</b></p> <p><b>Proposed by Cllr Martin and seconded by Cllr Lindsay.</b></p>

<b>6 - Recent Grant Application Process</b>	This was discussed in item 4.
<b>7 - Use of One Voice Wales</b>	<p>Cllr Martin informed the meeting that he was not happy with the length of the emails that were sent by the Clerk to One Voice Wales regarding procedural concerns. Cllr Martin proposed that a second pair of eyes check any emails before they are sent to One Voice Wales.</p> <p>The Clerk explained that the emails were sent to provide as much information as possible.</p> <p>Cllr Martin advised that he had since spoke with One Voice Wales to clarify what was an 'unusual situation' due to the short timeframe to apply for the grant.</p> <p>The Clerk re-stated that it would have been helpful if the grant paperwork had been shared prior to the July meeting.</p> <p>The Clerk disagreed with Cllr Martin's proposal.</p> <p>Cllrs discussed what action to take. Cllr Lindsay suggested that if the query was a Council procedural matter then a second pair of eyes check the email before it is sent to One Voice Wales; if the query related to an individual Cllr then this would not apply.</p> <p>Cllr Lindsay is to prepare the wording for the next Council meeting for the Council to consider.</p>
<b>8 - Communication protocols within the council</b>	This item was not discussed.
<b>9- AOB</b>	<p>Cllr Clarke expressed frustration with the Council's procedures and policies as they can hinder the Council getting on with doing good for the community.</p> <p>Cllr Norris commended Cllr Martin for all his work on preparing the recent grant application.</p> <p>The Clerk agreed with the frustrations and reiterated the need to follow Council procedures and policies so as to ensure transparency especially when dealing with public money.</p>

**The meeting closed at 8.00 pm**