



**Agenda for the meeting of Bronington Community Council**  
**to be held at Whitewell Parish Rooms**  
**On Wednesday 21<sup>st</sup> January 2026 at 7.00 pm**

| No                    | Agenda Item  | Presented by |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
|-----------------------|--|--------------|---------|--------|-----------------------|------------------|----------|--------------|-----------------|-----|------|------|-----|---------|-----------------------|-----|----------|
| 1.                    | <b>Apologies</b>   | Stg Item     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 2.                    | <b>Declarations of Interest</b>  | Stg Item     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 3.                    | <b>Police Report</b><br>To receive Police report   | PCSO         |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 4.                    | <b>Open Forum</b><br>Residents can raise issues with the Community Council.  | Stg Item     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 5.                    | <b>Minutes</b><br>Adoption of the minutes of the Business Meeting held on 19 <sup>th</sup> November 2025   | Stg Item     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 6.                    | <b>Matters Arising</b><br>To consider any matters arising from the minutes not included on the agenda  | Stg Item     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 7.                    | <b>Correspondence</b><br>To note correspondence received   | Stg Item     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 8.                    | <b>Training Plan</b><br>To receive update and agree any actions  | LL           |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 9.                    | <b>Accounts</b><br>9.1 <u>Accounts</u> :-<br>To receive RFO's report (see attachment)<br>9.2 <u>Payments</u> :-<br>To approve payments to date including:-<br><table border="1"><thead><tr><th>Payee</th><th>Details</th><th>Amount</th></tr></thead><tbody><tr><td>Little Red Tractor Co</td><td>BBPA maintenance</td><td>£ 262.80</td></tr><tr><td>R Shackleton</td><td>Reimburse costs</td><td>TBC</td></tr><tr><td>HMRC</td><td>PAYE</td><td>TBC</td></tr><tr><td>Various</td><td>Christmas event costs</td><td>TBC</td></tr></tbody></table><br>9.3 <u>Internal Audit</u> :-<br>To receive report and agree action                                      | Payee        | Details | Amount | Little Red Tractor Co | BBPA maintenance | £ 262.80 | R Shackleton | Reimburse costs | TBC | HMRC | PAYE | TBC | Various | Christmas event costs | TBC | Stg Item |
| Payee                 | Details  | Amount       |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| Little Red Tractor Co | BBPA maintenance   | £ 262.80     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| R Shackleton          | Reimburse costs  | TBC          |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| HMRC                  | PAYE   | TBC          |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| Various               | Christmas event costs  | TBC          |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 10.                   | <b>Budget for the 2026 – 2027 Financial Year</b><br>To consider and agree budget for the 2026 – 2027 financial year (see attachment)   | Stg Item     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 11.                   | <b>Precept</b><br>To set the precept for the 2026 – 2027 financial year (see attachment)   | Stg Item     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |
| 12.                   | <b>Planning</b><br>12.1 <u>Applications Received</u> :-<br>P/2025/0881 – installation of bay windows / door to rear at 4 Old Farm Close New Hall Lane Bronington<br>P/2025/0887 – conversion of garage into living accommodation with link extension to existing dwelling at Drury Lane Cottage, Drury Lane, Tybroughton<br>P/2025/0949 – conversion of agricultural building to residential dwelling at The Lodge, Drury Lane, Tybroughton<br>P/2025/0945 – demolition of conservatory and outbuildings and erection of two story side / rear and single storey rear extensions at Tyddyn, Higher Lanes, Iscoyd<br>12.2 <u>New Applications Received</u> :- | Stg Item     |         |        |                       |                  |          |              |                 |     |      |      |     |         |                       |     |          |

|     |  |               |
|-----|--|---------------|
|     | To consider any Planning Applications received after the agenda has been distributed<br><br>12.3 <b>Decisions:-</b><br>Granted:-<br>P/2023/0360 - Bank Farm Higher Lanes Iscoyd<br>Refused:-<br>P/2024/0087 - Chapel Farm Meadows Whitewell<br>P/2024/0086 - Chapel Farm Meadows Whitewell |               |
| 13. | <b>Vehicle Activated Signage (VAS)</b><br>To receive update and agree any actions  | BM / SS       |
| 14. | <b>Roads Working Group</b><br>To receive report and agree any action   |               |
| 15. | <b>Barry Barlow Play Area</b><br>To receive development update and agree any actions   | IR            |
| 16. | <b>Community Room</b><br>16.1 <u>Updates:-</u><br>To receive report and agree actions<br>16.2 <u>Coffee Mornings:-</u><br>To consider and agree the coffee morning donations for 2026  | BM<br>BM      |
| 17. | <b>Christmas</b><br>To receive reports for the Christmas events  | BM / LL       |
| 18. | <b>Street Furniture</b><br>18.1 <u>Bench:-</u><br>To receive update and agree any action<br>18.2 <u>Noticeboard for Whitewell</u><br>To receive update and agree any action  | LL / BM<br>SC |
| 19. | <b>Defibrillators</b><br>To receive report and agree any action  | Stg Item      |
| 20. | <b>Email Address</b><br>To consider setting up separate Council email addresses for Councillors instead of personal email accounts   | RM            |
| 21. | <b>To receive updates / reports from outside organisations</b>   | Stg Item      |
| 22. | <b>Any Other Ward Business</b><br>To receive any updates from the Wards:-<br>Tybroughton<br>Iscoyd<br>Bronington   | Stg Item      |
|     | <b>Part Two</b>  |               |
| 1.  | <b>PRESS AND PUBLIC</b><br>To resolve to exclude the press and members of the public as the items to be discussed relate to employee matters   | Stg Item      |
| 2.  | <b>Clerk's Salary</b><br>To review the Clerk's salary for the financial year April 2026 – March 2027   | Stg Item      |

Signed:- Ruth Shackleton (Clerk) Date:- 15<sup>th</sup> January 2026

## **Remote Access**

Any member of Public or Press wishing to attend the meeting on a remote basis using the Zoom platform is requested to contact the Clerk and submit a request for joining instructions 48 hours prior to the meeting. Email:- [broningtoncommunitycouncil@hotmail.co.uk](mailto:broningtoncommunitycouncil@hotmail.co.uk)

## **Welsh Language**

The number of Welsh speakers in the area is low, however, Bronington Community Council will endeavour to respond to any correspondence that is received in Welsh in that language.

## **Open Forum**

Bronington Community Council welcomes public attendance at all meetings. The public participation of the meeting takes place during the Open Forum where members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

The following rules apply during the Open Forum part of the meeting:-

- The period of time designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting.
- Each member of the public is entitled to speak for no more than 5 minutes.
- A question asked by a member of the public during a public participation session at a meeting shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.
- A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.
- A person who speaks at a meeting shall direct his comments to the Chairman of the meeting
- Only one person is permitted to speak at a time.
- If more than one person wants to speak, the Chairman of the meeting shall direct the order of speaking.
- A record of a public participation session at a meeting shall be included in the minutes of that meeting.
- Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent.