



Bronington Community Council

serving the wards of Iscoyd, Bronington and Tybroughton

Minutes of the meeting of Bronington Community Council held at Whitewell Parish Rooms on Wednesday 19th November 2025 at 7.00 pm

| Present | Cllrs Sharon Beddow, Sue Clarke, Anna Edwards, Dave Evans, Rob Hill, Louise Lindsay, Ben Martin (Chairperson), Ethna Norris, Ian Rowley, Steve Swinden. The Clerk. No members of the public attended the meeting. | | | | | | | | |
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| 1- Apologies | Cllrs Robert Millington, Mark Watson. | | | | | | | | |
| 2- Declarations of Interest | There were no declarations of interest. | | | | | | | | |
| 3- Police Update | The police report had been circulated previously. The Clerk has written to the Inspector to express the Council’s concerns that commercial thefts are not included on the list of incidents as many residents living in the ward work from home. Both the Inspector and the PCSO have replied to advise that that commercial thefts will now be included on the monthly reports. Issues in the ward include reports of hare coursing, fly tipping. The PCSO is to be invited to attend coffee mornings in both Bronington and Whitewell to talk about current police initiatives. <i>Residents are advised to report any suspicious activity to the police.</i> | | | | | | | | |
| 4- Open Forum | The Community Agent sent her apologies; the Council is to invite her to attend a future meeting. | | | | | | | | |
| 5- Adoption of the minutes | Resolved:- Item 14 was amended from “Cadnant Wales” to “Cadwyn Clywd”. The Council then approved the minutes of the Business Meeting held on Wednesday 22nd October 2025. Proposed by Cllr Swinden and seconded by Cllr Hill. | | | | | | | | |
| 6- Matters Arising | There was no consideration of this item. | | | | | | | | |
| 7- Corres. | List previously circulated. | | | | | | | | |
| 8- Training Plan | Cllrs have attended training courses; the updated training schedule is to be posted on the website. | | | | | | | | |
| 9- Accounts | <div>9.1 <u>Financial Year 2025 – 2026:-</u> The reconciled bank balance as at 31st October 2025 is as follows:- Lloyds Current Account £18,952.16</div> <div>9.3 <u>Payments:-</u> To approve the following payments:-</div> <table><tr><th>Chq</th><th>Payee</th><th>Amount</th></tr><tr><td>Online</td><td>Running Costs</td><td>£ 80.22</td></tr></table> | | | Chq | Payee | Amount | Online | Running Costs | £ 80.22 |
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| | Online | Little Red Tractor Company (Oct 25) | £ 262.40 |
| | Online | DLS Technologies (domain renewal) | £ 56.30 |
| | Online | I Clorley (Upkeep of War Memorials) | £ 165.00 |
| | Online | DONATION:- Bronington School | £ 225.00 |
| | Online | Action Play and Leisure | £22,213.80 |
| | Online | One Voice Wales (training) | £ 126.00 |
| | Online | Reimburse Cllr Beddow Santa Event cost | £ 138.64 |
| | <p>The Clerk's salary was paid by standing order.</p> <p><u>Receipts:-</u></p> <p>Coffee Morning donations – £125.00</p> <p>Resolved: - Councillors agreed to accept the Financial Report and to approve the above payments.</p> <p>Proposed by Cllr Norris and seconded by Cllr Lindsay.</p> <p>9.3 <u>Internal Audit:-</u></p> <p>The current internal auditor has written to advise that he is retiring therefore the Council will need to appoint new internal auditor.</p> | | |
| 10- External Audit 2024-25 | <p>Audit Wales, the External Auditor, have sent the following:-</p> <p>The audit of accounts for the Bronington Community Council for the year ended 31 March 2025 has been concluded. The Notice of Conclusion of Audit and Right to inspect has been posted on the Council's website and noticeboard. The annual return is available for inspection by any local government elector for the area of the Bronington Community Council.</p> <p>The following report was previously circulated to Cllrs:-</p> <p>"The Auditor General's report and audit opinion is as follows:-</p> <p>I certify that I have completed the audit of the Annual Return for the year ended 31 March 2025 of Bronington Community Council. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.</p> <p>Audit opinion: Unqualified</p> <p>On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:</p> <ul style="list-style-type: none"> • has not been prepared in accordance with proper practices; • that relevant legislative and regulatory requirements have not been met; • is not consistent with the Council's governance arrangements; and • that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources. <p>Other matters and recommendations</p> <p>I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council:</p> <p>AGS 10: General power of Competence – The Council has resolved to</p> | | |

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| | <p>adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021</p> <p>The Council has provided a positive response to assertion 10 in the Annual Governance Statement. I have confirmed with the Council that the response provided was incorrect and that the Council does not meet the conditions required to exercise the General Power of Competence.</p> <p>We recommend that before it provides positive responses to the assertion in the Annual Governance Statement, the Council carefully reviews the statement to ensure that its responses are accurate.</p> <p>Chair's printed name on annual return</p> <p>The Chair hasn't printed their name on the annual return.</p> <p>We recommend that the Chair print their name on the annual return.</p> <p>There are no further matters I wish to draw to the Council's attention."</p> <p>Cllrs noted the report.</p> |
| 11- Planning | <p>11.1 <u>Applications Received:-</u> None have been received.</p> <p>11.2 <u>New Applications Received:-</u> None have been received.</p> <p>11.3 <u>Decisions:-</u> Granted:- P/2025/0163 - Lloyd Watson Haulage Ltd, The Boundary Garage, Ellesmere Road, Bronington P/2025/0586 - Barn Cottages Broomers Lane Iscoyd</p> <p>11.4 <u>Pre-Application Consultation:-</u> The Council considered their response to the invitation to consult on the proposed project to fell the non-native coniferous woodland at Fenns Bank in order to restore the deep peat on site Resolved:- The Council agreed to the following actions:- <ul style="list-style-type: none"> - To post the information on the Council's Facebook page; - Cllr Martin is to call the agent to request a site meeting to discuss concerns with Cllrs Proposed by Cllr Martin and seconded by Cllr Hill. </p> |
| 12- Vehicle Activated Signage (VAS) | <p>The Council has received a request for payment from the company that has taken over TWM (who folded earlier this year). Cllr Swinden advised that he had replied to advise that the Council had written in June 2025 to confirm that due to the closure of the company the order made by the Council was therefore cancelled.</p> <p>The Roads Working Group is to look to purchase VAS's in the new year.</p> |
| 13- Roads Working Group | <p>Ward Cllr Newton sent the following update:-</p> <ul style="list-style-type: none"> - Old Hall Lane hedges are due to be cut. - Lengths of the A525 are due to be resurfaced (New Hall Lane to the A539; Hanmer Road to Eglwys Cross and Camparlour Cottage to Whitewell; Whitewell to the bridge at Redbrook Maelor). <p>Cllr Lindsay requested if some of the smaller lanes be included in resurfacing programme.</p> |

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| 14- Barry Barlow Play Area | <p>Cllr Martin updated the meeting:-</p> <ul style="list-style-type: none"> - Installation of the new play equipment by Action Play and Leisure has now been completed. - The BBPA project is to be completed by 31st January 2026. - The base underneath the new play equipment needs to be made safe before the equipment can be used. Cllr Martin has obtained quotes to purchase the bark, weed suppressant and plastic edging from various suppliers (e.g. Tudor Griffiths, Huws Gray and Travis Perkins). - The total surface area requires 38m³ of bark with a cost of £4,500.00 plus VAT. - The soil is to be used to create a 'barrier' between the play area and the football pitch. - The Council are to carry out the work and will require a digger and dumper. <p>Resolved:- The Council agreed to pay the material costs (up to £5,400.00 for the bark and £652.00 for the edging) and equipment hire costs up to £1,200.00 to carry out the groundworks at the play area.</p> <p>Proposed by Cllr Swinden and seconded by Cllr Lindsay.</p> |
| 15- Community Room | <p>Funds that were raised at the October coffee morning are to be donated to the Friendship Club.</p> <p>The November coffee morning is in aid of Guide Dogs.</p> <p>Cllr Martin updated the meeting about photos of the local area.</p> |
| 16- Christmas Events | <p>Cllr Beddow updated the meeting about the arrangements for the event and works for the "Neighbourhood Santa Truck" including the sleigh, gifts, insurance arrangements (the Council's insurance company Zurich have confirmed the event will be covered by the Council's public liability), risk assessment, routes in the wards.</p> <p>The event will take place on Tuesday 16th December in Bronington and on Wednesday 17th December in Whitewell. The Risk Assessment is to be shared to Cllrs.</p> <p>Cllr Clarke's husband has designed a poster for all the events including the coffee morning in Bronington on Saturday 20th December and the events in Whitewell on the evenings of Friday 19th December and Saturday 20th December.</p> <p>Resolved:- The Council agreed to the following:-</p> <ul style="list-style-type: none"> - To reimburse Cllr Beddow the total of £138.64 in respect of equipment etc. - To donate any funds raised at the event to the Higher Wych Charity and the Rainbow Foundation. - To set a budget of £250.00 for the coffee morning and £350.00 for the events in Whitewell on the evenings of Friday 19th December and Saturday 20th December. <p>Proposed by Cllr Martin and seconded by Cllr Norris.</p> <p>December meeting.</p> <p>Resolved:- The Council agreed to the following cancel the monthly December meeting.</p> <p>Proposed by Cllr Martin and seconded by Cllr Norris.</p> |
| 17- Remembrance Services | <p>The Council received reports from the council's participation in this year's events at Bronington, Iscoyd and Tybroughton. Cllr Martin encouraged Cllrs to represent the Council and attend the Remembrance Day services</p> |

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| | next year. |
| 18- Street Furniture | <p>18.1 <u>Bench:-</u> The bench is due to be installed.</p> <p>18.2 <u>Noticeboard for Bronington:-</u> The noticeboard has been installed and well received. Cllr Clarke asked about replacing the noticeboard in Whitewell; this is to be considered at the next meeting.</p> |
| 19- Defibrillators | The 'used by' dates for pads and batteries for the defibrillators are to be checked. |
| 20- Email Address | The Council considered setting up separate Council email addresses for Councillors instead using personal email accounts and agreed to defer until January. |
| 21- To receive updates from outside organisations | <ul style="list-style-type: none"> - Training:-Cllrs who have attended training courses on understanding the law, creating a community plan, health and safety and introduction for new councillors recently updated the meeting. - Whitewell Parish Rooms:- there is an artisan market at the parish rooms on 26th November. |
| 22- Any Other Ward Business | <p>To receive any updates from the Wards:-</p> <p><u>Tybroughton:-</u></p> <ul style="list-style-type: none"> - No update. <p><u>Iscoyd:-</u></p> <ul style="list-style-type: none"> - Broomers Lane:- Cllr Clarke informed the meeting that the puddle appears to have gone. <p><u>Bronington:-</u></p> <ul style="list-style-type: none"> - Redbrook Maelor bridge:- this has now been sorted. |

The meeting closed at 9.00 pm