



# Bronington Community Council

serving the wards of Iscoyd, Bronington and Tybroughton

## Agenda for the meeting of Bronington Community Council to be held at Whitewell Parish Rooms

**On Wednesday 20<sup>th</sup> May 2026 at 7.00 pm**

No	Agenda Item	Presented by																														
1.	<b>Apologies</b>	Stg Item																														
2.	<b>Declarations of Interest</b>	Stg Item																														
3.	<b>Police Report</b> To receive Police report	PCSO																														
4.	<b>Open Forum</b> Residents can raise issues with the Community Council.	Stg Item																														
5.	<b>Minutes</b> Adoption of the minutes of the Business Meeting held on 15 <sup>th</sup> April 2026	Stg Item																														
6.	<b>Matters Arising</b> To consider any matters arising from the minutes not included on the agenda	Stg Item																														
7.	<b>Correspondence</b> To note correspondence received	Stg Item																														
8.	<b>Training Plan</b> To receive update and agree any actions	LL																														
9.	<b>Internal Procedures</b> 9.1 To adopt Councillors Code of Conduct 9.2 To confirm appointment of Responsible Financial Officer 9.3 To confirm and agree bank signatories 9.4 To approve Risk Assessment 9.5 To approve the Standing Orders 9.6 To approve Financial Regulations																															
10.	<b>Internal Audit</b> To formally appoint Morren Accountancy to carry out the internal audit for 25 - 26																															
11.	<b>Accounts</b> 11.1 <u>Accounts:-</u> To receive RFO's report (see attachment) 11.2 <u>Payments:-</u> To approve payments to date including:-	Stg Item																														
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Little Red Tractor Co</td> <td>BBPA maintenance</td> <td>£ 262.80</td> </tr> <tr> <td>R Shackleton</td> <td>Reimburse costs</td> <td>TBC</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>£ 27.06</td> </tr> <tr> <td>Bronington School</td> <td>Rent</td> <td>TBC</td> </tr> <tr> <td>Ian Beardmore</td> <td>Works at BBPA</td> <td>£ 300.00</td> </tr> <tr> <td>Morren Accountancy Ltd</td> <td>Internal audit</td> <td>£ 150.00</td> </tr> <tr> <td>Higher Wych School</td> <td>Coffee morning donation</td> <td>£ 219.25</td> </tr> <tr> <td>Rainbow Centre</td> <td>Coffee morning donation</td> <td>£ 219.25</td> </tr> <tr> <td>British Heart Foundation (paid)</td> <td>2 defibrillators</td> <td>£2,100.00</td> </tr> </tbody> </table>	Payee	Details	Amount	Little Red Tractor Co	BBPA maintenance	£ 262.80	R Shackleton	Reimburse costs	TBC	HMRC	PAYE	£ 27.06	Bronington School	Rent	TBC	Ian Beardmore	Works at BBPA	£ 300.00	Morren Accountancy Ltd	Internal audit	£ 150.00	Higher Wych School	Coffee morning donation	£ 219.25	Rainbow Centre	Coffee morning donation	£ 219.25	British Heart Foundation (paid)	2 defibrillators	£2,100.00	
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12.	<b>Annual Audit (see attachment A):-</b> 12.1 To approve the Annual Governance Statement with respect to the Council's accounting statements for the year ended 31 <sup>st</sup> March 2026	Stg Item																														

	12.2 To approve the Annual Return for year ended 31 <sup>st</sup> March 2026 (including Explanation of Year on Year Variance, Fixed Assets and Allocation of Closing Balance 12.3 Internal Audit:- to receive report and agree any actions																
13.	<b>Grant Application Process</b> To consider the following grant applications:- <table border="1"> <thead> <tr> <th>Organisation</th> <th>Details</th> <th>Amount Requested</th> </tr> </thead> <tbody> <tr> <td>St Marys Parochial Church Council</td> <td>Maintenance of the church yard at St Marys Whitewell</td> <td>£1,750.00</td> </tr> <tr> <td>Bronington Children's Club</td> <td>Play equipment</td> <td>£ 459.74</td> </tr> <tr> <td>Bronington Church</td> <td>Tree safety works</td> <td>£ 800.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td><b>£3,009.74</b></td> </tr> </tbody> </table>	Organisation	Details	Amount Requested	St Marys Parochial Church Council	Maintenance of the church yard at St Marys Whitewell	£1,750.00	Bronington Children's Club	Play equipment	£ 459.74	Bronington Church	Tree safety works	£ 800.00	<b>TOTAL</b>		<b>£3,009.74</b>	Stg Item
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14.	<b>Annual Reports</b> To approve the 2025 – 26 annual report	Stg Item															
15.	<b>Planning</b> 15.1 <u>Applications Received:-</u> No new applications have been received 15.2 <u>New Applications Received:-</u> To consider any Planning Applications received after the agenda has been distributed 15.3 <u>Decisions:-</u> No updates 15.4 <u>Bronington Against Waste Facility:-</u> To receive update and agree any actions	Stg Item															
16.	<b>Vehicle Activated Signage (VAS)</b> To receive update and agree any actions	BM / SS															
17.	<b>Roads Working Group</b> To receive report and agree any action	BM															
18.	<b>Barry Barlow Play Area</b> To receive development update and agree any actions	IR															
19.	<b>Community Room</b> 19.1 <u>Updates:-</u> To receive update 19.2 <u>Coffee Mornings:-</u> To consider and agree the coffee morning donations for 2026 19.3 <u>Expansion Project:-</u> To receive report from Working Party and agree any actions	BM															
20.	<b>Street Furniture</b> 20.1 <u>Bench:-</u> To receive update and agree any action 20.2 <u>Noticeboard for Whitewell</u> To receive update and agree any action	LL / BM  SC															
21.	<b>Defibrillators</b> To receive report and agree any action	Stg Item															
22.	<b>Email Address</b> To consider setting up separate Council email addresses for Councillors instead of personal email accounts	RM															
23.	<b>To receive updates / reports from outside organisations</b>	Stg Item															
24.	<b>Any Other Ward Business</b> To receive any updates from the Wards:- Tybroughton Iscoyd Bronington	Stg Item															

**Signed:-** Ruth Shackleton (Clerk)

**Date:-** 15<sup>th</sup> May 2026

### **Remote Access**

Any member of Public or Press wishing to attend the meeting on a remote basis using the Zoom platform is requested to contact the Clerk and submit a request for joining instructions 48 hours prior to the meeting. Email:- [broningtoncommunitycouncil@hotmail.co.uk](mailto:broningtoncommunitycouncil@hotmail.co.uk)

### **Welsh Language**

The number of Welsh speakers in the area is low, however, Bronington Community Council will endeavour to respond to any correspondence that is received in Welsh in that language.

### **Open Forum**

Bronington Community Council welcomes public attendance at all meetings. The public participation of the meeting takes place during the Open Forum where members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

The following rules apply during the Open Forum part of the meeting:-

- The period of time designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting.
- Each member of the public is entitled to speak for no more than 5 minutes.
- A question asked by a member of the public during a public participation session at a meeting shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.
- A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.
- A person who speaks at a meeting shall direct his comments to the Chairman of the meeting
- Only one person is permitted to speak at a time.
- If more than one person wants to speak, the Chairman of the meeting shall direct the order of speaking.
- A record of a public participation session at a meeting shall be included in the minutes of that meeting.
- Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent.

## How to contact North Wales Police:-

### Online

If it's not an emergency, the easiest way to contact us is online. Your report will be sent direct to our control room where it will be reviewed by the same team who answer our calls.

### By phone Emergency 999

Call 999 in emergency situations like these:

- there is an immediate danger to life
- someone is using violence or is threatening to be violent
- a road traffic collision where life is at risk, or the road is blocked
- a crime is happening right now, like a house burglary or a theft

### Hearing or speech impairments

- If you have a hearing or speech impairment and you've pre-registered with the emergency SMS service, you can use our textphone service 18000 or text us on 999.
- If you're a British Sign Language (BSL) user, you can call 999 BSL to use a remote BSL interpreter.

### Silent 999 calls

- If you're in danger but you can't talk on the phone, you should still call 999, then follow instructions

### Non-emergency 101

Call 101 for non-emergency enquiries.

If you have a hearing or speech impairment, use our textphone service on 18001 101.

### Report anonymously via CrimeStoppers

Online [crimestoppers-uk.org](http://crimestoppers-uk.org) By phone 0800 555 111 Contact Crimestoppers to anonymously report a crime or suspicious behaviour.

### Visit us

Find your nearest police station.

### On social media

@NorthWalesPolice

## Council meetings in 2026:-

Wednesday 21<sup>st</sup> January – Whitewell Parish Rooms

Wednesday 18<sup>th</sup> February – Bronington Community Room

Wednesday 18<sup>th</sup> March – Whitewell Parish Rooms

Wednesday 15<sup>th</sup> April – Bronington Community Room

Wednesday 20<sup>th</sup> May – Whitewell Parish Rooms

Wednesday 17<sup>th</sup> June – Bronington Community Room

Wednesday 22<sup>nd</sup> July – Whitewell Parish Rooms

Wednesday 19<sup>th</sup> August - Bronington Community Room

Wednesday 16<sup>th</sup> September – Whitewell Parish Rooms

Wednesday 21<sup>st</sup> October – Bronington Community Room

Wednesday 18<sup>th</sup> November – Whitewell Parish Rooms

Wednesday 16<sup>th</sup> December - Bronington Community Room

## Coffee Mornings in 2026:- TO BE UPDATED

Saturday January	Wales Air Ambulance
Saturday February	Higher Wych School Charity
Saturday March	Bronington Friendship Club
Saturday April	
Saturday May	
Saturday June	
Saturday July	

Saturday August	
Saturday September	
Saturday October	Bronington Friendship Club
Saturday November	Guide Dogs
Saturday December	
Riding for the Disabled	
Wales Air Ambulance	
Rainbow Foundation	
Nightingale House	
Bradbury Centre	
Community Room	
Bronington Church	